

**CITY OF YORBA LINDA-FILM PERMIT**

4845 Casa Loma Avenue  
Yorba Linda, CA 92885-8714

Date Rec'd \_\_\_\_\_

Organization/Business: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_ FAX Number: \_\_\_\_\_ Email: \_\_\_\_\_

Location of Filming/Address: \_\_\_\_\_  
\_\_\_\_\_

Date(s) and Hours of Filming: \_\_\_\_\_

Describe the filming event:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Applicant's Name/Signature: \_\_\_\_\_

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\*\*\*\*\*

*For Department Use Only*

Conditions of Approval:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The above application was reviewed and approved / denied.

\_\_\_\_\_  
Signature Mark Aalders, Assistant to the City Manager (714) 961-7106

\_\_\_\_\_  
Date

**CITY OF YORBA LINDA  
FILM PERMIT CHECKLIST**

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1. \_\_\_\_ Film Permit Fee in the amount of \$250.00 made payable to City of Yorba Linda.
  
2. \_\_\_\_ Obtain a Certificate of Insurance proving liability coverage of \$1,000,000 per occurrence. The insurance certificate must list the City of Yorba Linda as an additional insured and shall be endorsed as follows:  
  
    “The City, its officials, officers, employees, agents, and volunteers shall be additional insureds with regard to liability and defense of suits or claims arising out of the use of this film permit.”
  
3. \_\_\_\_ Sign the appropriate Hold Harmless and Indemnity Agreement.
  
4. \_\_\_\_ Provide evidence to City of Yorba Linda that all affected residents and businesses in the filming area have been notified and approve of the filming. (If additional space is needed, please use a supplemental sheet with the information below):

<u>Resident/Business</u>	<u>Address</u>	<u>Authorization/Signature</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

5. \_\_\_\_ Identify all equipment that will be used in the filming with particular emphasis on the number of cars and trucks that will be brought to the filming location.  
  
\_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

6. \_\_\_\_ Prepare and submit a Parking Diagram to City of Yorba Linda which must be approved by the Traffic Engineer.

7. \_\_\_\_ Will your filming in any way disrupt or impede the flow of traffic? Yes \_\_\_\_ No \_\_\_\_

If yes, please complete the attached “Traffic Control Checklist”.

8. \_\_\_\_ Are you filming in a City park? Call the Parks and Recreation Department at (714) 961-7160 to make a reservation and/or to ensure there is no scheduling conflict. Upon approval, prepare and submit a park sketch/diagram(s) as an attachment to this film permit. The park diagram must be approved by the Parks and Facilities Superintendent.

9. \_\_\_\_ Do you require Police presence for security purposes? Yes \_\_\_\_ No \_\_\_\_

If yes, there is an additional cost for which the City of Brea Police Department will bill you directly.

**CITY OF YORBA LINDA  
TRAFFIC CONTROL CHECKLIST**

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1. \_\_\_\_ Describe the dates, times, and streets that will be affected by the filming:

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2. \_\_\_\_ Complete and submit an Encroachment Permit Application to the City of Yorba Linda Engineering Department.

3. \_\_\_\_ Prepare and submit a Traffic Management Plan including the barricading and signing to be used. The Traffic Management Plan must be approved by the Traffic Engineer.

4. \_\_\_\_ The Brea Police Department will be assigned to provide traffic control. The applicant will be responsible for paying for police officer services.

5. \_\_\_\_ The applicant will be responsible for providing notification to the appropriate public safety agencies of the street closure one hour prior to closure and within one hour after the street has been re-opened. The agencies to be notified are listed below:

Brea Police Department  
One Civic Center Circle  
Brea, California 92821  
(714) 990-7911

Orange County Fire Authority  
180 South Water Street  
Orange, California 92666  
(714) 744-0453

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Engineering Department Authorization

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Police Department Authorization

**CITY OF YORBA LINDA**  
**HOLD HARMLESS AND INDEMNITY AGREEMENT**

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(Company Name) \_\_\_\_\_ agrees to defend, indemnify, and hold harmless City of Yorba Linda, its elected officials, officers, employees, agents and volunteers from any and all actual or alleged claims, demands, causes of action, liability, loss, damage, or injury, to property or persons, including wrongful death, whether imposed by a court of law or by administrative action of any federal, state, or local governmental body or agency, arising out of or incident to any acts, omissions, negligence, or willful misconduct of (Company Name) \_\_\_\_\_, its personnel, employees, agents, or contractors in connection with or arising out of use of this film permit. This indemnification includes, without limitation, the payment of all penalties, fines, judgments, awards, decrees, attorneys' fees, and related costs or expenses, and the reimbursement of City of Yorba Linda, its elected officials, officers, employees, and/or agents for all legal expenses and costs incurred by each of them. This indemnification excludes only such portion of any claim, demand, cause of action, liability, loss, damage, penalty, fine, or injury, to property or persons, including wrongful death, which is caused solely and exclusively by the negligence or willful misconduct of City of Yorba Linda as determined by a court or administrative body of competent jurisdiction.

(Company Name) \_\_\_\_\_'s obligation to indemnify shall survive the expiration or termination of this film permit, and shall not be restricted to insurance proceeds, if any, received by Agency, its elected officials, officers, employees, agents or volunteers.

(Company Name) \_\_\_\_\_ agrees to waive all subrogation rights against the City of Yorba Linda.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

Representing: \_\_\_\_\_  
Company Name

\_\_\_\_\_

\_\_\_\_\_  
Address

Date: \_\_\_\_\_

**CITY OF YORBA LINDA**  
**HOLD HARMLESS AND INDEMNITY AGREEMENT V.2**

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I, \_\_\_\_\_, an employee of (Company Name) \_\_\_\_\_ agree to defend, indemnify, and hold harmless City of Yorba Linda, its elected officials, officers, employees, agents and volunteers from any and all actual or alleged claims, demands, causes of action, liability, loss, damage, or injury, to property or persons, including wrongful death, whether imposed by a court of law or by administrative action of any federal, state, or local governmental body or agency, arising out of or incident to any acts, omissions, negligence, or willful misconduct of (Company Name) \_\_\_\_\_, its personnel, employees, agents, or contractors in connection with or arising out of use of this film permit. This indemnification includes, without limitation, the payment of all penalties, fines, judgments, awards, decrees, attorneys fees, and related costs or expenses, and the reimbursement of City of Yorba Linda, its elected officials, officers, employees, and/or agents for all legal expenses and costs incurred by each of them. This indemnification excludes only such portion of any claim, demand, cause of action, liability, loss, damage, penalty, fine, or injury, to property or persons, including wrongful death, which is caused solely and exclusively by the negligence or willful misconduct of City of Yorba Linda as determined by a court or administrative body of competent jurisdiction.

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I, \_\_\_\_\_ agree to waive all subrogation rights against the City of Yorba Linda.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

Representing: \_\_\_\_\_  
Company Name

\_\_\_\_\_

\_\_\_\_\_  
Address

Date: \_\_\_\_\_