

Fiscal Year 2012-13



Operating and Capital Improvement Program Budgets



City of Yorba Linda, California

&

Successor Agency to the Yorba Linda
Redevelopment Agency

The City of Yorba Linda

and

The Successor Agency to
the Yorba Linda
Redevelopment Agency

Proposed Operating and Capital
Improvement Program Budgets

Fiscal Year
2012/13

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CITY OF YORBA LINDA

P.O. BOX 87014

CALIFORNIA 92885-8714

June 19, 2012

Honorable Mayor and Members of the City Council:

I am pleased to submit the Operating and Capital Improvement Program Budget for Fiscal Year 12-13, for the City and Successor Agency. Although Yorba Linda has a policy of adopting a two-year budget, due to the continued uncertain economic conditions, a one-year budget is again presented for consideration. A two-year budget was presented in the prior year covering FY 11-12 & 12-13, however, only the FY 11-12 budget was ultimately adopted. This year's budget represents the second year of that proposed two-year budget.

Even though we continue to face challenging economic circumstances which could have a negative impact on our City, we have prepared a budget for FY 12-13 that allows us to deliver quality services to our residents, business and visitors, while being fiscally responsible given our limited resources. We are fortunate that due to the actions of this and prior Councils, Yorba Linda has continued to be in a fiscally strong position despite the current decline in the economy. In light of our limited resources, our prudent approach to expenditures along with the accumulation of General Fund reserves should allow us to continue providing the high level of services Yorba Linda residents deserve. However, staff will continue to monitor all aspects of the local, state and national economy and recommend adjustments to this and future spending plans if necessary.

GENERAL FUND OVERVIEW FOR FY 2012-13

Total General Fund budgeted operating revenues exceed budgeted operating expenditures for FY 12-13 by approximately \$350,000. After accounting for General Fund transfers to the Landscape Maintenance Assessment District (LMAD) of approximately \$970,000 and Capital Improvement Program (CIP) projects of \$680,000, the General Fund reserves is scheduled to see a decline of approximately \$1.3 million.

Revenues – With the recession impacting nearly all segments of our local economy, it is projected that General Fund revenues will once again be down just slightly for the fifth year in a row at \$27.5 million. General Fund revenues are down approximately \$5 million, or 15% from a high point in FY 07-08, and have not been this low since FY 2004-05. While revenues such as property tax and sales tax are beginning to

experience slight increases, the loss of Redevelopment and property lease revenues are keeping the overall revenues down.

The revenue budget is comprised of property taxes - \$13.1 million (48%), sales taxes - \$5.6 million (20%), franchise fees/business license/other taxes - \$3.0 million (11%), recreation & rents - \$1.7 million (6%), administrative charges to other funds - \$1.1 million (4%), planning & engineering - \$1.4 million (5%), and other revenues - \$1.6 million (6%).

Expenditures – At \$27.2 million, budgeted General Fund operating expenditures are slightly higher than projected actual expenditures for FY 11-12, but \$3 million, or 10% lower than FY 07-08 expenditures. This trend of reduced expenditures is due mainly to the efforts of the Council and City staff to continually reduce costs where appropriate and to negotiate the best possible deals with our contracting vendors. Even with the removal of employee furloughs from the FY 12-13 budget, cuts were made in other areas in order to keep operating expenditures below operating revenues. These are in addition to the deep cuts that were made in recent years which include many unfilled vacancies as a result of early retirements and layoffs in FY 09-10 and earlier.

The expenditure budget by type is comprised of contractual services - \$15.6 million (57%), personnel services - \$9.3 million (34%), maintenance & operations - \$2.2 million (8%), and capital outlay - \$0.1 million (1%). By category, the expenditure budget is comprised of police/safety services - \$11.5 million (42%), parks & recreation - \$5.1 million (19%), general government - \$4.5 million (17%), public works - \$3.8 million (14%), and community development - \$2.3 million (8%).

As mentioned above, the other non-operating expenditures of the General Fund consist of transfers out to the LMAD and CIP funds of approximately \$1.6 million. While the LMAD is comprised of multiple maintenance and lighting zones throughout the City, each zone is accounted for individually for purposes of budgeting revenues and expenditures. Because some zones do not collect enough assessments to cover the costs associated with their maintenance, the LMAD as a whole will require additional funding from the General Fund of approximately \$970,000 in FY 12-13.

The General Fund will allocate an additional \$680,000 in CIP projects for FY 12-13. Typically, these are projects that do not have another readily available funding source and would probably not be completed without General Fund support. Each year staff presents a list of recommended General Fund projects for the Council to consider with the knowledge that a certain amount of that funding will need to come from reserve balances. It is within the Council's sole discretion to either approve, deny or postpone these projects based on need and available funding.

Reserves – *Total* General Fund reserves remain very strong at an estimated 158% of operating costs through FY 11-12, and are projected to be approximately 150% by the end of FY 12-13. Total reserves include all amounts available to be spent, as well as

those special reserves that have been set aside for buildings, equipment, liabilities and employee benefits.

Available General Fund operating reserves are also strong at an estimated 120% of operating costs through FY 11-12, and are projected to be approximately 113% by the end of FY 12-13. The available reserve balance includes \$6 million which represents the repayment of a loan the General Fund had made to the Redevelopment Agency in prior years. The outstanding loan was previously reported as *unavailable* reserves prior to being repaid.

The City's reserve policy requires 50% of General Fund operating costs to be designated for natural or fiscal emergencies such as contingencies for unforeseen events, economic downturns or financial hardships, local disasters, or the loss of revenues to, or imposition of additional costs by, other agencies.

CAPITAL IMPROVEMENT PROGRAM

The City's Seven-Year Capital Improvement Program utilizes a two-tier approach with tier one projects being funded in the current fiscal period and tier two projects potentially being funded in future years. For FY 12-13, funding for tier one projects total \$28.4 million, with \$680,000 coming from the General Fund and another \$400,000 from the Building Reserve and Equipment Reserve Funds. General Fund projects consist of park improvements, trail and landscape improvements, general plan, environmental clean-up and parking lot improvements. In addition, the Building Reserve projects consist of improvements and repairs to the Community Center and at the Travis Ranch Activity Center, while the Equipment Reserve projects consist of computer servers and phone system upgrades throughout City Hall.

The remainder of the tier one projects are funded by Gas Tax, Measure M, Town Center bond proceeds, Library, grants and other special revenue sources. Major projects being funded by these sources are the Town Center design, new library design, ongoing street maintenance and rehabilitation, street widening, traffic control and Black Gold Golf Club improvements. Tier two projects total over \$100.0 million and are yet to have a funding source assigned.

SUCCESSOR AGENCY TO THE FORMER REDEVELOPMENT AGENCY

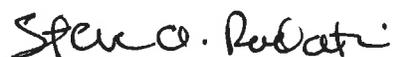
For FY 12-13, the Agency is projecting revenues of \$7.1 million and expenditures of \$23.2 million. Revenues of former tax increment are projected to meet the obligations of the former Redevelopment Agency as the Agency winds down following its dissolution on February 1, 2012. Expenditures represent not only the ongoing obligations during the wind down process, but also the use of bond proceeds on hand for the Town Center development project.

CONCLUSION

No one knows how long the current economic crisis will last or how it will affect Yorba Linda, its citizens or staff. However, staff will continue monitoring revenues, expenditures and relevant economic data so we can keep the Council informed of the status of our fiscal condition. As always, we plan to present Council with a mid-year budget update to allow the opportunity for adjustments if necessary, and to provide direction as we look ahead to preparation of the future budgets.

The preparation of this budget was a complex, time consuming exercise that required careful attention to details as well as the City's big-picture goals and objectives. There's no doubt this would not be possible without the dedication and commitment of the City's Department Heads and their key staff members. To each of them, I extend my thanks and appreciation for their hard work and patience as we developed this budget. I would also like to express my appreciation to the members of the City Council for your confidence in the City's management team as well as your policy direction in this budget process. This document reflects the hours you spent in discussion and deliberation, and the directions and suggestions which you offered, as well as the sincere compassion you have for this community.

Sincerely,



Steven A. Rudometkin
City Manager

CITY OF YORBA LINDA DESCRIPTION OF FUNDS

OVERVIEW

All City monies are categorized into Funds depending on the way they are collected and the ways they are planned for use. The largest single fund is the General Fund. Money in the General Fund can be used for any legal purpose and the General Fund is the most flexible of all City funds.

Other Funds are restricted in their use by law. This means that these Funds may only be used for designated activities such as street construction or repair, park construction/improvements or affordable housing. Some Funds, like the Library Fund, are restricted by City policy to certain activities.

OPERATING FUNDS

Operating Funds are those Funds, which provide basic municipal services. These Funds are categorized as the General Fund, Special Revenue Funds and Restricted Funds.

The **General Fund** is the main operating Fund for the City. All general tax revenue and other receipts that are not allocated by law or contractual agreement to another fund are accounted for in this fund. The major General Fund revenue sources are: property tax, sales tax, franchise fees, transient occupancy tax, business license tax, motor vehicle tax, building permit fees, building plan check fees, engineering fees, and interest earnings. The General Fund is used for daily operating expenditures such as police services, planning, engineering, park maintenance, recreation programs and classes, and City administration.

Air Quality Management Fund accounts for clean air fees received from the South Coast Air Quality Management District. This money is **restricted** to certain types of transportation, trip reduction, and the purchase of alternate fuel vehicles.

Citizens Option Public Safety (COPS Program) Fund accounts for the revenues and expenditures that are associated with front-line police activity.

City-wide Lighting & Landscape Maintenance District Fund is **restricted** and provides funding for the maintenance of landscaped areas owned by the City, green belt maintenance and the operation of street lights.

Community Development Block Grant Fund is **restricted** by law to housing, public services and capital projects which benefit low-income persons or neighborhoods.

Competitive & Grant Fund includes monies received from grants for the construction, maintenance and repair of city streets, bridges, parks or and other capital improvement projects.

**CITY OF YORBA LINDA
DESCRIPTION OF FUNDS**

OPERATING FUNDS - continued

Gas Tax Fund includes monies received from the State of California, which **may only be used** for street construction, maintenance and repair.

Landscape Maintenance District #9 is **restricted** and provides funding for the maintenance of landscaped areas owned by the City of Yorba Linda in District #9.

Measure M Turnback Fund includes monies received from the County's Measure M tax and **may only be used** for street construction, maintenance and repair.

Park in-lieu Fund includes revenues and expenditures related to park improvements and construction. Revenues in the form of fees are levied on developers for the purpose of providing park and recreational facilities.

Successor Agency Housing Fund is **restricted** and administers housing set-aside funds for the development and promotion of affordable housing in accordance with Development Law.

Successor Agency Project Fund is used for administrative and improvement projects that benefit the former Yorba Linda Redevelopment Agency.

Successor Agency Bond Fund is used to hold the proceeds from the 2011 bond sale to fund infrastructure in the Town Center as well as remaining proceeds from the 2005 bond sale to fund various projects within the Town Center area.

Street Light & Energy Fund is **restricted** for street lighting maintenance and related capital projects.

Traffic Safety Fund is **restricted** by law and includes monies received from the State of California for school crossing guards, official traffic control devices and their maintenance, traffic accident prevention, and for the maintenance, improvement or construction of public streets, bridges, and culverts.

Yorba Linda Public Library Fund includes revenues and expenditures related to the operation of the City's library.

CITY OF YORBA LINDA DESCRIPTION OF FUNDS

CAPITAL PROJECT FUNDS

Capital Projects Funds account for the acquisition or construction of major capital facilities not accounted for in other funds.

Capital Improvement Project (CIP) Fund is used to account for capital improvement projects within the City. Since many projects use a combination of funding sources, such as Gas Tax, Measure M, Grants and possibly Redevelopment Agency money, the expenditure accounting is coded to the CIP Fund and revenues are transferred into the CIP Fund from their respective **restricted** fund.

Master Plan of Drainage Fund is **restricted** and accounts for fees received from developers for constructing facilities in accordance with an adopted drainage master plan.

Street Improvement Fund is **restricted** and accounts for property owner contributions toward future street improvements.

Traffic Mitigation Fund is **restricted** and accounts for developer contributions for building the Master Plan of Arterial Highways.

Traffic Signal Improvements Fund is **restricted** and accounts for revenues received for the construction of traffic signals.

ENTERPRISE FUNDS

Enterprise Funds are funds that provide services that are financed through user charges. The City has two Enterprise Funds.

Black Gold Golf Course includes the revenues, expenditures and debt related to the operation of the golf course.

Yorba Linda Refuse Fund is **restricted** to activities related to commercial and residential refuse collection and recycling.

DEBT SERVICE FUNDS

Debt Service Funds account for the accumulation of resources for and the payment of, interest and principal on some short-term and all long-term debt not otherwise included in any other fund. The City does not have any general bonded debt.

Successor Agency Original Area Tax Increment Fund is **restricted** for the accumulation of former tax increment and the payment of bonded debt related to the Original Project Area.

**CITY OF YORBA LINDA
DESCRIPTION OF FUNDS**

DEBT SERVICE FUNDS - continued

Successor Agency Amended Area Tax Increment Fund is **restricted** for the accumulation of former tax increment and the payment of bonded debt related to the Amended Project Area.

Successor Agency Residual Tax Increment Fund is **restricted** for the accumulation of former tax increment to pay debt related to the 2005 and 2011 Tax Allocation Bonds.

RESERVE FUNDS

Reserve Funds account for the accumulation of resources for use in current or future years.

City Buildings and Equipment Replacement Reserves consist of the accumulation of funds for the improvement and replacement of City assets.

Infrastructure Reserve consists of the accumulation of funds for the improvement and replacement of City infrastructure.

Employee Benefit Reserve consists of the annual employer liability for accrued vacation, sick leave and overtime.

General Liability Insurance Reserve consists of a mandatory amount required by our insurance authority and additional amount based upon an annual risk management report.

Library Reserve Fund consists of the accumulation of revenues for the future expansion of the City's Library.

FIDUCIARY FUNDS

Fiduciary Funds are used to account for assets held by a government in a trust or agent capacity for others. The City's one fiduciary fund accounts for all significant deposits that are received by the City related to development, fees collected on behalf of other governmental agencies and subsequently paid to them, and miscellaneous deposits that the City has elected to track. Since this fund does not have budgeted revenues and expenditures, no further discussion will be found in the body of this budget document.

CITY OF YORBA LINDA FUND BALANCES

	Fund Balance 7/1/2012	Adopted Revenues	Transfers From Other Funds	Available Resources	Adopted Expenditures	Transfers to Other Funds	Projected Fund Balance 6/30/2013
General Fund:	\$ 33,486,446	\$ 27,148,654	\$ 350,500	\$ 60,985,600	\$ (27,152,255)	\$ (1,654,328)	\$ 32,179,017
General Reserve Funds:							
Liability Insurance Reserve	3,028,990	20,000	-	3,048,990	-	-	3,048,990
Emp. Benefits Liability Reserve	1,368,352	25,000	-	1,393,352	-	-	1,393,352
Building Reserve	6,478,365	30,000	-	6,508,365	-	(183,900)	6,324,465
Equipment Reserve	1,346,657	4,000	-	1,350,657	-	(340,900)	1,009,757
Infrastructure Reserve	1,794,027	3,500	-	1,797,527	-	-	1,797,527
Total Reserve Funds	14,016,391	82,500	-	14,098,891	-	(524,800)	13,574,091
Special Revenue Funds:							
Gas Tax Fund	3,816,530	1,700,000	-	5,516,530	-	(4,459,763)	1,056,767
Measure M - Turnback Fund	1,577,185	600,000	-	2,177,185	-	(872,295)	1,304,890
Grants & Competative Fund	388,892	1,638,550	-	2,027,442	-	(2,027,442)	-
Traffic Safety Fund	914	100,000	-	100,914	-	(100,000)	914
Street Improvement Fund	-	-	-	-	-	-	-
Comm. Develop. Block Grant	-	402,596	-	402,596	(402,596)	-	-
Citizens Option Public Safety	35,362	100,000	-	135,362	-	(120,000)	15,362
Air Quality Management Dev.	746,356	60,000	-	806,356	-	-	806,356
Traffic Signal Imprvmt Fund	224,762	1,500	-	226,262	-	(200,000)	26,262
Park In-Lieu Fund	454,345	5,000	-	459,345	-	-	459,345
Master Plan for Drainage Fund	5,812,959	30,000	-	5,842,959	-	-	5,842,959
Street Light & Energy Fund	-	-	-	-	-	-	-
Traffic Mitigation Fund	2,357,797	30,000	-	2,387,797	-	(950,000)	1,437,797
Total Special Revenue Funds	15,215,102	4,667,646	-	19,882,748	(402,596)	(8,729,500)	10,750,652
Restricted Funds:							
Yorba Linda Public Library	5,906,272	4,350,146	-	10,256,418	(3,833,774)	(500,000)	5,922,644
Library Reserve Fund	5,871,494	40,000	500,000	6,411,494	-	(2,635,000)	3,776,494
Black Gold Golf Course Fund	4,970,523	5,817,527	-	10,788,050	(7,323,092)	-	3,464,958
Yorba Linda Refuse Fund	(834,327)	5,150,000	-	4,315,673	(5,264,055)	-	(948,382)
Capital Improvement Fund	-	15,812,147	12,275,775	28,087,922	(28,087,922)	-	-
Total Restricted Funds	15,913,962	31,169,820	12,775,775	59,859,557	(44,508,843)	(3,135,000)	12,215,714
Special Assessment Funds:							
Lighting & Lndscpe Maint. Dist.	2,401,940	6,707,201	958,788	10,067,929	(7,516,527)	(53,500)	2,497,902
Landscape Maint Dist # 9	7,652	4,250	12,065	23,967	(16,326)	-	7,641
Total Special Assessment Funds	2,409,592	6,711,451	970,853	10,091,896	(7,532,853)	(53,500)	2,505,543
TOTAL CITY FUNDS	\$ 81,041,493	\$ 69,780,071	\$ 14,097,128	\$ 164,918,692	\$ (79,596,547)	\$ (14,097,128)	\$ 71,225,017
SUCCESSOR AGENCY	49,326,929	7,140,708	-	56,467,637	(23,236,095)	-	33,231,542
TOTAL CITY AND AGENCY FUNDS	\$ 130,368,422	\$ 76,920,779	\$ 14,097,128	\$ 221,386,329	\$ (102,832,642)	\$ (14,097,128)	\$ 104,456,559

CITY OF YORBA LINDA REVENUES & TRANSFERS IN

	Audited FY 2009/10	Audited FY 2010/11	Projected FY 2011/12	Adopted FY 2012/13
General Fund:				
Property Tax	\$ 12,880,476	\$ 12,835,834	\$ 12,855,977	\$ 13,050,000
Sales & Use Tax	5,012,991	5,493,422	5,446,000	5,600,000
Franchise Fees	1,789,424	1,912,471	1,935,013	1,927,000
Business Tax	339,618	334,041	331,780	330,000
Property Transfer Tax	405,129	376,925	388,765	380,000
Transient Occupancy Tax	273,899	317,563	353,673	325,000
Motor Vehicle In-lieu	201,261	315,425	34,271	-
Building Permits & Plan Checks	2,005,845	1,607,244	1,158,319	1,214,003
Interest	502,700	277,793	309,634	250,000
Rents	1,134,118	1,233,353	990,307	645,250
Charge for Current Services	1,567,638	1,729,654	1,511,899	1,387,104
Charge for Admin. Services	1,650,791	1,490,986	1,673,393	1,122,397
Charge for Police Services	90,838	90,059	79,403	68,000
Miscellaneous Income	300,756	226,330	147,719	849,900
Total General Fund Operating	28,155,484	28,241,100	27,216,153	27,148,654
Transfers In from Other Funds	1,804,246	996,381	523,359	350,500
Total General Fund	<u>\$ 29,959,730</u>	<u>\$ 29,237,481</u>	<u>\$ 27,739,512</u>	<u>\$ 27,499,154</u>
Reserve Funds:				
Liability Insurance Reserve	\$ 46,710	\$ 20,557	\$ 20,437	\$ 20,000
Emp. Benefits Liability Reserve	30,172	23,525	27,323	25,000
Building Reserve	62,044	41,154	31,735	30,000
Equipment Reserve	13,196	4,986	4,061	4,000
Infrastructure Reserve	8,313	4,450	3,650	3,500
Disaster Response Fund	829,574	36,316	6,695	-
Subtotal Reserve Funds	990,009	130,988	93,901	82,500
Transfers In from Other Funds	4,200,000	-	-	-
Total Reserve Funds	<u>\$ 5,190,009</u>	<u>\$ 130,988</u>	<u>\$ 93,901</u>	<u>\$ 82,500</u>

CITY OF YORBA LINDA REVENUES & TRANSFERS IN

	Audited FY 2009/10	Audited FY 2010/11	Projected FY 2011/12	Adopted FY 2012/13
Special Revenue Funds:				
Gas Tax Fund	\$ 2,769,171	\$ 1,749,526	\$ 1,687,866	\$ 1,700,000
Measure M - Turnback Fund	636,158	614,699	588,013	600,000
Grants and Competitive Fund	618,374	1,560,077	1,618,781	1,638,550
Traffic Safety Fund	221,871	203,525	130,388	100,000
Street Improvements Fund	4,050	1,922	-	-
Comm. Develop. Block Grant Fund	253,160	254,557	89,675	402,596
Citizens Option Public Safety Fund	112,766	112,874	110,469	100,000
Air Quality Management Dev. Fund	88,637	82,806	66,589	60,000
Traffic Signal Improvements Fund	1,963	141,923	1,781	1,500
Park In-Lieu Fund	12,365	14,879	7,430	5,000
Master Plan for Drainage Fund	293,940	180,768	29,844	30,000
Street Light & Energy Fund	1,115	642	-	-
Traffic Mitigation Fund	196,608	110,079	59,228	30,000
Total Special Revenue Funds	\$ 5,210,178	\$ 5,028,277	\$ 4,390,064	\$ 4,667,646
Restricted Funds:				
Yorba Linda Public Library Fund	\$ 4,423,522	\$ 4,353,073	\$ 4,074,585	\$ 4,350,146
Library Reserve Fund	548,701	494,231	438,672	540,000
Black Gold Golf Course Fund	5,293,239	5,181,402	5,641,132	5,817,527
Yorba Linda Refuse Fund	4,483,665	5,149,426	5,275,875	5,150,000
Capital Improvements Fund	6,039,446	5,053,378	6,192,823	28,087,922
Total Restricted Funds	\$ 20,788,573	\$ 20,231,510	\$ 21,623,087	\$ 43,945,595
Special Assessment Funds:				
Lighting & Landscape Maint. Dist.	\$ 7,301,703	\$ 7,504,213	\$ 7,491,285	\$ 7,665,989
Landscape Maint Dist # 9 Fund	25,838	20,387	4,172	16,315
Sewer Maintenance District Fund	337,192	465,775	-	-
Total Special Assessment Funds	\$ 7,664,733	\$ 7,990,375	\$ 7,495,457	\$ 7,682,304
TOTAL CITY FUNDS	\$ 68,813,223	\$ 62,618,631	\$ 61,342,021	\$ 83,877,199
SUCCESSOR AGENCY	36,790,182	47,465,903	14,421,028	7,140,708
TOTAL CITY AND AGENCY FUNDS	\$ 105,603,405	\$ 110,084,534	\$ 75,763,049	\$ 91,017,907

CITY OF YORBA LINDA EXPENDITURES & TRANSFERS OUT

	Audited FY 2009/10	Audited FY 2010/11	Projected FY 2011/12	Adopted FY 2012/13
General Fund:				
Legislative & Support Services	\$ 3,687,899	\$ 5,250,934	\$ 4,126,285	\$ 4,533,061
Public Safety/Police Services	11,560,929	11,413,937	11,589,225	11,470,743
Community Development Dept	2,631,768	2,207,282	2,330,306	2,313,060
Public Works Department	2,984,810	3,215,733	3,705,902	3,754,182
Parks & Recreation Dept	4,809,655	4,994,359	5,159,882	5,081,209
Total General Fund Operating	25,675,061	27,082,245	26,911,600	27,152,255
Transfers Out	5,923,467	1,279,837	1,548,739	1,654,328
Total General Fund	<u>\$ 31,598,528</u>	<u>\$ 28,362,082</u>	<u>\$ 28,460,339</u>	<u>\$ 28,806,583</u>
Reserve Funds:				
Liability Insurance Reserve	\$ -	\$ -	\$ -	\$ -
Emp. Benefits Liability Reserve	-	-	-	-
Buildings Reserve	-	36,264	118,804	183,900
Equipment Reserve	-	9,689	132,000	340,900
Infrastructure Reserve	-	-	-	-
Disaster Response Fund	-	639,781	-	-
Total Reserve Funds	<u>\$ -</u>	<u>\$ 685,734</u>	<u>\$ 250,804</u>	<u>\$ 524,800</u>
Special Revenue Funds:				
Gas Tax Fund	\$ 1,303,608	\$ 1,297,251	\$ 1,335,323	\$ 4,459,763
Measure M Turnback Fund	1,030,231	1,513,851	499,934	872,295
Grants and Competative Fund	832,270	848,072	625,815	2,027,442
Traffic Safety Fund	229,867	225,000	108,000	100,000
Street Improvements Fund	7,909	57,789	331,203	-
Comm. Develop. Block Grant Fund	293,881	234,472	106,743	402,596
Citizens Option Public Safety Fund	100,000	102,582	110,000	120,000
Air Quality Management Dev. Fund	55,000	-	115,100	-
Traffic Signal Improvements Fund	-	-	50,000	200,000
Park In-Lieu Fund	236,432	78,384	37,145	-
Master Plan for Drainage Fund	9,428	194,707	2,979	-
Street Light & Energy Fund	32,500	42,500	-	-
Traffic Mitigation Fund	138,928	25,457	44,392	950,000
Total Special Revenue Funds	<u>\$ 4,270,054</u>	<u>\$ 4,620,065</u>	<u>\$ 3,366,634</u>	<u>\$ 9,132,096</u>

CITY OF YORBA LINDA EXPENDITURES & TRANSFERS OUT

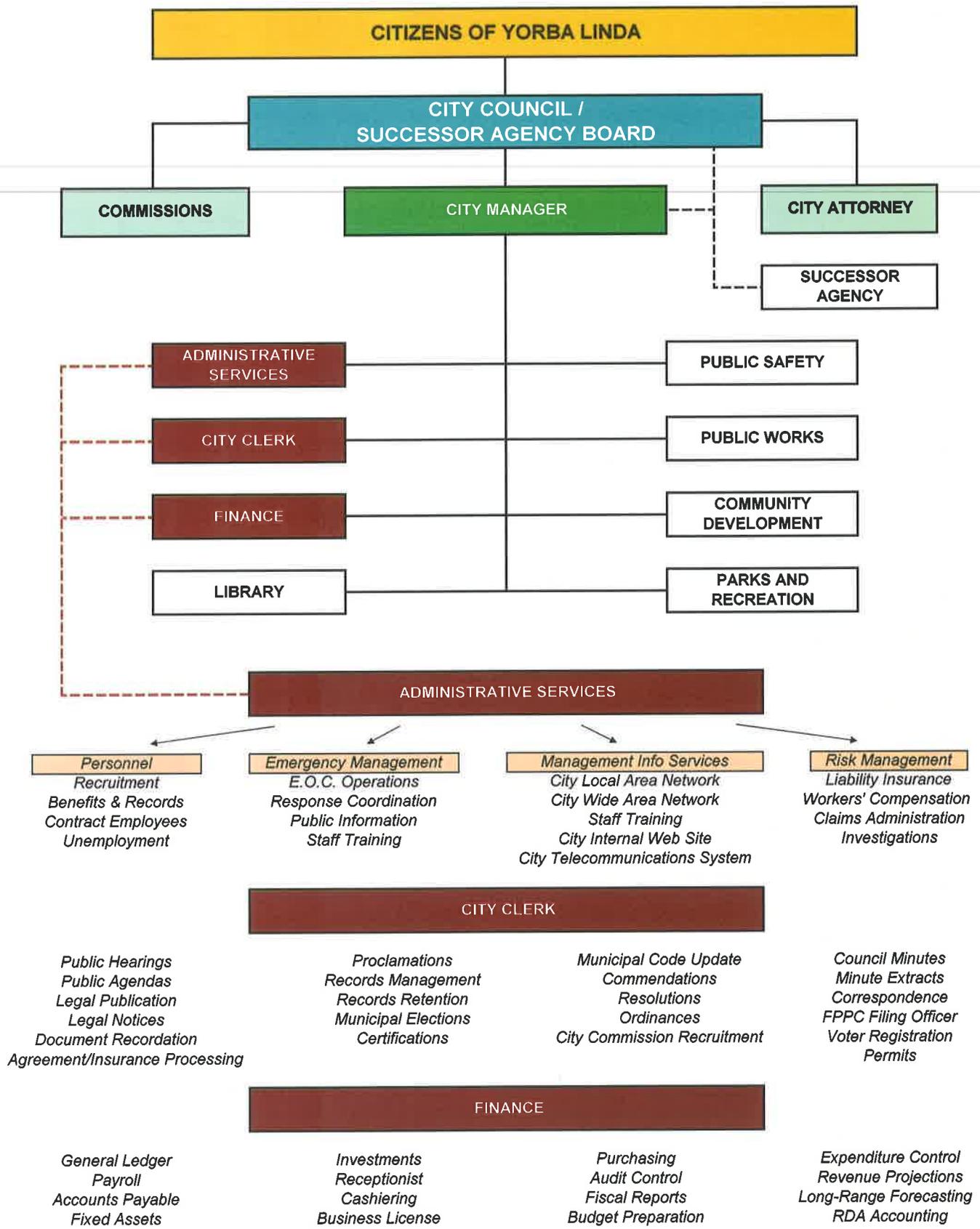
	Audited FY 2009/10	Audited FY 2010/11	Projected FY 2011/12	Adopted FY 2012/13
Restricted Funds:				
Yorba Linda Public Library Fund	\$ 3,744,620	\$ 3,822,479	\$ 3,927,970	\$ 4,333,774
Library Reserve Fund	-	-	-	2,635,000
Black Gold Golf Course Fund	6,299,559	6,777,965	6,946,572	7,323,092
Yorba Linda Refuse Fund	4,910,903	5,122,281	5,063,218	5,264,055
Capital Improvements Fund	6,039,446	5,053,378	6,192,823	28,087,922
Total Restricted Funds	\$ 20,994,528	\$ 20,776,103	\$ 22,130,583	\$ 47,643,843
Special Assessment Funds:				
Lighting & Landscape Maint. Dist.	\$ 6,594,213	\$ 7,146,542	\$ 7,188,464	\$ 7,570,027
Landscape Maint Dist # 9 Fund	17,492	12,510	14,724	16,326
Sewer Maintenance District Fund	174,917	205,131	-	-
Total Special Assessment Funds	\$ 6,786,622	\$ 7,364,183	\$ 7,203,188	\$ 7,586,353
TOTAL CITY FUNDS	\$ 63,649,732	\$ 61,808,167	\$ 61,411,548	\$ 93,693,675
SUCCESSOR AGENCY	35,736,744	25,739,622	16,549,454	23,236,095
TOTAL CITY AND AGENCY FUNDS	\$ 99,386,476	\$ 87,547,789	\$ 77,961,002	\$ 116,929,770

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Legislative, Administrative Services, City Clerk and Finance

City Council
City Manager
Personnel
Management Information Services
City Clerk
Finance
City Attorney
General Services
Risk Management
Emergency Management

CITY OF YORBA LINDA ORGANIZATIONAL CHART



**CITY OF YORBA LINDA
FY 2012/13 OPERATING BUDGET**

LEGISLATIVE, ADMINISTRATIVE SERVICES, CITY CLERK & FINANCE SUMMARY

STATEMENT OF PURPOSE:

The City Council consists of five members elected at large for a term of four years and constitutes the legislative body of the City. The City Manager's Office is responsible for the efficient administration of the City under the policy guidelines established by the City Council. The City Attorney's Office provides legal counsel to the City Council. The City Clerk's Office provides administrative and records management services for the City. The Finance Department accounts for all monies received by the City and performs all accounting and investment related duties. Risk Management, Personnel, MIS, General Government and Emergency Management are other support services accounted for in this section of the budget.

	<u>Actual 2009/10</u>	<u>Actual 2010/11</u>	<u>Projected 2011/12</u>	<u>Adopted 2012/13</u>
<u>Expenditures:</u>				
Personnel Services	\$2,318,479	\$2,247,517	\$2,188,876	\$2,558,951
Maintenance & Operations	531,395	1,991,101	702,072	778,382
Contract Services	795,902	977,408	1,211,221	1,136,728
Capital Outlay	42,123	34,908	24,116	59,000
TOTAL	<u>\$3,687,899</u>	<u>\$5,250,934</u>	<u>\$4,126,285</u>	<u>\$4,533,061</u>
<u>Funding Sources:</u>				
Business License Fees	\$333,079	\$307,707	\$321,234	\$320,000
Overhead Allocation	1,081,482	842,941	926,538	1,119,023
Redevelopment Agency	569,309	648,044	746,855	0
Equipment Reserve Fund	0	0	15,000	45,000
General Fund	1,704,029	3,452,242	2,116,658	3,049,038
TOTAL	<u>\$3,687,899</u>	<u>\$5,250,934</u>	<u>\$4,126,285</u>	<u>\$4,533,061</u>

Prior Year Accomplishments

- Adopted and implemented a balanced 1-year Operating Budget and a 7-year Capital Improvement Program Budget.
- Adopted ordinances and resolutions necessary for governing the City.
- Authorized and administered contracts and agreements for municipal services.
- Recruited, reorganized and selected individuals to fill full-time and part-time positions.
- Enhanced the City website to further provide public information via the internet.
- Invested idle cash, met all payroll and accounts payable deadlines, issued financial statements in a timely manner, coordinated purchases, performed revenue and expenditure analysis and projections.

**CITY OF YORBA LINDA
FY 2012/13 OPERATING BUDGET**

LEGISLATIVE, ADMINISTRATIVE SERVICES, CITY CLERK & FINANCE SUMMARY

<u>Personnel:</u>	<u>Actual 2009/10</u>	<u>Actual 2010/11</u>	<u>Projected 2011/12</u>	<u>Adopted 2012/13</u>
City Council				
Council Members/RDA Board	5.00	5.00	5.00	5.00
City Manager				
City Manager	1.00	1.00	1.00	1.00
Assistant to the City Manager	.60	.20	.20	.20
Management Analyst	.00	.00	.00	1.00
Management Assistant	1.25	1.75	1.00	.00
Executive Assistant	.50	.75	.75	.75
Office Assistant I	<u>1.00</u>	<u>1.00</u>	<u>.00</u>	<u>.00</u>
	4.35	4.70	2.95	2.95
Personnel				
Assistant to the City Manager	.40	.40	.40	.40
Management Assistant	.50	.00	.00	.00
Executive Secretary	<u>.50</u>	<u>.25</u>	<u>.25</u>	<u>.25</u>
	1.40	.65	.65	.65
Information Technology				
MIS Manager	1.00	1.00	1.00	1.00
MIS Technician	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
	2.00	2.00	2.00	2.00
Emergency Management				
Management Assistant	.25	.25	.00	.00
Risk Management				
Assistant to the City Manager	.00	.40	.40	.40
City Clerk				
City Clerk	1.00	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00	1.00
Senior Office Assistant	2.00	.00	1.00	1.00
Part-Time Office Assistant I	<u>.45</u>	<u>1.00</u>	<u>.00</u>	<u>.00</u>
	4.45	3.00	3.00	3.00

**CITY OF YORBA LINDA
FY 2012/13 OPERATING BUDGET**

LEGISLATIVE, ADMINISTRATIVE SERVICES, CITY CLERK & FINANCE SUMMARY

<u>Personnel:</u>	Actual <u>2009/10</u>	Actual <u>2010/11</u>	Projected <u>2011/12</u>	Adopted <u>2012/13</u>
Finance				
Finance Director	1.00	1.00	1.00	1.00
Financial Services Manager	1.00	1.00	1.00	1.00
Accounting Technician	2.00	2.00	2.00	2.00
Business License Technician	.00	.00	.00	.00
Senior Account Clerk	1.00	2.00	2.00	2.00
Account Clerk	1.00	.00	.00	.00
Part-Time Account Clerk	<u>.20</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
	6.20	6.00	6.00	6.00
Successor Agency				
Housing & Redevelopment Mgr.	.00	.00	.75	.75
Housing & Redevelopment Spec.	<u>.75</u>	<u>.75</u>	<u>.00</u>	<u>.00</u>
	.75	.75	.75	.75
GRAND TOTAL	<u>24.40</u>	<u>22.75</u>	<u>20.75</u>	<u>20.75</u>

**CITY OF YORBA LINDA
FY 2012/13 OPERATING BUDGET**

**DEPARTMENT: LEGISLATIVE AND ADMINISTRATIVE SERVICES
DIVISION: CITY COUNCIL**

Statement of Objectives:

The City Council consists of five members elected at large for a term of four years and constitutes the legislative body of the City. The City Council elects members of the Council each year to serve as Mayor and Mayor Pro Tem. The City Council formulates policy and approves the major actions through which the operating functions are achieved.

	<u>Actual 2009/10</u>	<u>Actual 2010/11</u>	<u>Projected 2011/12</u>	<u>Adopted 2012/13</u>
<i>Personnel:</i>				
Councilmembers	5.00	5.00	5.00	5.00
Part-Time Employees (FTE)	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
	5.00	5.00	5.00	5.00
<i>Expenditures:</i>				
Personnel Services	\$91,817	\$91,330	\$101,033	\$101,522
Maintenance & Operations	71,487	19,103	34,224	38,317
Contract Services	58,250	16,000	16,000	16,000
Capital Outlay	541	0	0	0
TOTAL	<u>\$222,095</u>	<u>\$126,433</u>	<u>\$151,257</u>	<u>\$155,839</u>

2012/13 Service Objectives	2012/13 Measurements
Establish overall policy and direction for the City.	Attendance at City Council and other agency meetings.
Incorporate input from City Commissions as part of establishing policy.	Adoption of the 2012/13 Operating and Capital Improvement Program Budgets.
Address concerns of the constituency and explore solutions in the best interests of the community.	
Oversee operations and finances of the City.	
Enhance public information to the constituency.	

**CITY OF YORBA LINDA
FY 2012/13 OPERATING BUDGET**

DEPARTMENT: LEGISLATIVE AND ADMINISTRATIVE SERVICES
DIVISION: CITY MANAGER

Statement of Objectives:

The City Manager's Office is responsible for efficient administration of departmental activities and operations in providing services under the policy guidelines established by the City Council.

	<u>Actual 2009/10</u>	<u>Actual 2010/11</u>	<u>Projected 2011/12</u>	<u>Adopted 2012/13</u>
<i>Personnel:</i>				
Full-Time Employees	4.35	4.70	2.95	2.95
Part-Time Employees (FTE)	.00	.00	.00	.00
	<u>4.35</u>	<u>4.70</u>	<u>2.95</u>	<u>2.95</u>
<i>Expenditures:</i>				
Personnel Services	\$527,994	\$550,796	\$417,796	\$470,971
Maintenance & Operations	17,953	11,147	9,505	14,410
Contract Services	11,292	0	0	0
Capital Outlay	512	888	117	0
TOTAL	<u>\$557,751</u>	<u>\$562,831</u>	<u>\$427,418</u>	<u>\$485,381</u>

2012/13 Service Objectives	2012/13 Measurements
Provide efficient administration of departmental activities and services.	Submit staff reports to the City Council in an accurate and timely manner.
Prepare a balanced operating budget.	Complete an adopted budget and Capital Improvement Program.
Manage the 7-year Capital Improvement Program to meet infrastructure needs.	Maintain the City's website to provide additional public information to the residents.
Assist the Council in enhancing public information to the residents.	

**CITY OF YORBA LINDA
FY 2012/13 OPERATING BUDGET**

**DEPARTMENT: LEGISLATIVE AND ADMINISTRATIVE SERVICES
DIVISION: PERSONNEL**

Statement of Objectives:

The Personnel Division administers the recruitment, selection, and retention of full-time, part-time, and contract employees. The Personnel Division ensures that personnel practices are in compliance with the Fair Labor Standards Act, Meyers-Milias-Brown Act, and other applicable personnel laws. The Personnel Division prepares and maintains records, reports and surveys to provide information to the City Council, management, and employees.

	<u>Actual 2009/10</u>	<u>Actual 2010/11</u>	<u>Projected 2011/12</u>	<u>Adopted 2012/13</u>
<i>Personnel:</i>				
Full-Time Employees	1.40	.65	.65	.65
Part-Time Employees (FTE)	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
	1.40	.65	.65	.65
<i>Expenditures:</i>				
Personnel Services	\$340,108	\$390,287	\$420,179	\$559,539
Maintenance & Operations	38,154	27,057	35,528	29,940
Contract Services	2,520	1,572	1,000	1,500
Capital Outlay	512	0	0	0
TOTAL	<u>\$381,294</u>	<u>\$418,916</u>	<u>\$456,707</u>	<u>\$590,979</u>

2012/13 Service Objectives	2012/13 Measurements
Establish and implement wages, hours, terms and conditions of employment.	Conduct labor negotiations with the bargaining units.
Analyze classification and compensation issues to ensure equity within the organization.	Conduct classification and compensation studies by July 1 st of each year.
Maintain employee records and coordinate salary and benefit updates.	Update personnel files and notify the Finance Department of updates within one pay period from the date of change.
Conduct recruitments to attract quality applicants for vacant positions.	Evaluate, recruit and fill needed vacant positions within two months of the vacancy.
Evaluate and implement methods for cost containment relating to insurance programs.	
Update personnel rules & regulations.	

**CITY OF YORBA LINDA
FY 2012/13 OPERATING BUDGET**

**DEPARTMENT: LEGISLATIVE AND ADMINISTRATIVE SERVICES
DIVISION: MANAGEMENT INFORMATION SERVICES**

Statement of Objectives:

The Management Information Services (MIS) Division is responsible for the acquisition, installation, and maintenance of the City's information technology and telecommunications equipment. The MIS Division also develops and administers an Internet website to disseminate public information.

	<u>Actual 2009/10</u>	<u>Actual 2010/11</u>	<u>Projected 2011/12</u>	<u>Adopted 2012/13</u>
<i>Personnel:</i>				
Full-Time Employees	2.00	2.00	2.00	2.00
Part-Time Employees (FTE)	.00	.00	.00	.00
	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
<i>Expenditures:</i>				
Personnel Services	\$247,270	\$243,171	\$186,612	\$264,607
Maintenance & Operations	1,512	2,175	1,008	3,050
Contract Services	38,632	37,980	48,735	57,500
Capital Outlay	24,768	21,434	15,000	45,000
TOTAL	<u>\$312,182</u>	<u>\$304,760</u>	<u>\$251,355</u>	<u>\$370,157</u>

2012/13 Service Objectives	2012/13 Measurements
Utilize technology to enhance public information.	Expand the City's website capabilities.
Maintain & update the City's computer network to provide data storage and shared electronic information.	Ensure that electronic information is processed efficiently with minimal downtime. Update the City's infrastructure to utilize the latest concepts.
Maintain & update the City's telephone and voice mail systems.	Monitor the City's telephone and voice mail system functions so there is minimal downtime.
Maintain and update the City's Permit system.	Ensure that information is available.
Maintain and update the City's EOC phone system.	Ensure that the City's EOC phone system is easily deployed.
Assist with the transition to a paperless agenda.	Ensure the Document Management System is upgraded and functions well with tablets.

**CITY OF YORBA LINDA
FY 2012/13 OPERATING BUDGET**

**DEPARTMENT: CITY CLERK
DIVISION: CITY CLERK**

Statement of Objectives:

The City Clerk's Department is the local official for elections, local legislation, the Public Records Act, the Political Reform Act, and the Brown Act (open meeting laws). The office of the City Clerk is a service department within the municipal government upon which the City Council, all City Departments and the general public rely on for information regarding the operations and legislative history of the City. The City Clerk serves as the liaison between the public and the City Council and provides related municipal services.

	<u>Actual 2009/10</u>	<u>Actual 2010/11</u>	<u>Projected 2011/12</u>	<u>Adopted 2012/13</u>
<i>Personnel:</i>				
Full-Time Employees	4.00	2.00	3.00	3.00
Part-Time Employees (FTE)	<u>.45</u>	<u>1.00</u>	<u>.00</u>	<u>.00</u>
	4.45	3.00	3.00	3.00
<i>Expenditures:</i>				
Personnel Services	\$360,068	\$267,554	\$313,307	\$336,418
Maintenance & Operations	18,745	68,904	23,508	94,910
Contract Services	16,674	14,622	12,807	12,180
Capital Outlay	2,866	0	0	500
TOTAL	<u>\$398,353</u>	<u>\$351,080</u>	<u>\$349,622</u>	<u>\$444,008</u>

2012/13 Service Objectives	2012/13 Measurements
Serve as filing officer for the Yorba Linda Conflict of Interest Code and the Fair Political Practices Commission.	Distribution/processing of FPPC forms/manuals within FPPC time frames and provide assistance and encourage compliance.
Conduct the November 6, 2012 General Election and receive/process all petitions relating to initiative, referendum and recalls. Encourage voter registration.	Provide information and assistance including polling place lookup. Coordination of election/petition calendar deadlines and requirements with impartiality, accuracy, integrity, and compliance with all legal stipulations.
Maintain an effective records management system for the storage, preservation, and efficient retrieval of official City records.	Provision of research/retrieval of records for Council/staff/public/press, and other agencies.
Meet all legal requirements in the preparation and processing of agendas, packets, minutes, ordinances, resolutions, legal publication notices, contracts, deeds, bonds, insurance certificates, permits, claims, subpoenas of records, and Municipal Code updates.	All legal requirements met re: preparing/processing agendas; coordinating legal publications; preparing/processing City Council/Oversight Board meeting minutes; preparing/processing resolutions/ordinances/correspondence/permits/bond releases; claims, coordination of records subpoenas with appropriate departments; and the provision of an up-to-date Municipal Code.
Process Proclamations, Commendations, and Certificates of Recognitions.	

**CITY OF YORBA LINDA
FY 2012/13 OPERATING BUDGET**

DEPARTMENT: FINANCE DEPARTMENT
DIVISION: FINANCE DEPARTMENT

Statement of Objectives:

The Finance Department is accountable for all monies received by the City and Redevelopment Agency and provides all financial management services. The Finance Department performs all financial record keeping and reporting, budget revenue and expenditure projections, cash flows, investments, payroll, accounts payable, purchasing, accounts receivable, business license collections, fixed assets, cashiering and receptionist functions.

	<u>Actual 2009/10</u>	<u>Actual 2010/11</u>	<u>Projected 2011/12</u>	<u>Adopted 2012/13</u>
<i>Personnel:</i>				
Full-Time Employees	6.00	6.00	6.00	6.00
Part-Time Employees (FTE)	<u>.20</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
	6.20	6.00	6.00	6.00
<i>Expenditures:</i>				
Personnel Services	\$729,444	\$652,802	\$693,407	\$766,825
Maintenance & Operations	15,454	16,199	15,875	22,605
Contract Services	86,157	83,412	74,789	148,400
Capital Outlay	348	1,271	4,360	2,500
TOTAL	<u>\$831,403</u>	<u>\$753,684</u>	<u>\$788,431</u>	<u>\$940,330</u>

2012/13 Service Objectives	2012/13 Measurements
Invest idle cash for all funds in accordance with the City's Investment Policy.	Process 125+ bi-weekly payroll checks.
Prepare the operating and CIP budget and perform formal budget review at mid-year.	Process 200-300 semi-monthly accounts payable warrants.
Submit all legally required financial reports in a timely manner.	Process 800+ new Business License applications and 4,500+ renewals annually.
Provide payroll functions for all departments.	Process 20-40 transactions at the cash register daily.
Process accounts payable invoices for payment.	Make accounting data available for departmental use on a monthly basis.
Process all business licenses and perform annual renewal of these licenses.	Oversee investments of idle cash, which totals \$100 million.
Record daily revenue transactions.	Complete audit process and distribute financial statements by December of each year.
Provide City purchasing, cashiering, and receptionist functions.	Prepare and post Council Finance Committee agenda each Thursday prior to the next scheduled City Council meeting.
Coordinate annual external audit activities.	Post revenue transactions on a daily basis.
Update and prepare new policies/procedures and Administrative Orders as needed to strengthen internal controls.	

**CITY OF YORBA LINDA
FY 2012/13 OPERATING BUDGET**

DEPARTMENT: LEGISLATIVE AND ADMINISTRATIVE SERVICES
DIVISION: CITY ATTORNEY

Statement of Objectives:
The City Attorney provides legal counsel to the City Council, Commissions and City Departments. The City Attorney drafts and reviews ordinances, resolutions, contracts, agreements and other legal documents. The City Attorney represents the City in matters of litigation involving the City.

	<u>Actual 2009/10</u>	<u>Actual 2010/11</u>	<u>Projected 2011/12</u>	<u>Adopted 2012/13</u>
<u>Personnel:</u>				
Full-Time Employees	.00	.00	.00	.00
Part-Time Employees (FTE)	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
	.00	.00	.00	.00
<u>Expenditures:</u>				
Personnel Services	\$0	\$0	\$0	\$0
Maintenance & Operations	0	0	0	0
Contract Services	395,839	617,344	808,244	650,000
Capital Outlay	0	0	0	0
TOTAL	<u>\$395,839</u>	<u>\$617,344</u>	<u>\$808,244</u>	<u>\$650,000</u>

2012/13 Service Objectives	2012/13 Measurements
Prepare ordinances, resolutions, contracts, agreements, and other legal documents.	Timely preparation of legal documents for City Council consideration.
Provide legal advice relative to court decisions and laws affecting the City.	Timely notification to the City Council and staff relative to laws and their impact on the City.
Represent the City in defense of lawsuits filed against the City and file lawsuits on behalf of the City.	Success rate of gaining favorable settlements on behalf of the City.

**CITY OF YORBA LINDA
FY 2012/13 OPERATING BUDGET**

**DEPARTMENT: LEGISLATIVE AND ADMINISTRATIVE SERVICES
DIVISION: GENERAL SERVICES**

Statement of Objectives:

The General Services Division provides general operating services to all departments, not attributable to any single, department such as telephone, postage, copying, printing, audio/visual equipment and pool vehicle costs.

	<u>Actual 2009/10</u>	<u>Actual 2010/11</u>	<u>Projected 2011/12</u>	<u>Adopted 2012/13</u>
<u>Personnel:</u>				
Full-Time Employees	.00	.00	.00	.00
Part-Time Employees (FTE)	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
	.00	.00	.00	.00
<u>Expenditures:</u>				
Personnel Services	\$0	\$0	\$0	\$0
Maintenance & Operations	141,893	145,517	135,561	162,350
Contract Services	119,019	155,356	155,966	176,000
Capital Outlay	5,175	3,420	4,639	11,000
TOTAL	<u>\$266,087</u>	<u>\$304,293</u>	<u>\$296,166</u>	<u>\$349,350</u>

2012/13 Service Objectives	2012/13 Measurements
Ensure the City's office equipment remains in good operating condition.	Ensure that the City's copy machines, fax machines, audio/visual devices and other office equipment functions efficiently with minimal downtime.

**CITY OF YORBA LINDA
FY 2012/13 OPERATING BUDGET**

**DEPARTMENT: LEGISLATIVE AND ADMINISTRATIVE SERVICES
DIVISION: RISK MANAGEMENT**

Statement of Objectives:

The Risk Management Division administers the liability, property, and workers' compensation insurance programs. The overall objective in administering the programs is to reduce risk exposure and control costs related to claims and lawsuits.

	<u>Actual 2009/10</u>	<u>Actual 2010/11</u>	<u>Projected 2011/12</u>	<u>Adopted 2012/13</u>
<i>Personnel:</i>				
Full-Time Employees	.00	.40	.40	.40
Part-Time Employees (FTE)	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
	.00	.40	.40	.40
<i>Expenditures:</i>				
Personnel Services	\$0	\$45,725	\$56,542	\$59,069
Maintenance & Operations	221,408	1,689,541	438,944	401,500
Contract Services	50,767	34,883	68,532	50,000
Capital Outlay	0	0	0	0
TOTAL	<u>\$272,175</u>	<u>\$1,770,149</u>	<u>\$564,018</u>	<u>\$510,569</u>

2012/13 Service Objectives	2012/13 Measurements
Work with Carl Warren Co. for the expeditious investigation of liability claims against the City.	Reduction in the number of liability claims filed against the City.
Work with the City Attorney to minimize settlement amounts related to lawsuits against the City.	Reduction of expenses related to claim settlements and legal costs.
Work with Adminsure to administer workers' compensation claims filed against the City.	Reduction in the number of workers' compensation claims filed against the City.
Participate in the California Insurance Pool Authority for the provision of insurance programs.	Attendance by a City representative at all California Insurance Pool Authority meetings.

**CITY OF YORBA LINDA
FY 2012/13 OPERATING BUDGET**

**DEPARTMENT: LEGISLATIVE AND ADMINISTRATIVE SERVICES
DIVISION: EMERGENCY MANAGEMENT**

Statement of Objectives:

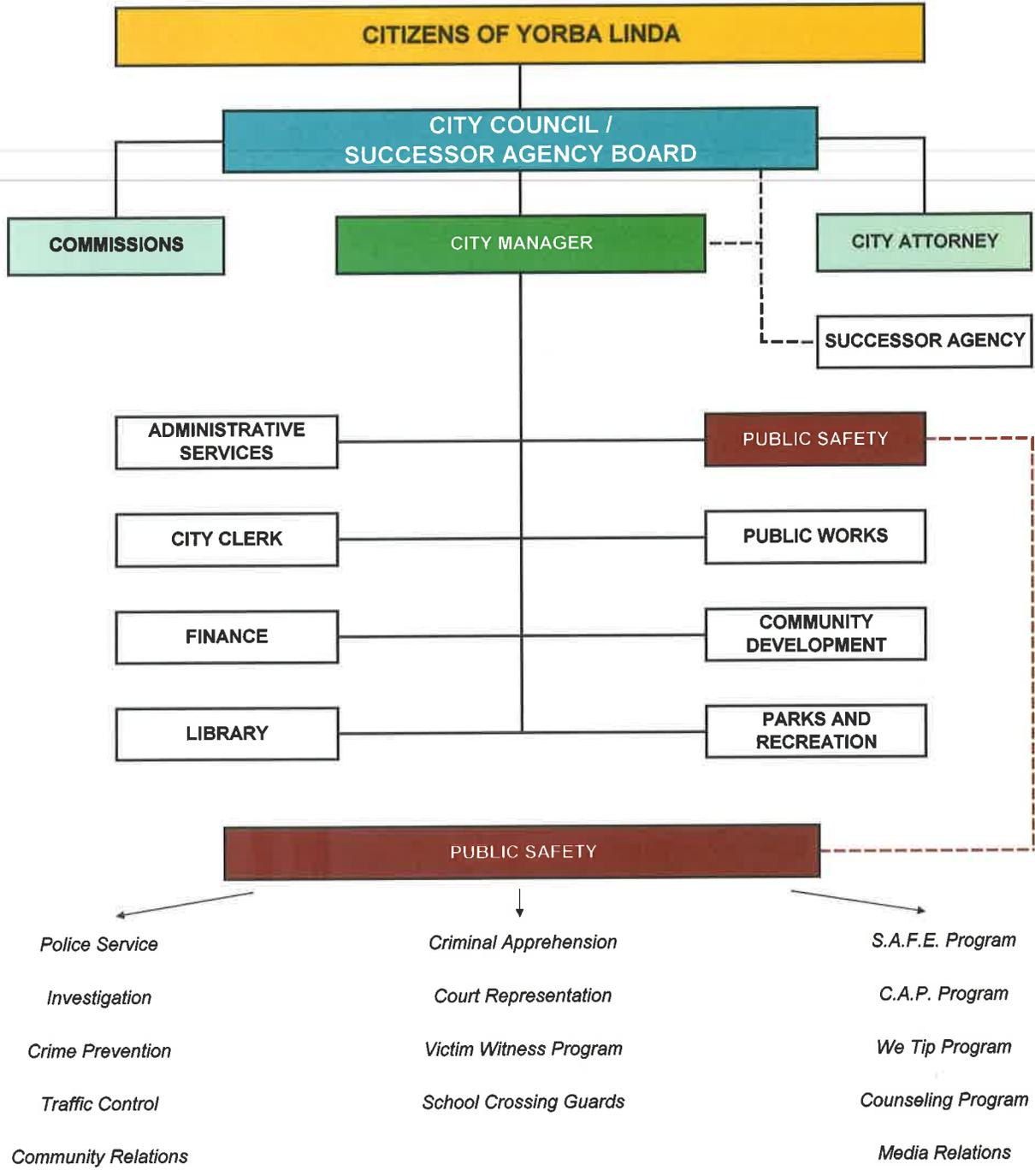
The Emergency Management Division administers and coordinates the City's planned response to emergency situations associated with disasters including earthquakes, floods, and hazardous materials incidents. The emergency response effort is designed to mitigate the impact of disasters, which pose major threat to life and property within the community.

	<u>Actual 2009/10</u>	<u>Actual 2010/11</u>	<u>Projected 2011/12</u>	<u>Adopted 2012/13</u>
<i>Personnel:</i>				
Full-Time Employees	.25	.25	.00	.00
Part-Time Employees (FTE)	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
	.25	.25	.00	.00
<i>Expenditures:</i>				
Personnel Services	\$21,778	\$5,852	\$0	\$0
Maintenance & Operations	4,789	11,458	7,919	11,300
Contract Services	16,752	16,239	25,148	25,148
Capital Outlay	7,401	7,895	0	0
TOTAL	<u>\$50,720</u>	<u>\$41,444</u>	<u>\$33,067</u>	<u>\$36,448</u>

2012/13 Service Objectives	2012/13 Measurements
Achieve proficiency in emergency response.	Continue emergency response training of all City employees in accordance with state and federal law.
Coordinate emergency preparedness and response efforts with City staff, other public agencies, CERT and private organizations.	Utilize the 800 MHz countywide radio system to communicate with other public agencies.
Disseminate public information to residents and businesses in the community relative to the City's emergency response plans and activities.	Preparation and dissemination of public information via the website, channel 3 and Alert OC.
	Coordinate emergency preparedness with Yorba Linda Water District, Placentia-Yorba Linda School District, Orange County Fire Authority and the City's police services provider for a citywide disaster drill.
	Continue to facilitate CERT training classes in conjunction with Orange County Fire Authority.

Public Safety

CITY OF YORBA LINDA ORGANIZATIONAL CHART



**CITY OF YORBA LINDA
FY 2012/13 OPERATING BUDGET**

DEPARTMENT: PUBLIC SAFETY
DIVISION: POLICE & CROSSING GUARD SERVICES

Statement of Objectives:

The City of Yorba Linda contracts with the City of Brea for police services. Public Safety is responsible for the prevention of crime, traffic enforcement, and maintenance of a high standard of general police protection to the community. In addition to traditional police services, the school crossing guard program and police community/public relations programs are also included in this cost center.

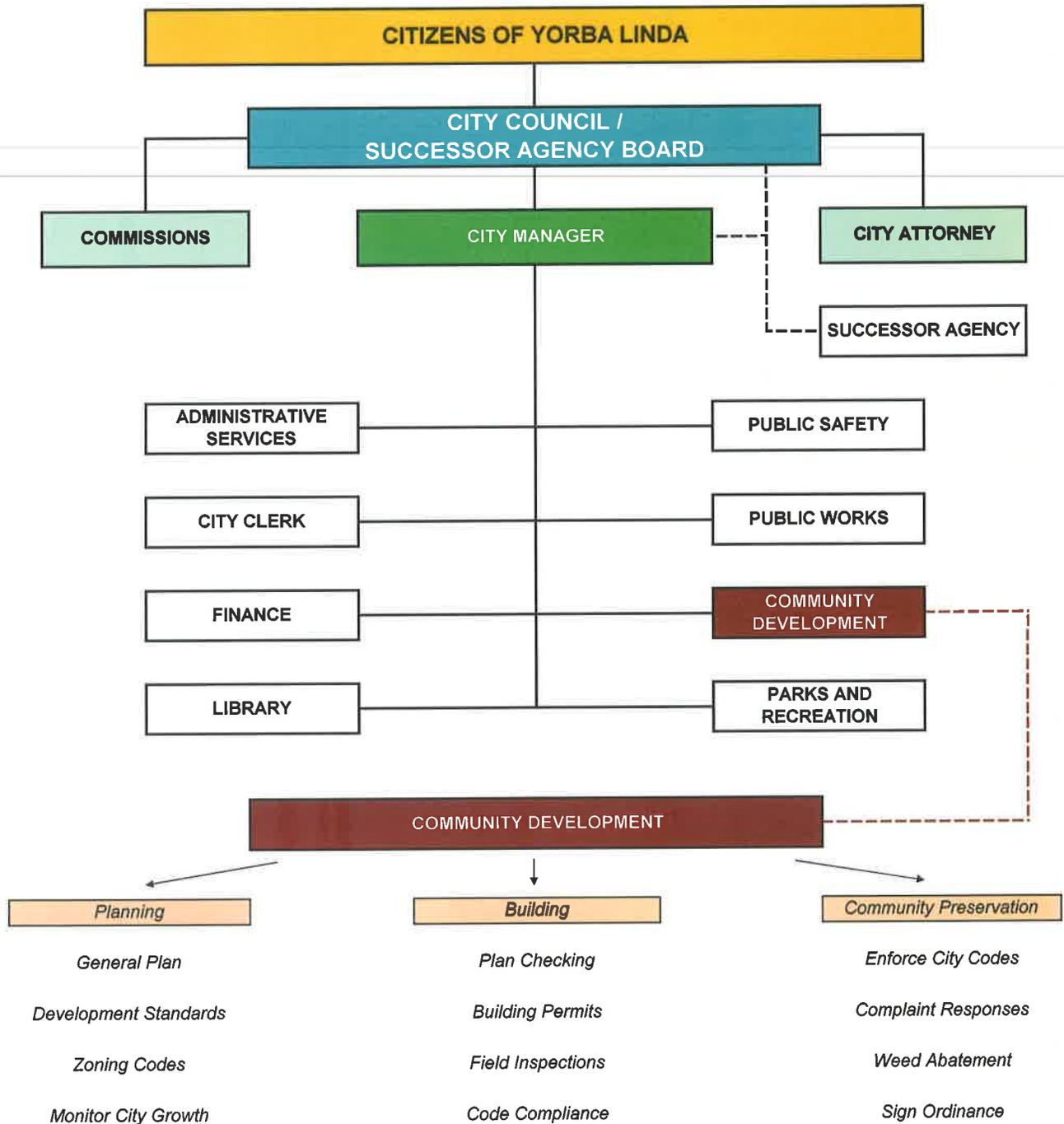
	<u>Actual</u> 2009/10	<u>Actual</u> 2010/11	<u>Projected</u> 2011/12	<u>Adopted</u> 2012/13
<u>Personnel:</u>				
Full-Time Employees	.00	.00	.00	.00
Part-Time Employees (FTE)	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
	.00	.00	.00	.00
<u>Expenditures:</u>				
Personnel Services	\$0	\$0	\$0	\$0
Maintenance & Operations	11,171	16,156	9,761	15,250
Police/Safety Services	11,527,315	11,365,700	11,546,068	11,455,493
Other Contract Services	22,443	43,081	33,396	0
Capital Outlay	0	0	0	0
TOTAL	<u>\$11,560,929</u>	<u>\$11,413,937</u>	<u>\$11,589,225</u>	<u>\$11,470,743</u>
<u>Funding Sources:</u>				
Traffic Safety Fund	\$229,867	\$225,000	\$130,000	\$160,000
COPS/SLEF/Federal Grants	100,000	132,037	108,759	100,000
Court Fines	22,327	45,899	18,984	20,000
False Alarm Billings	8,175	5,750	7,975	8,000
Vehicle Abatement	42,803	20,878	37,258	25,000
Booking Fees	17,533	17,532	15,186	15,000
General Fund	11,140,224	10,966,841	11,271,063	11,142,743
TOTAL	<u>\$11,560,929</u>	<u>\$11,413,937</u>	<u>\$11,589,225</u>	<u>\$11,470,743</u>

2012/13 Service Objectives	2012/13 Measurements
Respond to Priority 1 Calls within 5 minutes.	Maintain Priority 1 Call response time averages.
Repress preventable offenses.	Response to in progress calls or officer initiated activity; arrest or identify suspects.
Of the citations written, at least 75% will be for one of the four most accident causing type violations.	Strive to issue citations where traffic collisions are occurring.
Contact all victims at conclusion of a case and advise them of final disposition.	Employ a multi-faceted DUI enforcement campaign utilizing directed patrols, saturations and checkpoints.
Maintain alcohol/drug related traffic collision rate of less than 9%.	
Provide crossing guard service for students attending elementary, jr. high and high schools.	

Community Development Department

Planning Division
Building Division
Community Preservation Division

CITY OF YORBA LINDA ORGANIZATIONAL CHART



**CITY OF YORBA LINDA
FY 2012/13 OPERATING BUDGET**

COMMUNITY DEVELOPMENT DEPARTMENT SUMMARY

STATEMENT OF PURPOSE:

The Community Development Department has the responsibility to regulate and enforce the orderly growth and development of the City in a manner consistent with City Council goals, standards and regulations to ensure the protection of the health, safety and welfare of its citizens.

	Actual 2009/10	Actual 2010/11	Projected 2011/12	Adopted 2012/13
<u>Expenditures:</u>				
Personnel Services	\$1,886,984	\$1,707,081	\$1,861,611	\$1,922,867
Maintenance & Operations	61,556	67,398	70,441	68,043
Contract Services	641,026	408,804	329,032	316,150
Capital Outlay	42,202	24,001	69,222	6,000
TOTAL	\$2,631,768	\$2,207,284	\$2,330,306	\$2,313,060
<u>Funding Sources:</u>				
Building Permits/Plan Check	\$2,001,910	\$1,604,250	\$1,157,035	\$1,214,003
Oil Well Inspections	1,650	6,000	3,000	3,000
Planning Fees	40,120	64,543	29,270	58,116
Weed Abatement	15,387	1,548	0	0
Administrative Citations	11,864	20,094	16,600	17,000
AWMD	0	0	65,868	0
General Fund	560,837	510,849	1,058,533	1,020,941
TOTAL	\$2,631,768	\$2,207,284	\$2,330,306	\$2,313,060

Prior Year Accomplishments

- Processed 83 land use/planning applications.
- Provided public zoning counter assistance to 2,829 visitors/residents.
- Issued 2,450 building permits with a valuation of approximately \$43 million.
- Conducted 22,000 field inspections.
- Reviewed and processed approximately 2,400 construction building plan check projects.
- Resolved 1,032 community preservation complaints.
- Adopted 2008-14 Housing Element and Multi-Family Residential Design Guidelines.
- Conducted successful Measure B public education/outreach for Housing Element.
- Launched Comprehensive General Plan Update.
- Selected and entered into ENA with Town Center Developer.
- Adopted CalFire High Risk Zone Map.
- Completed Fire Recovery Facilitation Team (FRFT) efforts to assist affected property owners through rebuild efforts.

**CITY OF YORBA LINDA
FY 2012/13 OPERATING BUDGET**

COMMUNITY DEVELOPMENT DEPARTMENT SUMMARY

<u>Personnel:</u>	<u>Actual 2009/10</u>	<u>Actual 2010/11</u>	<u>Projected 2011/12</u>	<u>Adopted 2012/13</u>
Planning				
Community Development Director	.45	.50	.50	.50
Principal Planner	1.00	1.00	1.00	1.00
Senior Planner	1.00	1.00	1.00	1.00
Associate Planner	1.00	.00	.00	.00
Assistant Planner	1.00	1.00	1.00	1.00
Planning Aide	.00	1.00	1.00	1.00
Administrative Secretary	.00	.00	.50	.70
Senior Office Assistant	1.00	.00	.00	.00
Office Assistant II	.00	.50	.00	.00
	<u>5.45</u>	<u>5.00</u>	<u>5.00</u>	<u>5.20</u>
Building				
Community Development Director	.30	.30	.30	.30
Building Official	.90	.90	.90	.90
Plan Check Engineer	1.00	1.00	1.00	1.00
Senior Building Inspector	1.00	1.00	1.00	1.00
Building Inspector	1.00	1.00	1.00	1.00
Building Inspector Aide	1.00	1.00	1.00	1.00
Building Permit Technician	2.00	2.00	2.00	2.00
Administrative Secretary	.00	.00	.30	.20
Senior Office Assistant	1.00	1.00	1.00	.80
Office Assistant II	.00	.30	.00	.00
Part-Time Permit Technician	.13	.00	.00	.00
	<u>8.33</u>	<u>8.50</u>	<u>8.50</u>	<u>8.20</u>
Community Preservation				
Community Development Director	.20	.20	.20	.20
Senior Code Enforcement Officer	.70	.90	.90	.90
Senior Preservation Officer	.00	.85	.85	.85
Preservation Officer	1.80	1.00	1.00	1.00
Administrative Secretary	.00	.00	.20	.10
Senior Office Assistant	.00	.00	.00	.20
Office Assistant II	.00	.20	.00	.00
	<u>2.70</u>	<u>3.15</u>	<u>3.15</u>	<u>3.25</u>

**CITY OF YORBA LINDA
FY 2012/13 OPERATING BUDGET**

COMMUNITY DEVELOPMENT DEPARTMENT SUMMARY

<u>Personnel:</u>	Actual <u>2009/10</u>	Actual <u>2010/11</u>	Projected <u>2011/12</u>	Adopted <u>2012/13</u>
NPDES				
Community Development Director	.05	.00	.00	.00
Senior Code Enforcement Officer	.30	.10	.10	.10
Senior Preservation Officer	.00	.10	.10	.10
Preservation Officer	.20	.00	.00	.00
Building Official	<u>.10</u>	<u>.10</u>	<u>.10</u>	<u>.10</u>
	.65	.30	.30	.30
Redevelopment/Successor Agcy.				
Housing & Redevelopment Mgr.	.00	.25	.25	.25
Housing & Redevelopment Spec.	<u>.25</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
	.25	.25	.25	.25
GRAND TOTAL	<u>17.38</u>	<u>17.20</u>	<u>17.20</u>	<u>17.20</u>

**CITY OF YORBA LINDA
FY 2012/13 OPERATING BUDGET**

**DEPARTMENT: COMMUNITY DEVELOPMENT
DIVISION: PLANNING**

Statement of Objectives:

The Planning Division provides the community with short and long term planning, and coordinates and monitors the community's growth and development through preparation, updating and implementation of the General Plan, Specific Plans, Zoning Ordinance, Subdivision Ordinance, and the California Environmental Quality Act (CEQA). The Planning Division is also responsible for intergovernmental coordination with regional agencies and for the compliance with and implementation of Federal/State mandated regional planning requirements.

	<u>Actual 2009/10</u>	<u>Actual 2010/11</u>	<u>Projected 2011/12</u>	<u>Adopted 2012/13</u>
<i>Personnel:</i>				
Full-Time Employees	5.45	5.00	5.00	5.20
Part-Time Employees (FTE)	.00	.00	.00	.00
	<u>5.45</u>	<u>5.00</u>	<u>5.00</u>	<u>5.20</u>
<i>Expenditures:</i>				
Personnel Services	\$683,790	\$561,063	\$596,255	\$643,659
Maintenance & Operations	19,643	17,655	21,145	23,420
Contract Services	110,072	69,339	33,330	16,250
Capital Outlay	24,678	0	2,354	4,000
TOTAL	<u>\$838,183</u>	<u>\$648,057</u>	<u>\$653,084</u>	<u>\$687,329</u>

2012/13 Service Objectives	2012/13 Measurements
Provide information services to public inquiries.	Respond to 20-60 telephone and 15-40 counter inquiries daily.
Provide staff support to the Planning Commission.	Process 70 Planning Commission applications annually.
Continue implementation of Town Center Specific Plan.	Complete zoning code revisions for historic resource preservation and temporary signs.
Continue Comprehensive Update to 1993 General Plan.	Initiate planning entitlement approvals for retail center project in Town Center.
Process development applications expeditiously.	Complete public review draft of updated General Plan by June 2013.
Enforce State Planning Law, Subdivision Map Act and the California Environmental Quality Act.	Comprehensive Historic Resources Element Update.
Initiate zoning code revisions for historic resource preservation and temporary signs.	
Continue to assist in economic development/marketing of Town Center and other commercially zoned property to support City tax base.	

**CITY OF YORBA LINDA
FY 2012/13 OPERATING BUDGET**

**DEPARTMENT: COMMUNITY DEVELOPMENT
DIVISION: BUILDING DIVISION**

Statement of Objectives:

The Building Division enforces minimum standards of public safety, health, welfare and property by controlling design, construction materials and safe use of all building and structures within the City's jurisdiction. The daily operations of the Division includes public counter service, plan checking service, field inspection service, permit issuance and records maintenance, in addition to providing architects, engineers and the general public with local building code information.

	<u>Actual 2009/10</u>	<u>Actual 2010/11</u>	<u>Projected 2011/12</u>	<u>Adopted 2012/13</u>
<i>Personnel:</i>				
Full-Time Employees	8.20	8.50	8.50	8.20
Part-Time Employees (FTE)	<u>.13</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
	8.33	8.50	8.50	8.20
<i>Expenditures:</i>				
Personnel Services	\$794,527	\$825,538	\$927,411	\$927,426
Maintenance & Operations	33,628	42,343	36,851	34,693
Contract Services	171,515	297,983	288,302	271,400
Capital Outlay	17,524	24,001	33,934	2,000
TOTAL	<u>\$1,017,194</u>	<u>\$1,189,865</u>	<u>\$1,286,498</u>	<u>\$1,235,519</u>

2012/13 Service Objectives	2012/13 Measurements
Assist developers, contractors and homeowners in the interpretation of building codes and the construction of safe and sound structures.	Answer 120 telephone calls per day.
Provide plan checking services and consistent interpretation of codes and regulations.	Respond to an average of 90-100 building inspection requests daily.
Enforce compliance to adopted Building Codes; City, State/Federal codes and/or regulations in plan checking and inspection process. Provide staff support for public information and timely plan check and inspection services.	Assist an average of 45 people at the Building Division public counter daily.
Coordinate with outside public agencies and utilities in the application of building codes and provision of customer service.	Issue an average of 14 plan check services daily.
Enforce compliance with the 2010 Green Building and Historic Building codes.	Process five (5) monthly and eight (8) yearly reports to City, County, State and Federal agencies.
Perform yearly construction NPDES inspections.	

**CITY OF YORBA LINDA
FY 2012/13 OPERATING BUDGET**

**DEPARTMENT: COMMUNITY DEVELOPMENT
DIVISION: COMMUNITY PRESERVATION**

Statement of Objectives:

The Community Preservation Division provides enforcement of the City's municipal codes enacted to protect the health, safety and general welfare of the community, including investigation of complaints, issuance of notices, issuance of administrative citations, business license field inspections, oil well inspections, and the issuance of Temporary Use and Special Events permits.

	<u>Actual 2009/10</u>	<u>Actual 2010/11</u>	<u>Projected 2011/12</u>	<u>Adopted 2012/13</u>
<i>Personnel:</i>				
Full-Time Employees	2.70	3.15	3.15	3.25
Part-Time Employees (FTE)	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
	2.70	3.15	3.15	3.25
<i>Expenditures:</i>				
Personnel Services	\$287,606	\$320,480	\$337,945	\$351,782
Maintenance & Operations	6,980	7,400	12,445	9,930
Contract Services	88,353	41,482	7,400	28,500
Capital Outlay	0	0	32,934	0
TOTAL	<u>\$382,939</u>	<u>\$369,361</u>	<u>\$390,724</u>	<u>\$390,212</u>

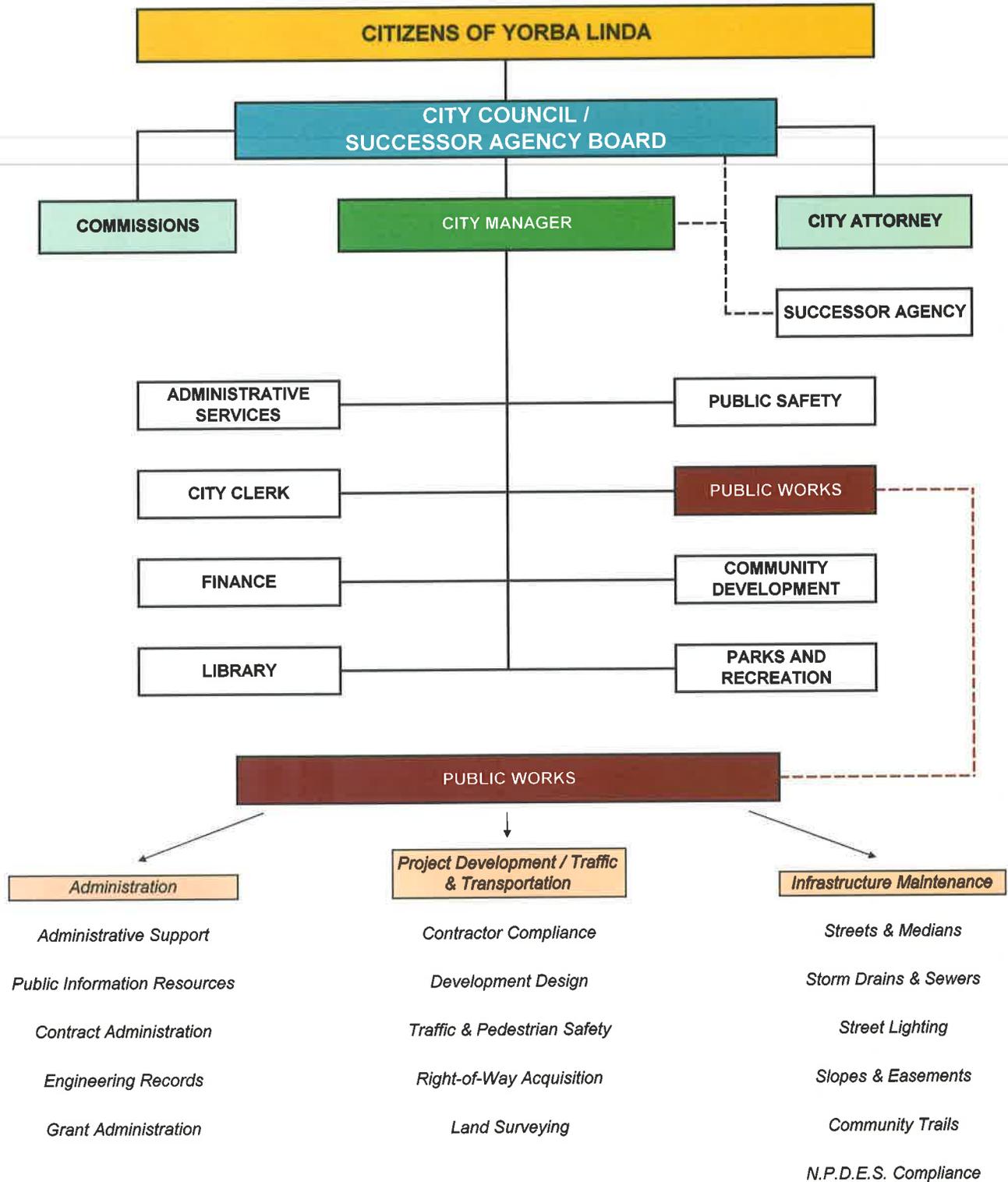
2012/13 Service Objectives	2012/13 Measurements
Provide prompt response for field investigation of citizen's complaints and achieve compliance of municipal and zoning code violations.	Investigate 150-250 citizen complaints per month.
Assist Building, Fire, Engineering, Police and Planning Department efforts relating to adherence of the municipal, zoning and uniform codes.	Prepare and issue 75-100 notices of violation per month.
Enforce compliance with city codes in all cases of reported and discovered code violations.	Prepare documents and testify in court when necessary.
Educate the public about applicable codes and regulation and to gain voluntary compliance whenever possible.	Conduct 40-50 business license field inspections per month.
Conduct oil well inspections.	Prepare and submit approximately 40-50 Community Development Block Grant cases annually.
Provide NPDES Industrial inspections in coordination with the City's NPDES Program Manager.	Issue 1,140 Weed Abatement Notices annually.
Update the review/approval process for temporary, special event and noise permits.	Issue and process approximately 100 temporary use and special event permits.
	Conduct 54 Industrial NPDES inspections to ensure compliance.

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Public Works Department

Public Works Administration
Project Development Division
Traffic & Transportation Division
Infrastructure Maintenance Division
NPDES

CITY OF YORBA LINDA ORGANIZATIONAL CHART



**CITY OF YORBA LINDA
FY 2012/13 OPERATING BUDGET**

PUBLIC WORKS DEPARTMENT SUMMARY

STATEMENT OF PURPOSE:

The Public Works Department consists of Public Works Administration, Engineering, Traffic/Transportation, Public Works Maintenance, Storm Water Quality, and Street Light & Landscape Maintenance Assessment District. The Department is responsible for the planning and maintenance of the City's public works infrastructure. Duties include capital improvement design and construction administration, development review, encroachment permit processing, traffic and transportation engineering, storm water quality management, and maintenance of the roadways, trails, traffic signals, street lights, storm drains, and public landscape.

	<u>Actual</u> 2009/10	<u>Actual</u> 2010/11	<u>Projected</u> 2011/12	<u>Adopted</u> 2012/13
<u>Expenditures:</u>				
Personnel Services	\$1,890,872	\$1,839,040	\$1,920,451	\$2,021,285
Maintenance & Operations	232,246	240,265	277,080	292,897
Contract Services	831,710	1,084,087	1,441,371	1,387,500
Capital Outlay	29,982	52,343	67,000	52,500
TOTAL	<u>\$2,984,810</u>	<u>\$3,215,735</u>	<u>\$3,705,902</u>	<u>\$3,754,182</u>
<u>Funding Sources:</u>				
Permit Fees	\$285,525	\$257,761	\$278,800	\$157,000
AQMD	0	0	32,934	0
Equipment Reserve Fund	0	0	0	50,000
General Fund	2,699,285	2,957,974	3,394,168	3,547,182
TOTAL	<u>\$2,984,810</u>	<u>\$3,215,735</u>	<u>\$3,705,902</u>	<u>\$3,754,182</u>

Prior Year Accomplishments

- Obtained a \$2 million grant for the widening of Bastanchury Road from Eureka to Lakeview.
- Completed a \$2 million slurry seal program for residential streets.
- Completed a \$477K cape seal project for Oriente Drive, Avacado Avenue, Ohio Street and Palm Avenue.
- Processed the closeout of numerous tract developments, encroachment permits, transportation permits and other miscellaneous items requiring public works oversight.
- Processed encroachment permits for major utility projects that involve construction within city roadways.

**CITY OF YORBA LINDA
FY 2012/13 OPERATING BUDGET**

PUBLIC WORKS DEPARTMENT SUMMARY

<u>Personnel:</u>	<u>Actual 2009/10</u>	<u>Actual 2010/11</u>	<u>Projected 2011/12</u>	<u>Adopted 2012/13</u>
Administration				
Public Works Dir./City Engineer	.67	.67	.70	.70
Assistant City Engineer	.35	.35	.35	.35
Senior Civil Engineer	.05	.05	.05	.05
Public Works Superintendent	.05	.05	.05	.05
Assistant Civil Engineer	.25	.10	.10	.10
Assistant Engineer	.10	.00	.00	.00
Administrative Secretary	.35	.35	.35	.35
Senior Office Assistant	<u>.10</u>	<u>.10</u>	<u>.10</u>	<u>.10</u>
	1.92	1.67	1.70	1.70
Engineering				
Public Works Dir./City Engineer	.10	.10	.10	.10
Assistant City Engineer	.60	.45	.45	.45
Public Works Superintendent	.05	.05	.10	.10
Senior Civil Engineer	.70	.60	.60	.60
Assistant Civil Engineer	.30	.75	.75	.75
Assistant Engineer	1.00	.00	1.00	1.00
Public Works Inspector II	2.00	1.00	1.00	1.00
Administrative Secretary	.40	.40	.40	.40
Senior Office Assistant	<u>.10</u>	<u>.10</u>	<u>.10</u>	<u>.10</u>
	5.25	3.45	4.50	4.50
Traffic and Transportation				
Public Works Dir./City Engineer	.05	.05	.05	.05
Assistant City Engineer	.05	.05	.05	.05
Traffic Engineer/Transp. Manager	1.00	1.00	1.00	1.00
Public Works Superintendent	.05	.05	.05	.05
Assistant Civil Engineer	.10	.05	.05	.05
Administrative Secretary	.15	.15	.15	.15
Senior Office Assistant	<u>.10</u>	<u>.10</u>	<u>.10</u>	<u>.10</u>
	1.50	1.45	1.45	1.45
NPDES				
Public Works Dir./City Engineer	.05	.05	.05	.05
Assistant City Engineer	.05	.05	.05	.05
Senior Civil Engineer	.10	.30	.30	.30
Assistant Civil Engineer	.00	.05	.05	.05
Public Works Superintendent	.05	.05	.10	.10
Maint. Contract Administrator	<u>.00</u>	<u>.00</u>	<u>.05</u>	<u>.05</u>
	.25	.50	.60	.60

**CITY OF YORBA LINDA
FY 2012/13 OPERATING BUDGET**

PUBLIC WORKS DEPARTMENT SUMMARY

<u>Personnel:</u>	Actual <u>2009/10</u>	Actual <u>2010/11</u>	Projected <u>2011/12</u>	Adopted <u>2012/13</u>
Maintenance				
Public Works Dir./City Engineer	.10	.10	.10	.10
Assistant City Engineer	.10	.10	.10	.10
Public Works Superintendent	.52	.52	.57	.57
Senior Civil Engineer	.05	.05	.05	.05
Assistant Civil Engineer	.15	.05	.05	.05
Assistant Engineer	.05	.00	.00	.00
Maint. Contract Administrator	.82	.82	.87	.87
Leadman	1.00	1.00	1.00	1.00
Maintenance Worker	7.00	6.00	6.00	6.00
Administrative Secretary	.10	.10	.10	.10
Senior Office Assistant	<u>.20</u>	<u>.20</u>	<u>.20</u>	<u>.20</u>
	10.09	8.94	9.04	9.04
Landscape Assessment District				
Public Works Superintendent	.13	.13	.13	.13
Maint. Contract Administrator	.08	.08	.08	.08
Assessment District Manager	1.00	1.00	1.00	1.00
Senior Landscape Inspector	1.00	1.00	1.00	1.00
Landscape Inspector II	1.00	1.00	1.00	1.00
Senior Office Assistant	<u>.50</u>	<u>.50</u>	<u>.50</u>	<u>.50</u>
	3.71	3.71	3.71	3.71
Sewer Maintenance				
Public Works Dir./City Engineer	.03	.03	.00	.00
Public Works Superintendent	.10	.15	.00	.00
Maint. Contract Administrator	<u>.15</u>	<u>.10</u>	<u>.00</u>	<u>.00</u>
	.28	.28	.00	.00
GRAND TOTAL	<u>23.00</u>	<u>20.00</u>	<u>21.00</u>	<u>21.00</u>

**CITY OF YORBA LINDA
FY 2012/13 OPERATING BUDGET**

**DEPARTMENT: PUBLIC WORKS DEPARTMENT
DIVISION: ADMINISTRATION**

Statement of Objectives:

The Public Works Administration Division provides administrative support and maintains the record keeping function for the department. The division provides public information, maintains records, administers contracts, and interacts with outside agencies on issues of importance to the City.

	<u>Actual 2009/10</u>	<u>Actual 2010/11</u>	<u>Projected 2011/12</u>	<u>Adopted 2012/13</u>
<i>Personnel:</i>				
Full-Time Employees	1.92	1.67	1.70	1.70
Part-Time Employees (FTE)	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
	1.92	1.67	1.70	1.70
<i>Expenditures:</i>				
Personnel Services	\$399,417	\$290,374	\$289,376	\$279,886
Maintenance & Operations	20,517	18,128	20,750	20,317
Contract Services	43,397	17,558	65,340	34,500
Capital Outlay	0	0	0	0
TOTAL	<u>\$463,331</u>	<u>\$326,060</u>	<u>\$375,466</u>	<u>\$334,703</u>

2012/13 Service Objectives	2012/13 Measurements
Stay involved in the OCTA Technical Advisory Committee and the Technical Steering Committee meetings on a regular basis to monitor grant opportunities and regional issues to maximize the city's share of grant funding.	Regularly attend OCTA and other agency/board meetings as required to stay informed on local and regional issues that may affect the city.
Provide technical reports, recommendations and other information requested by City Council, Planning Commission and City Staff.	Complete all reports, studies and other requests prior to and no later than established deadlines.
Minimize the construction impacts of the Lakeview Avenue Railroad Bridge project on the traveling public within Yorba Linda.	Coordinate with OCTA to provide mitigation measures to address traffic issues related to the bridge construction.

**CITY OF YORBA LINDA
FY 2012/13 OPERATING BUDGET**

**DEPARTMENT: PUBLIC WORKS DEPARTMENT
DIVISION: ENGINEERING**

Statement of Objectives:

The Public Works Engineering Division provides technical support including design, construction, studies, right-of-way, and administration of the City CIP projects. The work involves coordinating permits and conditions of approval for new subdivisions, issuance of encroachment permits, inspection of public works improvements, design and administration of street, storm drain and landscape construction projects. The division is also responsible for ensuring compliance with federal, state and local regulations.

	<u>Actual 2009/10</u>	<u>Actual 2010/11</u>	<u>Projected 2011/12</u>	<u>Adopted 2012/13</u>
<i>Personnel:</i>				
Full-Time Employees	5.25	3.45	3.50	3.50
Part-Time Employees (FTE)	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
	5.25	3.45	3.50	3.50
<i>Expenditures:</i>				
Personnel Services	\$390,521	\$406,782	\$464,881	\$535,431
Maintenance & Operations	10,655	11,128	10,400	14,600
Contract Services	242,674	181,861	205,600	199,000
Capital Outlay	29,982	4,313	5,000	0
TOTAL	<u>\$673,832</u>	<u>\$604,083</u>	<u>\$685,881</u>	<u>\$749,031</u>

2012/13 Service Objectives	2012/13 Measurements
Manage the Town Center Redevelopment Project.	Award contract and start design of Town Center in accordance with the Specific Plan.
Implement Drainage Improvement projects in accordance with the Master Plan of Drainage Update.	Addition of new project to City's CIP. Close escrow on all needed right-of-way.
Complete right-of-way acquisitions along Bastanchury Road from Lakeview to the west City limits and Lakeview Avenue from Oriente Drive to Bastanchury Road.	Obtain license and utilize program to coordinate with Building Department.
Initiate permitting process by citywide Permits Plus program to effectively communicate project status with departments and applicants.	

**CITY OF YORBA LINDA
FY 2012/13 OPERATING BUDGET**

**DEPARTMENT: PUBLIC WORKS DEPARTMENT
DIVISION: TRAFFIC AND TRANSPORTATION**

Statement of Objectives:

The Public Works Traffic and Transportation Division provides the engineering support to ensure safe and efficient day to day traffic operations on the city's street system. The division is responsible for the planning, design and construction of the city's traffic control devices and coordinating long-range transportation planning within the city and other regional transportation programs to improve mobility, safety and accessibility.

	<u>Actual 2009/10</u>	<u>Actual 2010/11</u>	<u>Projected 2011/12</u>	<u>Adopted 2012/13</u>
<u>Personnel:</u>				
Full-Time Employees	1.50	1.45	1.45	1.45
Part-Time Employees (FTE)	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
	1.50	1.45	1.45	1.45
<u>Expenditures:</u>				
Personnel Services	\$215,701	\$221,972	\$225,512	\$229,275
Maintenance & Operations	4,615	5,011	6,460	5,660
Contract Services	43,384	54,030	145,500	90,000
Capital Outlay	0	0	0	0
TOTAL	<u>\$263,700</u>	<u>\$281,014</u>	<u>\$377,472</u>	<u>\$324,935</u>

2012/13 Service Objectives	2012/13 Measurements
Improve traffic safety for vehicles, pedestrians & equestrians throughout the City.	Work with the School District and equestrian community to develop safety improvement projects.
Address public inquiries & community traffic concerns.	Continue to work with OCTA on the Go Local Program and the Traffic Light Synchronization Program.
Evaluate traffic signal timing to minimize traffic delay.	Work with OCTA on addressing local traffic impact due to the grade separation projects.
Maintain & upgrade traffic signal equipment for operations efficiency.	Actively participate in agency/board meetings concerning regional transportation issues.
Coordinate with School District on traffic safety issues in school zones.	Coordinate the review of new development and encroachment permit projects with City streets.
Review traffic impact studies for regional & private development projects.	Conduct citywide traffic count & update 2013 Traffic Flow Map.
Review construction staging & worksite traffic control plans to minimize traffic impact and maximize public safety.	

**CITY OF YORBA LINDA
FY 2012/13 OPERATING BUDGET**

**DEPARTMENT: PUBLIC WORKS DEPARTMENT
DIVISION: PUBLIC WORKS MAINTENANCE**

Statement of Objectives:

The Public Works Maintenance Division maintains public streets, parkways, greenbelts, and storm drains. The Division responds to citizen requests for information and administers contracts for street sweeping, traffic signal maintenance, concrete repair, tree trimming, street paving/marking and storm drain cleaning and maintenance.

	<u>Actual</u> <u>2009/10</u>	<u>Actual</u> <u>2010/11</u>	<u>Projected</u> <u>2011/12</u>	<u>Adopted</u> <u>2012/13</u>
<i>Personnel:</i>				
Full-Time Employees	10.09	8.94	9.04	9.04
Part-Time Employees (FTE)	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
	10.09	8.94	9.04	9.04
<i>Expenditures:</i>				
Personnel Services	\$885,233	\$806,621	\$810,740	\$844,568
Maintenance & Operations	196,458	205,562	238,895	246,320
Contract Services	502,256	556,813	667,013	668,000
Capital Outlay	0	48,030	62,000	52,500
TOTAL	<u>\$1,583,947</u>	<u>\$1,617,026</u>	<u>\$1,778,648</u>	<u>\$1,811,388</u>

2012/13 Service Objectives	2012/13 Measurements
Provide and maintain the City's infrastructure to meet the high level expectations of the residents.	Provide staff and contractors with required maintenance standards equipment/training.
Continue City's aggressive Pavement Preservation Program to extend pavement life and provide safe roadways.	Prioritize and utilize the City's Pavement Management System to extend pavement life and provide safe roadways.
Provide leadership in the commitment to excellence in customer service.	Provide a professional response to public inquiries through frequent communication within department and organization.
Comply with state mandates/requirements as they relate to storm drain, fueling station, limited waste transfer station, vehicle fleet and NPDES.	Submit monthly transfer station reports, recertify gas pumps, tanks and monitoring system annually, submit annual smog check report to state and assist in the annual NPDES report.
Upgrade City's traffic control devices.	

**CITY OF YORBA LINDA
FY 2012/13 OPERATING BUDGET**

DEPARTMENT: PUBLIC WORKS
DIVISION: STORM WATER QUALITY – NPDES

Statement of Objectives:

The goals of the Clean Water Act are to restore and maintain the chemical, physical and biological integrity of the nation's waters. The Clean Water Act mandates a National Pollutant Discharge Elimination System (NPDES) permit for discharges into the waters of the United States. Our goal, as a co-permittee with the County of Orange, is to be in conformance with the NPDES permit.

	<u>Actual 2009/10</u>	<u>Actual 2010/11</u>	<u>Projected 2011/12</u>	<u>Adopted 2012/13</u>
<i>Personnel:</i>				
Full-Time Employees	.90	.80	.90	.90
Part-Time Employees (FTE)	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
	.90	.80	.90	.90
<i>Expenditures:</i>				
Personnel Services	\$121,061	\$113,291	\$129,942	\$132,125
Maintenance & Operations	1,305	436	575	6,000
Contract Services	271,086	273,825	357,918	396,000
Capital Outlay	0	0	0	0
TOTAL	<u>\$393,452</u>	<u>\$387,552</u>	<u>\$488,435</u>	<u>\$534,125</u>

2012/13 Service Objectives	2012/13 Measurements
Review and update City Codes regarding NPDES regulations accordingly.	Ensure compliance with the rules and regulations of the NPDES Permit and the Drainage Area Management Plan (DAMP).
Review and update the City's Local Implementation Plan (LIP) per the NPDES Permit.	Conduct approximately 35 industrial site inspections for any water quality violations.
Utilize education and enforcement methods to gain voluntary compliance from industrial, commercial and residential properties.	Compile and submit annual Program Effectiveness Assessment report to the California Regional Water Quality Control Board.
Investigate all complaints of illegal discharges into the City storm drain system.	

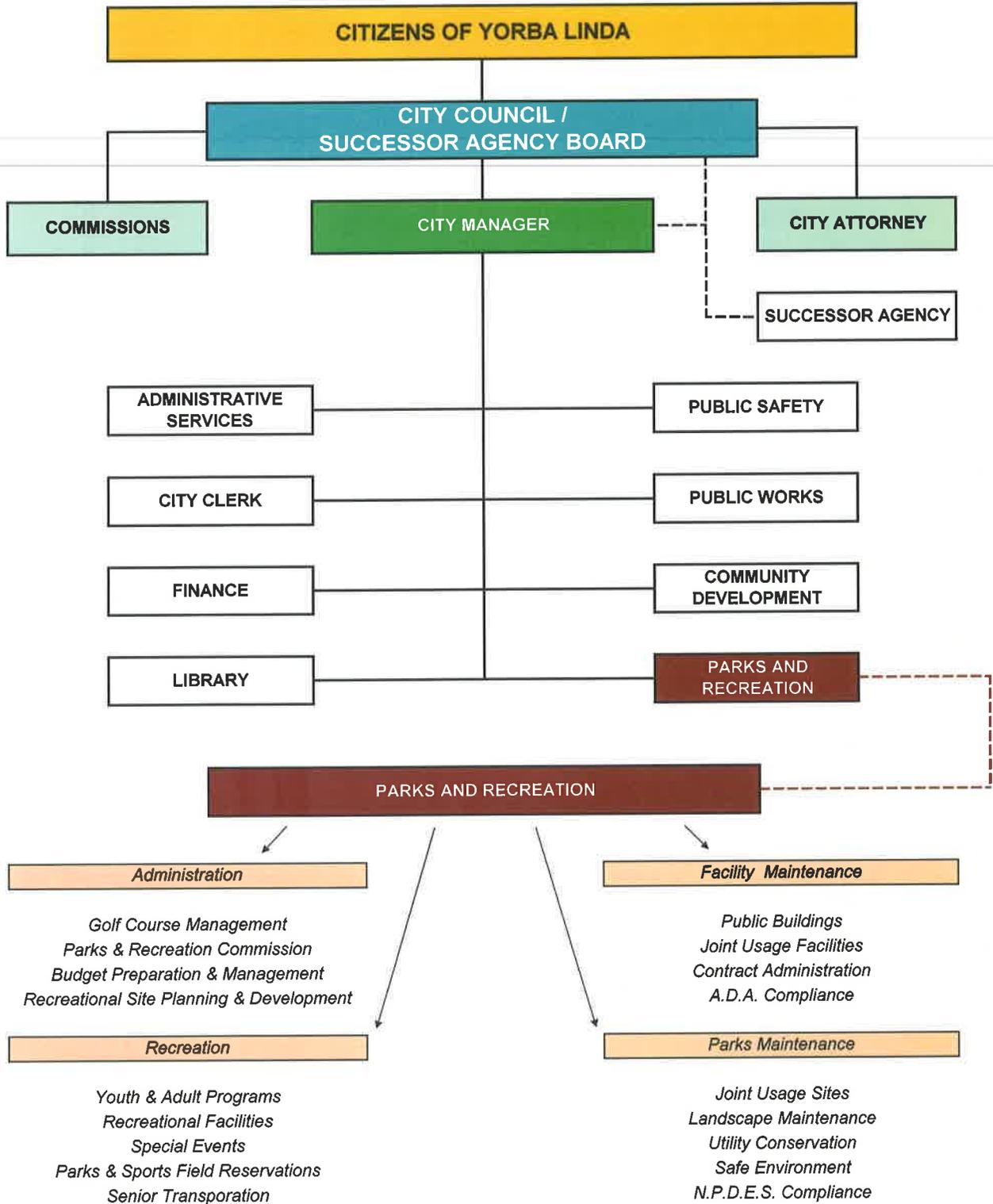
Note: Responsibility for NPDES was transferred from Community Development to Public Works beginning in FY 2010/11. Therefore, the amounts shown for FY 2009/10 are still reflected in the Community Development summary page.

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Parks and Recreation Department

**Parks and Recreation Administration
Contract Classes and Youth Activities
Recreation Programs
Parks Maintenance Division
Facility Maintenance Division**

CITY OF YORBA LINDA ORGANIZATIONAL CHART



**CITY OF YORBA LINDA
FY 2012/13 OPERATING BUDGET**

PARKS AND RECREATION DEPARTMENT SUMMARY

STATEMENT OF PURPOSE:

The Parks and Recreation Department is responsible for providing quality recreational opportunities for the residents and maintaining City parks and recreational facilities. City recreational facilities include the Community Center, Thomas Lasorda Jr. Field House, Travis Ranch Activity Center, Phillip S. Paxton Equestrian Center, Black Gold Golf Course and twenty-six parks. Classes offered vary from educational to recreational for youth, adult, and seniors.

	<u>Actual</u> 2009/10	<u>Actual</u> 2010/11	<u>Projected</u> 2011/12	<u>Adopted</u> 2012/13
<u>Expenditures:</u>				
Personnel Services	\$2,332,590	\$2,401,357	\$2,685,917	\$2,754,720
Maintenance & Operations	941,160	994,013	1,017,042	999,193
Contract Services	1,501,466	1,488,980	1,386,242	1,299,296
Capital Outlay	34,439	125,066	70,681	28,000
TOTAL	<u>\$4,809,655</u>	<u>\$5,009,416</u>	<u>\$5,159,882</u>	<u>\$5,081,209</u>
<u>Funding Sources:</u>				
Parks & Rec. Programs	\$1,130,658	1,251,361	1,075,840	1,114,575
Facility Rentals	334,118	395,174	392,750	520,250
Donations/Sr. Mobility Program	109,685	149,989	124,989	54,413
Equipment Reserve Fund	0	0	65,302	28,000
General Fund	3,235,194	3,212,892	3,501,001	3,363,971
TOTAL	<u>\$4,809,655</u>	<u>\$5,009,416</u>	<u>\$5,159,882</u>	<u>\$5,081,209</u>

Prior Year Accomplishments

- Completed successful family programs including the July 4th Spectacular, Egg Hunt, Flashlight Egg Hunt, and the Sunday Concert series.
- Continued to investigate feasibility of a dog play lot through Parks and Recreation Commission meetings and contract with a landscape architect.
- Continued to meet with the Placentia Yorba Linda Unified School District to discuss joint use and development issues related to the High School park site, including submittal of plans to the Department of State Architecture.
- Continued to investigate feasibility of an equestrian stabling facility through special committee and neighborhood meetings.
- Completed approved Capital Projects at Black Gold Golf Club.
- Implemented new facility use fees for the Yorba Linda Community Center, Thomas Lasorda Jr. Field House, Travis Ranch Activity Center, and picnic shelters.
- Continued to implement new contract class opportunities for the senior population.
- Expanded and improved the Parks and Recreation Department Facebook "fan" page and Twitter page to increase the Department's marketing campaign using social networking media.

(continued on next page)

**CITY OF YORBA LINDA
FY 2012/13 OPERATING BUDGET**

PARKS AND RECREATION DEPARTMENT SUMMARY

Prior Year Accomplishments (Continued)

- Continued the Community Event Sponsorship Program to assist in offsetting program expenditures.
- Awarded contract and began the upgrade and installation of AV equipment at the Community Center.
- Contracted with an Interior Designer to identify a new color scheme, lobby furniture, and implementation plan.
- Completed roof repairs at the Community Center.
- Implemented an Armed Forces recognition banner program.
- Enhanced the Senior Citizen Health and Resource Fair and Flu Clinic through increased sponsorships, along with moving the event to a Saturday morning.
- Entered into a Community Center Use Agreement with the Yorba Linda Senior Citizens Club.
- Renovated the Thomas Lasorda Jr. Field House gymnasium floor.
- Completed roof repairs at the Thomas Lasorda Jr. Field House.
- Developed and implemented a new Adult Volleyball League.
- Implemented the increase of Activity Guide advertising rates.
- Accepted Vista del Verde II Park onto the parks system.
- Completed the replacement of the playground safety surfacing at Veterans Park.
- Completed construction and installation of new energy efficient light poles at Veterans Park Sports Fields. Lighting project funded by the Federal EECBG grant.
- Completed the Shapell Park Irrigation Renovation Project.
- Developed and completed a review process for Statement of Qualifications for five Capital Improvement Projects. Contracts were awarded to firms for the design of Jean Woodard Dog Play Lot, Hurless Barton Park irrigation renovation, Hurless Barton Park amphitheater design, Yorba Linda Community Center wedding lawn, and Master Plan for Vista Del Verde II.
- Completed an agreement with Kemper Sports to provide onsite catering at the Yorba Linda Community Center.
- Trimmed over 1,000 trees at City parks and City buildings.
- The number of weddings held at Black Gold Golf Club increased from 60 in 2010/11 to 80 in 2011/12, which is a record for the facility.
- The Black Gold Catering Department broke the \$1,000,000 mark in revenue during the 2011/12 FY. This is a new record at Black Gold Golf Club.
- The Black Gold Club continued the transition of the golf course to Kikuyugrass. The process is well ahead of schedule and under budget. Currently the Kikuyugrass is over 65% of the turf in the fairways and rough.
- The patio cover at Black Gold has been designed and is scheduled to be built. This will add another wonderful amenity for the guests to enjoy as well as provide an additional revenue stream.
- Black Gold replaced several kitchen appliances including the oven, coolers and fryer.
- The restrooms in the upper level of the Black Gold clubhouse were renovated with the installation of new countertops, sinks, faucets and mirrors.
- Black Gold Golf Club Director of Agronomy, Bill Houlihan won the award as the "Superintendent of the Year" for Kemper Sports in 2011.
- Black Gold won the "Brides Choice Award" from The Wedding Wire.

**CITY OF YORBA LINDA
FY 2012/13 OPERATING BUDGET**

PARKS AND RECREATION DEPARTMENT SUMMARY

<u>Personnel:</u>	Actual 2009/10	Actual 2010/11	Projected 2011/12	Adopted 2012/13
Administration				
Parks & Recreation Director	.55	.55	.55	.55
Parks & Rec. Superintendent	.00	.00	.40	.40
Recreation Superintendent	.70	.00	.00	.00
Parks & Facilities Superintendent	.40	.40	.00	.00
Administrative Secretary	.75	.75	.75	.75
Account Clerk	.40	.40	.40	.40
Part-Time Parks & Rec. Specialist	.00	.00	.35	.35
Part-Time Office Assistant	.00	.00	.00	.50
	<u>2.80</u>	<u>2.10</u>	<u>2.45</u>	<u>2.95</u>
Contract Classes				
Parks & Rec. Superintendent	.00	.00	.05	.05
Recreation Superintendent	.10	.00	.00	.00
Recreation Supervisor	.45	.45	.45	.45
Recreation Coordinator	.55	1.55	1.55	1.55
Administrative Secretary	.25	.25	.25	.25
Senior Office Assistant	.10	.00	.00	.00
Account Clerk	.60	.60	.60	.60
Part-Time Recreation Specialists	.00	.42	.42	.42
Part-Time Recreation Leaders	.75	.13	.13	.13
	<u>2.80</u>	<u>3.40</u>	<u>3.45</u>	<u>3.45</u>
Youth Activities				
Parks & Rec. Superintendent	.00	.00	.05	.05
Recreation Superintendent	.10	.00	.00	.00
Recreation Supervisor	.10	.10	.10	.10
Recreation Coordinator	.95	1.00	1.00	1.00
Part-Time Recreation Coordinator	.61	.00	.00	.00
Part-Time Recreation Specialists	1.93	1.33	1.33	1.33
Part-Time Recreation Leaders	4.77	3.46	3.46	3.46
	<u>8.46</u>	<u>5.89</u>	<u>5.94</u>	<u>5.94</u>
Travis Ranch Activity Center				
Recreation Supervisor	.30	.30	.30	.30
Recreation Coordinator	.40	.40	.40	.40
Part-Time Recreation Specialists	.55	.68	.68	.68
Part-Time Recreation Leaders	2.30	2.05	2.05	2.05
	<u>3.55</u>	<u>3.43</u>	<u>3.43</u>	<u>3.43</u>

**CITY OF YORBA LINDA
FY 2012/13 OPERATING BUDGET**

PARKS AND RECREATION DEPARTMENT SUMMARY

<u>Personnel:</u>	Actual 2009/10	Actual 2010/11	Projected 2011/12	Adopted 2012/13
Community Center				
Parks & Rec. Superintendent	.00	.00	.05	.05
Recreation Superintendent	.10	.00	.00	.00
Recreation Supervisor	.55	.55	.55	.55
Recreation Coordinator	1.40	1.35	1.35	1.35
Senior Office Assistant	.90	.00	.00	.00
Custodian	1.00	1.00	1.00	1.00
Part-Time Recreation Specialists	1.90	1.27	1.27	1.27
Part-Time Recreation Leaders	4.28	5.81	5.81	5.81
Part-Time Rec. Spec. (CDBG)	.85	.85	.85	.85
Part-Time Rec. Leaders (CDBG)	<u>.82</u>	<u>.55</u>	<u>.55</u>	<u>.55</u>
	11.80	11.38	11.43	11.43
Thomas Lasorda Jr. Field House				
Recreation Supervisor	.60	.60	.60	.60
Recreation Coordinator	.70	.70	.70	.70
Part-Time Recreation Specialists	1.00	.26	.26	.26
Part-Time Recreation Leaders	<u>2.58</u>	<u>3.61</u>	<u>4.10</u>	<u>4.10</u>
	4.88	5.17	5.66	5.66
Parks Maintenance				
Parks & Recreation Director	.45	.45	.45	.45
Parks & Rec. Superintendent	.00	.00	.25	.25
Parks & Fac. Superintendent	.40	.40	.00	.00
Parks Maintenance Supervisor	1.00	1.00	1.00	1.00
Maintenance Worker	7.00	7.00	7.00	7.00
Leadman	.00	.00	.00	.00
Part-Time Parks & Rec. Specialist	<u>.00</u>	<u>.00</u>	<u>.15</u>	<u>.15</u>
	8.85	8.85	8.85	8.85
Facilities Maintenance				
Parks & Rec. Superintendent	.00	.00	.20	.20
Parks & Fac. Superintendent	.20	.20	.00	.00
Facilities Maintenance Technician	2.00	2.00	2.00	2.00
Part-time Maintenance Trainees	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
	2.20	2.20	2.20	2.20
GRAND TOTAL	<u>45.34</u>	<u>42.42</u>	<u>43.41</u>	<u>43.91</u>

**CITY OF YORBA LINDA
FY 2012/13 OPERATING BUDGET**

DEPARTMENT: PARKS & RECREATION DEPARTMENT
DIVISION: ADMINISTRATION

Statement of Objectives:

The Administration Division provides administrative support and maintains the record keeping function of the Parks and Recreation Department; provides staff support to the City Council and the Parks and Recreation Commission; disseminates public information related to park development and other related issues; develops and administers contracts, agreements and reports; serves as a liaison to organizations such as the Youth Sports Organizations, Placentia/Yorba Linda Unified School District and the YMCA; and interacts with outside agencies with mutual concerns to promote collaborative relationships and encourage the sharing of resources.

	<u>Actual 2009/10</u>	<u>Actual 2010/11</u>	<u>Projected 2011/12</u>	<u>Adopted 2012/13</u>
<i>Personnel:</i>				
Full-Time Employees	2.80	2.10	2.10	2.10
Part-Time Employees (FTE)	<u>.00</u>	<u>.00</u>	<u>.35</u>	<u>.85</u>
	2.80	2.10	2.45	2.95
<i>Expenditures:</i>				
Personnel Services	\$259,638	\$245,964	\$319,176	\$313,953
Maintenance & Operations	14,960	14,393	31,530	25,440
Contract Services	156,942	64,363	70,846	58,000
Capital Outlay	110	2,319	0	0
TOTAL	<u>\$431,650</u>	<u>\$327,039</u>	<u>\$421,552</u>	<u>\$397,393</u>

2012/13 Service Objectives	2012/13 Measurements
Review existing policies concerning commercial uses of public parks.	Survey surrounding facilities to find out how commercial uses are managed. Recommend changes to the existing policy as well as an appropriate fee schedule if necessary.
Collaborate with PYLUSD to renew existing joint-use agreements.	Assist in the drafting and the adoption of one joint-use agreement all joint-use facilities.
Continue to cooperate with Public Works and the Community to implement trail improvements.	Update recreational trails map, suggest possible grant fund applications to pursue and identify in the budget new trail connections based on the 2005 Trails Study.
Continue to move forward with completion of the Master Plan.	Work with the consultant to finish the Master Plan.
Complete Temporary Use Guidelines for the Philip Paxton Equestrian Center.	Survey surrounding municipal equestrian facilities and work with the equestrian community and the Parks and Recreation Commission to develop user guidelines.
Complete equestrian needs study.	Continue meetings with Equestrian Committee to identify sites for a possible Equestrian Center or improvements.

**CITY OF YORBA LINDA
FY 2012/13 OPERATING BUDGET**

**DEPARTMENT: PARKS & RECREATION DEPARTMENT
DIVISION: CONTRACT CLASSES AND YOUTH ACTIVITIES**

Statement of Objectives:

The Recreation Division consists of the Contract Classes and Youth Activities that provide a comprehensive variety of recreation classes and programs for all ages. This section of the Recreation Division is responsible for developing the quarterly Activity Guide, securing advertisements for the Guide; offering a compliment of senior services that are educational, social and fitness in nature; and disseminating of senior information via newsletters or forums; conducting youth special events and programs such as teen dances, holiday or seasonal programs, summer camps, and family events such as Celebration of the Arts, the summer concerts, July 4th Fireworks, youth summer programs, youth sports and Adventure Playground.

	<u>Actual 2009/10</u>	<u>Actual 2010/11</u>	<u>Projected 2011/12</u>	<u>Adopted 2012/13</u>
<i>Personnel:</i>				
Full-Time Employees	3.20	3.95	4.05	4.05
Part-Time Employees (FTE)	<u>8.06</u>	<u>5.34</u>	<u>5.34</u>	<u>5.34</u>
	11.26	9.29	9.39	9.39
<i>Expenditures:</i>				
Personnel Services	\$401,254	\$423,906	\$528,632	\$521,309
Maintenance & Operations	139,623	132,523	127,150	125,953
Contract Services	558,867	606,473	544,244	564,930
Capital Outlay	0	0	0	0
TOTAL	<u>\$1,099,744</u>	<u>\$1,162,902</u>	<u>\$1,200,026</u>	<u>\$1,212,192</u>

2012/13 Service Objectives	2012/13 Measurements
Expand and enhance senior programs and activities.	Collaborate with the YL Public Library and local nonprofit organizations in offering new services to seniors, and create new senior programs for the 55-65 age population.
Continue to develop classes for all ages and abilities that include programs and activities for wellness, fitness and special needs.	
Conduct a cost analysis of the contract class program to ensure costs are being recovered.	Obtain feedback from residents, local nonprofit service providers and businesses to identify community recreation needs as well as identify opportunities to collaborate and share community resources.
Enhance and expand customer service through the use of on-line registration services (Active Network/YLRecOnLine.	Analyze class fees, minimum requirements, and cancellation rates of existing classes.
Expand marketing to include more ways to reach residents	Utilize the Facility component of the CLASS Registration software to the public regarding availability of parks and facilities.
Develop a specialized tennis program to increase participant levels and revenue.	Implement marketing strategies which include: e-mail blast, City newsletter and streaming of classes.
Review existing expenditures associated with the Quarterly Guide.	Complete an RFP and select a vendor to implement the City's new Tennis Program.
	Complete an RFP and select a vendor for printing the Quarterly Guide.

**CITY OF YORBA LINDA
FY 2012/13 OPERATING BUDGET**

DEPARTMENT: PARKS & RECREATION DEPARTMENT
DIVISION: RECREATION (Community Ctr., Field House, Travis Ranch)

Statement of Objectives:

The Recreation Division consists of three recreation facilities: the Yorba Linda Community Center, Thomas Lasorda Jr. Field House, and the Travis Ranch Activity Center. This section of the Recreation Division is responsible for facility operations, athletic field allocations and facility rentals. Staff assigned to these facilities is responsible for conducting senior programs and transportation, and adult sport leagues such as softball and basketball. In addition, the Thomas Lasorda Jr. Field House and the Travis Ranch Activity Center are joint use facilities with PYLUSD in which facility scheduling and maintenance is done in accordance with the agreement.

	<u>Actual</u> 2009/10	<u>Actual</u> 2010/11	<u>Projected</u> 2011/12	<u>Adopted</u> 2012/13
<u>Personnel:</u>				
Full-Time Employees	5.95	4.90	4.95	4.95
Part-Time Employees (FTE)	<u>14.28</u>	<u>15.08</u>	<u>15.57</u>	<u>15.57</u>
	20.23	19.98	20.52	20.52
<u>Expenditures:</u>				
Personnel Services	\$771,848	\$760,307	\$813,345	\$853,592
Maintenance & Operations	246,035	271,681	267,518	245,125
Contract Services	300,658	339,900	261,386	285,666
Capital Outlay	0	44,292	5,379	0
TOTAL	<u>\$1,318,541</u>	<u>\$1,416,180</u>	<u>\$1,347,628</u>	<u>\$1,384,383</u>

2012/13 Service Objectives	2012/13 Measurements
Advertise facility rentals at the recreation facilities.	Produce a color brochure to be printed and downloaded on the City's website.
Improve customer service and dissemination of information to the public.	Expand the utilization of the City's website to inform the public on programs and services.
Conduct an annual audit and review of the current facility fee schedules to ensure direct costs are being recovered.	Analyze rental and facility fees and compare to cost of facility maintenance and personnel.
Update operations manuals for all recreation facilities.	Update current facility operations, emergency and staff policies and procedures.
Continue to explore ways to increase senior transportation services without General Fund support.	Continue to explore possible grant funding for senior programs and services.
Complete facility upgrades and improvements at the Yorba Linda Community Center.	Complete RFP, select a vendor and install new equipment and decor.

**CITY OF YORBA LINDA
FY 2012/13 OPERATING BUDGET**

**DEPARTMENT: PARKS & RECREATION DEPARTMENT
DIVISION: PARK MAINTENANCE**

Statement of Objectives:

The Parks Maintenance Division is responsible for the maintenance and operation of 26 parks and landscaped areas encompassing 140 acres. The maintenance is accomplished in a cost-effective manner utilizing a balanced combination of contract landscape maintenance firms and City personnel.

	<u>Actual 2009/10</u>	<u>Actual 2010/11</u>	<u>Projected 2011/12</u>	<u>Adopted 2012/13</u>
<u>Personnel:</u>				
Full-Time Employees	8.85	8.85	8.70	8.70
Part-Time Employees (FTE)	<u>.00</u>	<u>.00</u>	<u>.15</u>	<u>.15</u>
	8.85	8.85	8.85	8.85
<u>Expenditures:</u>				
Personnel Services	\$690,075	\$745,778	\$810,192	\$846,573
Maintenance & Operations	455,305	485,624	491,340	504,365
Contract Services	412,535	387,418	456,200	335,600
Capital Outlay	0	78,455	65,302	28,000
TOTAL	<u>\$1,557,915</u>	<u>\$1,697,275</u>	<u>\$1,823,034</u>	<u>\$1,714,538</u>

2012/13 Service Objectives	2012/13 Measurements
Provide cost effective maintenance of all City parks to ensure a clean and safe environment for all users. Coordinate safety inspection program for playground equipment located in the City's park system.	Pursue "best practices" methodology to ensure that high maintenance standards are implemented at all City parks.
Ensure resource conservation in all City parks.	Incorporate water and electrical conservation systems in all new park construction and rehabilitation projects when feasible.
Coordinate the park maintenance effort to provide maximum usage by private groups and for City activities.	Meet semi-annually with landscape maintenance contractors to ensure that schedules cause minimum conflict or disruption of services to user groups and the public.
Prepare for the inclusion of the High School Park and the Option Site into the park system and ensure that the level of maintenance remains consistent with the City's park standards.	Review staffing and level of service in the division to ensure that standards are being met and resources are being utilized effectively and efficiently.
Coordinate maintenance at joint usage school and park sites with PYLUSD.	Meet with PYLUSD staff to ensure cooperative maintenance efforts at all joint usage facilities.
Renovate the irrigation system at Hurless Barton in improve efficiency.	Complete RFP, select a vendor and renovate the irrigation system.

**CITY OF YORBA LINDA
FY 2012/13 OPERATING BUDGET**

**DEPARTMENT: PARKS & RECREATION DEPARTMENT
DIVISION: FACILITIES MAINTENANCE**

Statement of Objectives:

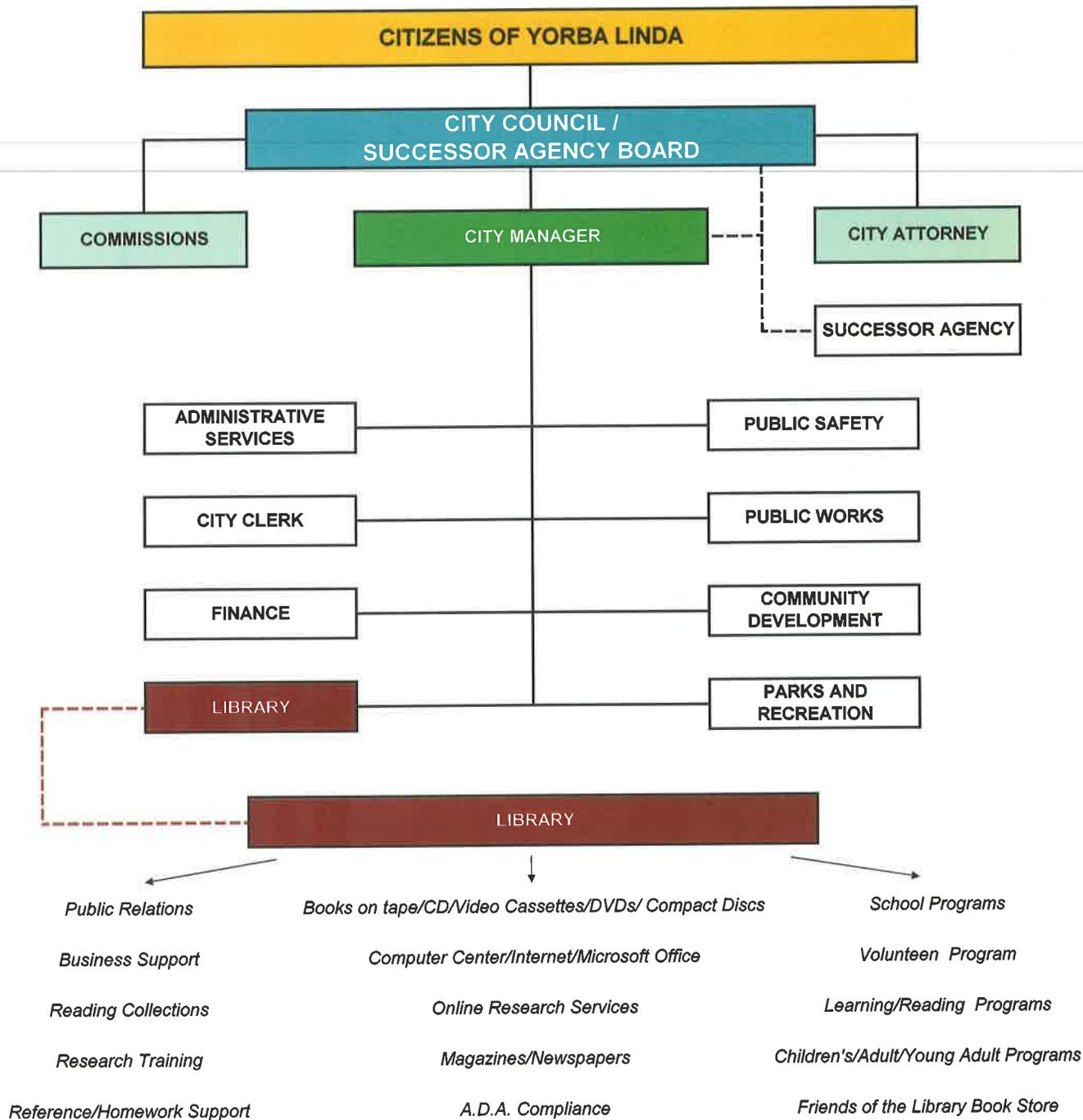
The Facilities Maintenance Division provides maintenance services to City Hall, the Public Library, Community Center, Travis Ranch Activity Center, Thomas Lasorda Jr. Field House, Police Administrative Offices, Susanna Bixby Bryant Ranch Museum and the City's Public Works Yard. This is accomplished in a cost-effective manner through a balanced combination of facilities maintenance contractor firms and City personnel.

	<u>Actual 2009/10</u>	<u>Actual 2010/11</u>	<u>Projected 2011/12</u>	<u>Adopted 2012/13</u>
<u>Personnel:</u>				
Full-Time Employees	2.20	2.20	2.20	2.20
Part-Time Employees (FTE)	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
	2.20	2.20	2.20	2.20
<u>Expenditures:</u>				
Personnel Services	\$209,775	\$225,402	\$214,572	\$219,293
Maintenance & Operations	85,237	89,792	99,504	98,310
Contract Services	72,463	90,826	53,566	55,100
Capital Outlay	34,330	0	0	0
TOTAL	<u>\$401,805</u>	<u>\$406,020</u>	<u>\$367,642</u>	<u>\$372,703</u>

2012/13 Service Objectives	2012/13 Measurements
Provide cost effective maintenance of City buildings and facilities to ensure a clean and safe environment for City staff and the public.	Ensure public buildings meet all health and safety requirements for public use.
Coordinate facilities maintenance efforts to provide for maximum usage for private and City activities.	Meet semi-annually with facilities maintenance contractors to ensure schedules cause minimum conflict or disruption of services to user groups and staff.
Coordinate with PYLUSD the maintenance at the joint usage facilities: Travis Ranch Activity Center and the Field House.	Meet with PYLUSD staff to ensure cooperative efforts at all joint usage facilities.
Ensure appropriate practices are implemented to optimize utility usage.	Implement utility conservation efforts when feasible.
Ensure appropriate methods and schedules are implemented to maximize operational life of equipment.	Establish a comprehensive preventative maintenance program to ensure all public buildings and equipment are maintained at optimum levels.
Explore the feasibility of the use of solar energy.	Consult with vendors and engineers as to the possibility of adding solar panels to City facilities.

Library Services

CITY OF YORBA LINDA ORGANIZATIONAL CHART



**CITY OF YORBA LINDA
FY 2012/13 OPERATING BUDGET**

LIBRARY DEPARTMENT SUMMARY

STATEMENT OF PURPOSE:

The Yorba Linda Public Library's purpose is to provide a balanced program of library services to residents. The Library lends print and non-print materials; maintains a non-lending collection for reference; provides up-to-date online research services, access to technology, and 24/7 access via the Library's website; offers programs for children, teens and adults that stimulate imagination and satisfy curiosity; and provides a comfortable physical space to visit. The Library staff works closely with the Library Commission, Friends of the Library and community groups to promote services and the role of the Library within the community.

	<u>Actual</u> 2009/10	<u>Actual</u> 2010/11	<u>Projected</u> 2011/12	<u>Adopted</u> 2012/13
<u>Expenditures:</u>				
Personnel Services	\$1,998,743	\$2,110,255	\$2,157,603	\$2,296,019
Maintenance & Operations	1,040,722	1,025,089	1,078,620	1,245,156
Contract Services	160,994	186,507	178,900	251,000
Capital Outlay	69,161	50,627	112,847	41,600
Transfer to Library Reserve	475,000	450,000	400,000	500,000
TOTAL	<u>\$3,744,620</u>	<u>\$3,822,478</u>	<u>\$3,927,970</u>	<u>\$4,333,774</u>
<u>Funding Sources:</u>				
Property Taxes	\$3,441,513	\$3,563,236	\$3,710,113	\$4,166,724
State Library Fund	82,893	56,833	46,367	0
Rentals, Fines, Interest	220,214	202,409	171,490	167,050
TOTAL	<u>\$3,744,620</u>	<u>\$3,822,478</u>	<u>\$3,927,970</u>	<u>\$4,333,774</u>

Prior Year Accomplishments

- o Offered 779 programs and class tours/school visits with 48,312 in attendance.
- o Accommodated over 1,100 visitors per day.
- o Provided 3,078 open service hours to the public.
- o Answered 85,690 reference questions.
- o Checked out 845,592 books, magazines, DVDs and audio materials.
- o Added three digital book collections and one digital audiobook collection.
- o Hosted 193,930 virtual visits to the Library's website which provides 24/7 access to 33 databases.
- o Provided public internet access to 273 computer users per day.
- o Continued to provide service to the Library Annex at the Susanna Bixby Bryant Museum.
- o Completed *The Yorba Linda Public Library Space Needs Assessment and Building Program* to determine the Library's future service and facility requirements. Also developed a budget for the design and construction of a new building. Released a Request for Qualifications and selected an architectural services firm.
- o Upgraded the Library's Integrated Library System to loan materials more effectively.
- o Hosted Summer Reading Clubs for children, teens and adults that drew 5,052 participants.
- o The Library acts as City liaison to the Yorba Linda Historical Society.

**CITY OF YORBA LINDA
FY 2012/13 OPERATING BUDGET**

LIBRARY DEPARTMENT SUMMARY

<u>Personnel:</u>	<u>Actual 2009/10</u>	<u>Actual 2010/11</u>	<u>Projected 2011/12</u>	<u>Adopted 2012/13</u>
Library				
Library Director	1.00	1.00	1.00	1.00
Adult Services Manager	1.00	1.00	1.00	1.00
Children's Services Manager	1.00	1.00	1.00	1.00
Information Technology Manager	1.00	1.00	1.00	1.00
Tech. & Circ. Services Manager	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00	1.00
Librarian	5.00	5.00	5.00	5.00
Senior Library Technician	1.00	1.00	1.00	1.00
Library Technician	2.00	2.00	2.00	2.00
Senior Library Clerk	1.00	1.00	1.00	1.00
Library Clerk	2.00	2.00	2.00	2.00
Part-time Librarian	.85	.85	.85	.85
Part-time Senior Library Assistant	1.42	1.09	1.09	1.09
Part-time Library Assistant	4.63	4.48	4.48	4.48
Part-time Library Technician	.00	.55	.55	.55
Part-time Library Clerk	3.47	3.47	3.47	3.47
Part-time Graphics Specialist	.71	.71	.71	.71
Part-time Library Page	<u>5.61</u>	<u>5.61</u>	<u>5.61</u>	<u>5.61</u>
GRAND TOTAL	<u>33.69</u>	<u>33.76</u>	<u>33.76</u>	<u>33.76</u>

2012/13 Service Objectives	2012/13 Measurements
Select materials in all formats to meet the needs of the community.	Monthly: read and evaluate 8,000+ reviews in order to select 1,500 items for collections.
Provide assistance to customers requesting help at all service desks.	Monthly: circulate over 70,000 print, AV & digital items, issue 450 new library cards, answer 7,000 reference questions.
Provide reading and learning programs for children, teens and adults.	Monthly: Provide public internet access to 6,500 computer users.
Provide access to technology, online research tools and user friendly library websites; remain current with technological trends and needs.	Monthly: deliver over 160 items to the Library Annex for customers to pick up in the east end of Yorba Linda.
Partner with the local schools and other organizations to promote reading and learning in youth.	Annually: offer 3,000+ open public service hours.
Obtain grant and donated funds to provide quality programs and services.	Annually: offer over 700 programs, class visits, tours, etc. to 48,000+ participants.
Continue to implement the five-year strategic plan for Library services.	Annually: accommodate over 336,000 visitors to the Library.
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**CITY OF YORBA LINDA
FY 2012/13 OPERATING BUDGET**

LIBRARY DEPARTMENT SUMMARY

<i>2012/13 Service Objectives</i>	<i>2012/13 Measurements</i>
Continue to develop long-term strategies for the provision of an adequately sized and appointed library facility.	Annually: accommodate over 190,000 virtual visitors to the Library's website 24/7.
Develop a ten-month-long Library centennial celebration.	Annually: participate in and contribute to community events.
Redesign the Library website to increase usability and more effectively publicize all services.	Annually: utilize and coordinate 16,000 volunteer hours to provide added and support services.

Restricted Funds

Black Gold Golf Course
Refuse Services
Community Development Block Grant (CDBG)
Air Quality Management District (AQMD)

**CITY OF YORBA LINDA
FY 2012/13 OPERATING BUDGET**

**DEPARTMENT: PARKS & RECREATION
DIVISION: BLACK GOLD GOLF COURSE**

Statement of Objectives:

The City-owned Black Gold Golf Club opened on November 16, 2001. The City has contracted with Kemper Sports Management Company to operate the course, pro shop and banquet facilities. All revenues and costs associated with the Golf Course are accounted for in this Enterprise Fund.

	<u>Actual</u> 2009/10	<u>Actual</u> 2010/11	<u>Projected</u> 2011/12	<u>Adopted</u> 2012/13
<u>Personnel:</u>				
Full-Time Employees	.00	.00	.00	.00
Part-Time Employees (FTE)	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
	.00	.00	.00	.00
<u>Expenditures:</u>				
Personnel Services	\$0	\$0	\$0	\$0
Operating Expenses	3,768,430	4,362,409	4,097,018	4,187,237
Cost of Sales	760,261	752,680	814,909	848,703
Debt Service Interest	779,783	767,636	756,969	742,354
Debt Service Principal	415,000	425,000	440,000	455,000
Debt Service Principal Offset	-415,000	-425,000	-440,000	-455,000
Expenses Paid by City	42,334	37,937	24,691	30,000
Capital Outlay	0	0	380,772	642,585
Depreciation Expense	926,538	835,090	850,000	850,000
Amortization of Bond Refund	22,213	22,213	22,213	22,213
TOTAL	<u>\$6,299,559</u>	<u>\$6,777,965</u>	<u>\$6,946,572</u>	<u>\$7,323,092</u>
<u>Funding Sources:</u>				
Golf Course Revenues	\$5,293,239	\$5,181,402	\$5,641,132	\$5,817,527
Fund Balance	1,006,320	1,596,563	1,305,440	1,505,565
TOTAL	<u>\$6,299,559</u>	<u>\$6,777,965</u>	<u>\$6,946,572</u>	<u>\$7,323,092</u>

2012/13 Service Objectives	2012/13 Measurements
Continue to drive golfers to the BlackGoldGolf.com website to book tee times. A complete rebuild of the site will be completed by the end of August.	Increase revenues for greens fees by driving tournament business and an aggressive marketing campaign. The incremental rounds will be driven through aggressive tee sheet yield management.
Continue to grow the social media aspect of the club. The focus is on gaining a large enough audience to affect revenues.	Increase food and beverage revenues through increased sales efforts, networking and enhanced marketing.
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**CITY OF YORBA LINDA
FY 2012/13 OPERATING BUDGET**

DEPARTMENT: PARKS & RECREATION
DIVISION: BLACK GOLD GOLF COURSE

2012/13 Service Objectives	2012/13 Measurements
<p>Continue to improve course conditions by implementing year three of the "Kikuyugrass Transition Plan."</p> <p>Continue the "Play Fast Pass", and focus on creating a culture of fast play. This has helped improve the experience of our guests while building loyalty, and differentiating ourselves from our competition on something other than price.</p> <p>Continue to use the entire staff as networking tools to build personal relationships in the local social and business communities.</p> <p>Continue community outreach by offering event and programming enhancements at banquet and restaurant facility. Some examples are the 4th of July Viewing Party, the Halloween Kids Party, Valentines Dinner, the Bocce Ball Leagues, the premier bunches for Mothers Day, Fathers Day, Thanksgiving and Easter. Other events include Taco Tuesdays and the Summer Wine Down series.</p> <p>Continue to build the highest levels of player development programs in Orange County. There are multiple programs for all types of people and ability levels.</p> <p>Build on the success of our internal events such as "OC Pro Am," the "ESPN Golf Challenge" and the "Yorba Linda City Championships."</p>	<p>Identify new streams of revenue and maximize existing streams while strengthening customer service. Examples are rentals on wedding lawn and the new covered patio area to be built.</p> <p>Increase Players Club members from 500 to over 600 by the end of the year.</p>

**CITY OF YORBA LINDA
FY 2012/13 OPERATING BUDGET**

DEPARTMENT: YORBA LINDA REFUSE
DIVISION: REFUSE

Statement of Objectives:

The Yorba Linda Refuse Program provides for the collection and disposal of waste, a citywide curbside recycling program, and a citywide yard waste program.

	<u>Actual 2009/10</u>	<u>Actual 2010/11</u>	<u>Projected 2011/12</u>	<u>Adopted 2012/13</u>
<u>Personnel:</u>				
Full-Time Employees	.00	.00	.00	.00
Part-Time Employees (FTE)	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
	.00	.00	.00	.00
<u>Expenditures:</u>				
Personnel Services	\$0	\$0	\$0	\$0
Maintenance & Operations	827	0	0	1,500
Contract Services	4,877,763	5,122,281	5,063,218	5,262,555
Debt Services	1,179	0	0	0
Depreciation	31,134	0	0	0
Capital Outlay	0	0	0	0
TOTAL	<u>\$4,910,903</u>	<u>\$5,122,281</u>	<u>\$5,063,218</u>	<u>\$5,264,055</u>
<u>Funding Sources:</u>				
Collection/Disposal Services	\$3,976,124	\$4,570,665	\$4,544,304	\$4,600,000
Recycling Income	347,407	456,020	420,562	450,000
Interest & Billing Fees	94,620	95,596	98,352	100,000
Grants/Miscellaneous	65,514	0	0	0
Fund Balance	427,238	0	0	114,055
TOTAL	<u>\$4,910,903</u>	<u>\$5,122,281</u>	<u>\$5,063,218</u>	<u>\$5,264,055</u>

2012/13 Service Objectives	2012/13 Measurements
Monitor the performance of Yorba Linda Disposal to ensure the timely collection and disposal of waste.	Trash and recyclables are collected in a timely manner and disposed of in accordance with local and state laws.

**CITY OF YORBA LINDA
FY 2012/13 OPERATING BUDGET**

**DEPARTMENT: COMMUNITY DEVELOPMENT BLOCK GRANT
DIVISION: SENIOR MEALS PROGRAM**

Statement of Objectives:

The Senior Meals program, conducted at the Yorba Linda Community Center, provides hot lunches to low-income seniors five days a week. This program is funded by CDBG with City staff administering the program and the County of Orange Office on Aging reviewing and awarding the contract to the vendor that prepares the meals.

	<u>Actual 2009/10</u>	<u>Actual 2010/11</u>	<u>Projected 2011/12</u>	<u>Adopted 2012/13</u>
<i>Personnel:</i>				
Full-Time Employees	.00	.00	.00	.00
Part-Time Employees (FTE)	<u>1.30</u>	<u>1.55</u>	<u>.85</u>	<u>.67</u>
	1.30	1.55	.85	.67
<i>Expenditures:</i>				
Personnel Services	\$40,957	\$49,894	\$36,440	\$29,316
Maintenance & Operations	0	0	0	0
Contract Services	0	0	0	0
Capital Outlay	0	0	0	0
TOTAL	<u>\$40,957</u>	<u>\$49,894</u>	<u>\$36,440</u>	<u>\$29,316</u>
<i>Funding Sources:</i>				
CDBG Funds	\$40,957	\$49,894	\$36,440	\$29,316
TOTAL	<u>\$40,957</u>	<u>\$49,894</u>	<u>\$36,440</u>	<u>\$29,316</u>

2012/13 Service Objectives	2012/13 Measurements
To provide the senior meal program as directed by the Orange County Office on Aging.	Maintain correspondence with the Orange County Office on Aging.
Strive to increase attendance.	Continue to offer programs, entertainment or services in conjunction with the program and to increase attendance.
Continue to provide monthly lunches with activities/entertainment for seniors.	Coordinate with local organizations and service clubs.
Recruit additional volunteers to assist with the serving of senior meals.	

**CITY OF YORBA LINDA
FY 2012/13 OPERATING BUDGET**

**DEPARTMENT: COMMUNITY DEVELOPMENT BLOCK GRANT
DIVISION: GENERAL PROGRAM ACTIVITIES**

Statement of Objectives:

Various programs provide financial assistance to low and moderate income households and business owners of historical buildings in Town Center, as well as making ADA compliant improvements to public buildings.

	<u>Actual 2009/10</u>	<u>Actual 2010/11</u>	<u>Projected 2011/12</u>	<u>Adopted 2012/13</u>
<u>Personnel:</u>				
Full-Time Employees	.00	.05	.05	.05
Part-Time Employees (FTE)	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
	.00	.05	.05	.05
<u>Expenditures:</u>				
Personnel Services	\$0	\$4,643	\$4,906	\$5,000
Maintenance & Operations	27,291	29,455	19,543	39,186
Contract Services	225,633	90,000	62,450	329,094
Capital Outlay	0	0	0	0
TOTAL	<u>\$252,924</u>	<u>\$124,098</u>	<u>\$86,899</u>	<u>\$373,280</u>
<u>Funding Sources:</u>				
CDBG Funds	\$252,924	\$124,098	\$86,899	\$373,280
TOTAL	<u>\$252,924</u>	<u>\$124,098</u>	<u>\$86,899</u>	<u>\$373,280</u>

2012/13 Service Objectives	2012/13 Measurements
To assist low-moderate income households with the mitigation of code enforcement violations and neighborhood clean-up projects.	To provide approximately 8-10 grants annually to income-qualified households to assist in residential rehabilitation activities that include mitigation of code violations, general clean-up projects, home repairs, paint programs, etc.
To assist low-moderate income households with the repair, improvement, and rehabilitation of their property.	To provide 1-2 grants annually to income-qualified business owners of historical structures in Town Center.
To assist low-moderate income business owners of historical buildings in Town Center with necessary rehabilitation of their structures.	To provide various ADA improvements to the City Hall building at 4845 Casa Loma Avenue.
To improve accessibility to existing public buildings in conformance with ADA regulations.	

**CITY OF YORBA LINDA
FY 2012/13 OPERATING BUDGET**

**DEPARTMENT: AIR QUALITY MANAGEMENT DISTRICT
DIVISION: CLEAN AIR PROGRAM**

Statement of Objectives:

The Air Quality Management District provides for distribution of funds for programs designed to mitigate and reduce air pollutants within the community.

	<u>Actual 2009/10</u>	<u>Actual 2010/11</u>	<u>Projected 2011/12</u>	<u>Adopted 2012/13</u>
<u>Personnel:</u>				
Full-Time Employees	.00	.00	.00	.00
Part-Time Employees (FTE)	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
	.00	.00	.00	.00
<u>Expenditures:</u>				
Personnel Services	\$0	\$0	\$0	\$0
Maintenance & Operations	0	0	0	0
Contract Services	0	0	0	0
Capital Outlay	55,000	0	115,100	0
TOTAL	<u>\$55,000</u>	<u>\$0</u>	<u>\$115,100</u>	<u>\$0</u>
<u>Funding Sources:</u>				
AQMD Funds	\$55,000	\$0	\$115,100	\$0
TOTAL	<u>\$55,000</u>	<u>\$0</u>	<u>\$115,100</u>	<u>\$0</u>

2012/13 Service Objectives	2012/13 Measurements
Whenever possible, purchase alternate fuel vehicles when adding or replacing vehicles in the City fleet.	Monitor AQMD regulations to ensure proper use of funds.

Assessment Districts

Landscape Assessment Districts
Landscape Maintenance District #9

**CITY OF YORBA LINDA
FY 2012/13 OPERATING BUDGET**

DEPARTMENT: ASSESSMENT DISTRICTS
DIVISION: STREET LIGHT AND LANDSCAPE MAINTENANCE DISTRICT

Statement of Objectives:

The Street Light and Landscape Maintenance Assessment District was adopted on August 4, 1994, to consolidate all City landscape/lighting assessment districts into one. It provides for the maintenance of streetlights, traffic signals, parkways, medians, slopes, greenbelts and trails throughout the City that are included within the maintenance district. Funding is collected through the property tax bill.

	<u>Actual 2009/10</u>	<u>Actual 2010/11</u>	<u>Projected 2011/12</u>	<u>Adopted 2012/13</u>
<i>Personnel:</i>				
Full-Time Employees	3.71	3.71	3.71	3.71
Part-Time Employees (FTE)	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
	3.71	3.71	3.71	3.71
<i>Expenditures:</i>				
Personnel Services	\$290,418	\$371,442	\$393,782	\$414,563
Maintenance & Operations	3,000,609	3,132,279	3,214,758	3,326,914
Contract Services	3,266,275	3,642,820	3,579,924	3,774,550
Capital Outlay	36,911	0	0	500
TOTAL	<u>\$6,594,213</u>	<u>\$7,146,542</u>	<u>\$7,188,464</u>	<u>\$7,516,527</u>
<i>Funding Sources:</i>				
Assessments/Property Tax	\$5,776,945	\$6,032,087	\$6,262,958	\$6,553,739
General Fund Transfer	766,550	694,455	805,774	958,788
Street Lights & Energy Fund	32,500	42,500	0	0
Interest Earnings	13,443	10,834	8,633	4,000
Other Revenue	4,775	96,666	111,099	0
TOTAL	<u>\$6,594,213</u>	<u>\$7,146,542</u>	<u>\$7,188,464</u>	<u>\$7,516,527</u>

Prior Year Activity Summary

- o Maintained service areas in accordance with City standards.
- o Continued to reduce irrigation water application for overall LMAD areas.
- o Continued implementation of an environmentally sensitive nutrient program.
- o Continued installation of Phase I of a weather guided irrigation control network.

**CITY OF YORBA LINDA
FY 2012/13 OPERATING BUDGET**

DEPARTMENT: ASSESSMENT DISTRICTS
DIVISION: LANDSCAPE MAINTENANCE DISTRICT #9

Statement of Objectives:

The Landscape Maintenance District #9 provides maintenance of parkways, slopes and trails adjacent to the public right-of-way and median islands at the southwest corner of Yorba Linda Boulevard and Rio Del Oro. Funding is collected through the property tax bill of all properties located within the district.

	<u>Actual 2009/10</u>	<u>Actual 2010/11</u>	<u>Projected 2011/12</u>	<u>Adopted 2012/13</u>
<u>Personnel:</u>				
Full-Time Employees	.00	.00	.00	.00
Part-Time Employees (FTE)	.00	.00	.00	.00
	.00	.00	.00	.00
<u>Expenditures:</u>				
Personnel Services	\$0	\$0	\$0	\$0
Maintenance & Operations	6,888	6,330	6,674	6,626
Contract Services	10,604	6,180	8,050	9,700
Capital Outlay	0	0	0	0
TOTAL	<u>\$17,492</u>	<u>\$12,510</u>	<u>\$14,724</u>	<u>\$16,326</u>
<u>Funding Sources:</u>				
Property Taxes	\$4,413	\$4,309	\$4,142	\$4,250
General Fund Transfer	13,079	8,201	0	12,065
Fund Balance	0	0	10,582	11
TOTAL	<u>\$17,492</u>	<u>\$12,510</u>	<u>\$14,724</u>	<u>\$16,326</u>

Prior Year Activity Summary

- o Maintained service areas in accordance with City standards.
- o Continued to reduce irrigation water application for overall LMAD areas.
- o Continued implementation of an environmentally sensitive nutrient program.
- o Continued installation of Phase I of a weather guided irrigation control network.

Capital Improvement Program

Municipal Buildings & Facilities Projects

Street Improvement Projects

Landscape Maintenance Projects

Traffic Control Projects

Sewers & Storm Drain Projects

Parks & Recreation Projects

Miscellaneous Improvement Projects

**CITY OF YORBA LINDA
FY 2012/13 CAPITAL IMPROVEMENT BUDGET**

**DEPARTMENT: CAPITAL IMPROVEMENT PROGRAM
DIVISION: MUNICIPAL BUILDINGS / FACILITIES**

Statement of Objectives:

The Municipal Buildings and Facilities program implements that section of the City's Capital Improvement Program, which relates to improvements to City buildings and facilities.

	<u>Actual 2009/10</u>	<u>Actual 2010/11</u>	<u>Projected 2011/12</u>	<u>Adopted 2012/13</u>
<u>Personnel:</u>				
Full-Time Employees	.00	.00	.00	.00
Part-Time Employees (FTE)	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
	.00	.00	.00	.00
<u>Expenditures:</u>				
Personnel Services	\$0	\$0	\$0	\$0
Maintenance & Operations	0	0	0	0
Contract Services	0	0	0	0
Capital Outlay	149,885	118,618	126,377	2,818,900
TOTAL	<u>\$149,885</u>	<u>\$118,618</u>	<u>\$126,377</u>	<u>\$2,818,900</u>
<u>Funding Sources:</u>				
General Fund	\$96,490	\$72,665	\$2,300	\$0
Building & Equip. Reserves	48,661	45,953	124,077	183,900
Library Reserves	0	0	0	2,635,000
Donations	4,734	0	0	0
TOTAL	<u>\$149,885</u>	<u>\$118,618</u>	<u>\$126,377</u>	<u>\$2,818,900</u>

Activity Summary

- o See the 7-year Capital Improvement Program document for details.

**CITY OF YORBA LINDA
FY 2012/13 CAPITAL IMPROVEMENT BUDGET**

**DEPARTMENT: CAPITAL IMPROVEMENT PROGRAM
DIVISION: STREET IMPROVEMENTS**

Statement of Objectives:

The Street Improvements Program implements that section of the City's Capital Improvement Program, which relates to the construction or improvements to City streets.

	<u>Actual 2009/10</u>	<u>Actual 2010/11</u>	<u>Projected 2011/12</u>	<u>Adopted 2012/13</u>
<u>Personnel:</u>				
Full-Time Employees	.00	.00	.00	.00
Part-Time Employees (FTE)	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
	.00	.00	.00	.00
<u>Expenditures:</u>				
Personnel Services	\$0	\$0	\$0	\$0
Maintenance & Operations	0	0	0	0
Contract Services	0	0	0	0
Capital Outlay	3,128,479	3,887,688	2,595,326	7,660,000
TOTAL	<u>\$3,128,479</u>	<u>\$3,887,688</u>	<u>\$2,595,326</u>	<u>\$7,660,000</u>
<u>Funding Sources:</u>				
General Fund	\$238,493	\$230,712	\$111,209	\$0
Measure M Comp. & GMA	20,854	77,355	56,700	1,600,000
Measure M Turnback	756,341	1,382,683	604,390	772,295
Gas Tax	1,296,108	1,289,751	1,467,406	4,452,263
Street Improvement Fund	7,909	57,789	332,352	0
Traffic Mitigation	138,928	25,457	1,535	500,000
Grants & Developers	669,846	823,941	21,734	335,442
TOTAL	<u>\$3,128,479</u>	<u>\$3,887,688</u>	<u>\$2,595,326</u>	<u>\$7,660,000</u>

Activity Summary

- o See the 7-year Capital Improvement Program document for details.

**CITY OF YORBA LINDA
FY 2012/13 CAPITAL IMPROVEMENT BUDGET**

DEPARTMENT: CAPITAL IMPROVEMENT PROGRAM
DIVISION: LANDSCAPE CONSTRUCTION & MAINTENANCE

Statement of Objectives:

The Landscape & Maintenance Program implements that section of the City's Capital Improvement Program, which relates to the construction and maintenance of median islands, slopes, streets and other large-scale beautification projects.

	<u>Actual 2009/10</u>	<u>Actual 2010/11</u>	<u>Projected 2011/12</u>	<u>Adopted 2012/13</u>
<i>Personnel:</i>				
Full-Time Employees	.00	.00	.00	.00
Part-Time Employees (FTE)	.00	.00	.00	.00
	.00	.00	.00	.00
<i>Expenditures:</i>				
Personnel Services	\$0	\$0	\$0	\$0
Maintenance & Operations	0	0	0	0
Contract Services	0	0	0	0
Capital Outlay	339,884	64,586	18,295	170,000
TOTAL	<u>\$339,884</u>	<u>\$64,586</u>	<u>\$18,295</u>	<u>\$170,000</u>
<i>Funding Sources:</i>				
General Fund	\$166,136	\$35,814	\$18,295	\$24,500
Grants/Agreements	136,837	0	0	92,000
LMAD	36,911	28,772	0	53,500
TOTAL	<u>\$339,884</u>	<u>\$64,586</u>	<u>\$18,295</u>	<u>\$170,000</u>

Activity Summary

- See the 7-year Capital Improvement Program document for details.

**CITY OF YORBA LINDA
FY 2012/13 CAPITAL IMPROVEMENT BUDGET**

**DEPARTMENT: CAPITAL IMPROVEMENT PROGRAM
DIVISION: TRAFFIC CONTROL**

Statement of Objectives:

The Traffic Control Program implements that section of the City's Capital Improvement Program, which relates to the installation, modification or control of traffic signals within the City.

	<u>Actual 2009/10</u>	<u>Actual 2010/11</u>	<u>Projected 2011/12</u>	<u>Adopted 2012/13</u>
<u>Personnel:</u>				
Full-Time Employees	.00	.00	.00	.00
Part-Time Employees (FTE)	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
	.00	.00	.00	.00
<u>Expenditures:</u>				
Personnel Services	\$0	\$0	\$0	\$0
Maintenance & Operations	0	0	0	0
Contract Services	0	0	0	0
Capital Outlay	234,702	131,168	83,936	750,000
TOTAL	<u>\$234,702</u>	<u>\$131,168</u>	<u>\$83,936</u>	<u>\$750,000</u>
<u>Funding Sources:</u>				
Traffic Mitigation	\$0	\$0	\$42,857	\$150,000
Measure M Turnback	234,702	131,168	257	100,000
Traffic Signal Improvement Fund	0	0	65	500,000
Gas Tax	0	0	40,757	0
TOTAL	<u>\$234,702</u>	<u>\$131,168</u>	<u>\$83,936</u>	<u>\$750,000</u>

Activity Summary

- See the 7-year Capital Improvement Program document for details.

**CITY OF YORBA LINDA
FY 2012/13 CAPITAL IMPROVEMENT BUDGET**

**DEPARTMENT: CAPITAL IMPROVEMENT PROGRAM
DIVISION: SEWERS AND STORM DRAINS**

Statement of Objectives:

The Sewers and Storm Drain Program implements that section of the City's Capital Improvement Program, which relates to the maintenance of sewer facilities and the construction of community-wide drainage facilities.

	<u>Actual 2009/10</u>	<u>Actual 2010/11</u>	<u>Projected 2011/12</u>	<u>Adopted 2012/13</u>
<u>Personnel:</u>				
Full-Time Employees	.00	.00	.00	.00
Part-Time Employees (FTE)	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
	.00	.00	.00	.00
<u>Expenditures:</u>				
Personnel Services	\$0	\$0	\$0	\$0
Maintenance & Operations	0	0	0	0
Contract Services	0	0	0	0
Capital Outlay	9,428	194,707	9,879	0
TOTAL	<u>\$9,428</u>	<u>\$194,707</u>	<u>\$9,879</u>	<u>\$0</u>
<u>Funding Sources:</u>				
Master Drainage Fund	\$8,474	\$194,707	\$4,359	\$0
General Fund	954	0	5,520	0
TOTAL	<u>\$9,428</u>	<u>\$194,707</u>	<u>\$9,879</u>	<u>\$0</u>

Activity Summary

- See the 7-year Capital Improvement Program document for details.

**CITY OF YORBA LINDA
FY 2012/13 CAPITAL IMPROVEMENT BUDGET**

**DEPARTMENT: CAPITAL IMPROVEMENT PROGRAM
DIVISION: PARKS AND RECREATION**

Statement of Objectives:

The Parks and Recreation Program implements that section of the City's Capital Improvement Program, which relates to the development, construction and improvements of community-wide parks and recreational facilities in accordance with the recreation element of the General Plan.

	<u>Actual 2009/10</u>	<u>Actual 2010/11</u>	<u>Projected 2011/12</u>	<u>Adopted 2012/13</u>
<u>Personnel:</u>				
Full-Time Employees	.00	.00	.00	.00
Part-Time Employees (FTE)	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
	.00	.00	.00	.00
<u>Expenditures:</u>				
Personnel Services	\$0	\$0	\$0	\$0
Maintenance & Operations	0	0	0	0
Contract Services	0	0	0	0
Capital Outlay	2,037,453	320,828	849,752	168,975
TOTAL	<u>\$2,037,453</u>	<u>\$320,828</u>	<u>\$849,752</u>	<u>\$168,975</u>
<u>Funding Sources:</u>				
General Fund	\$265,481	\$112,124	\$255,275	\$168,975
Park In-Lieu Fees	162,145	78,384	37,145	0
Disaster Reserves	1,609,827	117,016	0	0
Grants	0	13,304	557,332	0
TOTAL	<u>\$2,037,453</u>	<u>\$320,828</u>	<u>\$849,752</u>	<u>\$168,975</u>

Activity Summary

- See the 7-year Capital Improvement Program document for details.

**CITY OF YORBA LINDA
FY 2012/13 CAPITAL IMPROVEMENT BUDGET**

**DEPARTMENT: CAPITAL IMPROVEMENT PROGRAM
DIVISION: MISCELLANEOUS IMPROVEMENT PROJECTS**

Statement of Objectives:

The Miscellaneous Improvement Projects Program implements that section of the City's Capital Improvement Program, which relates to the development and improvement of community-wide miscellaneous projects.

	<u>Actual 2009/10</u>	<u>Actual 2010/11</u>	<u>Projected 2011/12</u>	<u>Adopted 2012/13</u>
<u>Personnel:</u>				
Full-Time Employees	.00	.00	.00	.00
Part-Time Employees (FTE)	.00	.00	.00	.00
	.00	.00	.00	.00
<u>Expenditures:</u>				
Personnel Services	\$0	\$0	\$0	\$0
Maintenance & Operations	0	0	0	0
Contract Services	0	0	0	0
Capital Outlay	139,616	335,784	2,385,480	16,520,047
TOTAL	<u>\$139,616</u>	<u>\$335,784</u>	<u>\$2,385,480</u>	<u>\$16,520,047</u>
<u>Funding Sources:</u>				
General Fund	\$0	\$0	\$350,366	\$490,000
Redevelopment/Successor Agency	139,616	335,784	1,991,662	15,812,147
Equipment Reserves	0	0	0	217,900
Grants	0	0	43,452	0
TOTAL	<u>\$136,616</u>	<u>\$335,784</u>	<u>\$2,385,480</u>	<u>\$16,520,047</u>

Activity Summary

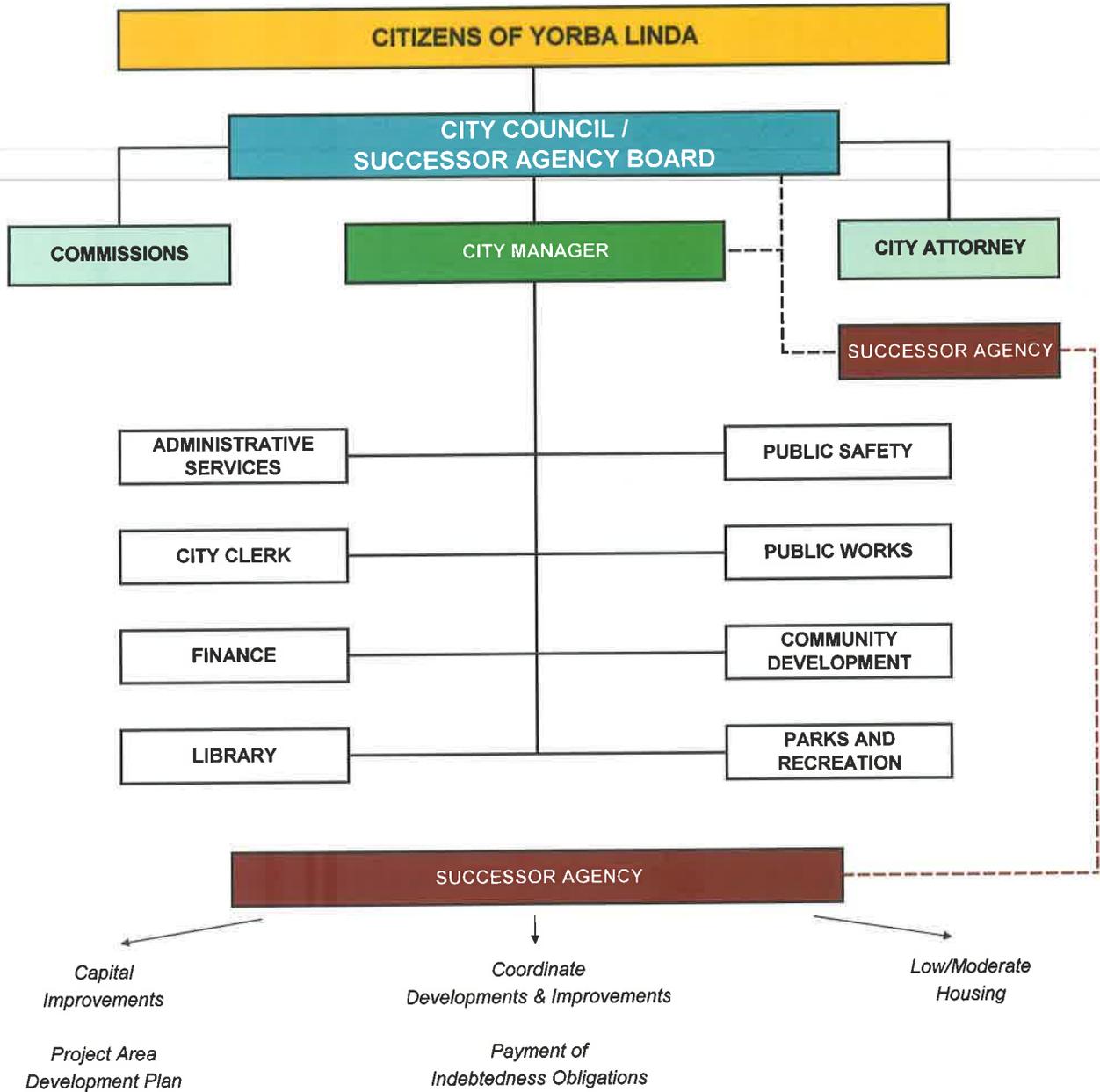
- o See the 7-year Capital Improvement Program document for details.

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Successor Agency

Original Project Area Tax Increment Fund
Amended Project Area Tax Increment Fund
Residual Tax Increment Balance Fund
Housing Projects Fund
Miscellaneous Projects Fund
SAVI Ranch Business Park
Town Center Amended Project Area

CITY OF YORBA LINDA ORGANIZATIONAL CHART



SUCCESSOR AGENCY FUND BALANCES

	Fund Balance 7/1/2012	Adopted Revenues	Transfers From Other Funds	Available Resources	Adopted Expenditures	Transfers to Other Funds	Projected Fund Balance 6/30/2013
Agency Funds:							
Original Area Tax Increment Fund	\$ -	\$ 3,808,131	\$ -	\$ 3,808,131	\$ (3,808,131)	\$ -	-
Amended Area Tax Increment Fund	-	-	-	-	-	-	-
Residual Tax Increment Balance	10,210,437	2,413,238	-	12,623,675	(2,413,238)	-	10,210,437
RDA Housing	13,867,858	10,000	-	13,877,858	(443,240)	-	13,434,618
RDA Town Center Bond Proceeds	25,248,634	150,000	-	25,398,634	(15,812,147)	-	9,586,487
RDA Projects	-	759,339	-	759,339	(759,339)	-	-
TOTAL AGENCY FUNDS	\$ 49,326,929	\$ 7,140,708	\$ -	\$ 56,467,637	\$ (23,236,095)	\$ -	\$ 33,231,542

SUCCESSOR AGENCY REVENUES & TRANSFERS IN

	Audited FY 2009/10	Audited FY 2010/11	Projected FY 2011/12	Adopted FY 2012/13
Original Area Tax Increment Fund:				
Former Tax Increment	\$ 19,664,057	\$ 18,842,099	\$ 10,282,671	\$ 3,808,131
Interest Earnings	-	32	-	-
Transfer from Housing	5,723,780	-	-	-
Transfer from Residual Balance	-	-	-	-
Total Original Area TI Fund	\$ 25,387,837	\$ 18,842,131	\$ 10,282,671	\$ 3,808,131
Amended Area Tax Increment Fund:				
Former Tax Increment	\$ 1,980,898	\$ 2,802,524	\$ 1,093,120	\$ -
Total Amended Area TI Fund	\$ 1,980,898	\$ 2,802,524	\$ 1,093,120	\$ -
Residual Balance Fund:				
Transfer from Tax Inc. Funds	\$ 4,234,165	\$ 3,989,565	\$ -	\$ -
Former Tax Increment	-	-	-	2,413,238
Interest Income	149,566	103,272	92,966	-
Total Tax Increment Clearing Fund	\$ 4,383,731	\$ 4,092,837	\$ 92,966	\$ 2,413,238
Housing Fund:				
Interest Income	\$ 242,560	\$ 74,472	\$ 50,839	\$ 10,000
Miscellaneous Income	71,908	-	-	-
Housing Set-aside Income	4,326,682	4,153,040	2,830,109	-
Total Housing Fund	\$ 4,641,150	\$ 4,227,512	\$ 2,880,948	\$ 10,000
Town Center Bond Proceeds Fund:				
Bond Proceeds	\$ -	\$ 17,312,883	\$ -	\$ -
Interest Income	118,301	63,126	56,423	150,000
Total Miscellaneous Fund	\$ 118,301	\$ 17,376,009	\$ 56,423	\$ 150,000
Miscellaneous Projects Fund:				
Interest Income	\$ 52,149	\$ 17,219	\$ 3,974	\$ -
Rents	96,724	96,745	-	-
Miscellaneous Income	6,067	10,926	10,926	10,000
Transfer from TC Bond Proceeds	123,325	-	-	-
Former Tax Increment	-	-	-	749,339
Total Miscellaneous Fund	\$ 278,265	\$ 124,890	\$ 14,900	\$ 759,339
TOTAL AGENCY FUNDS	\$ 36,790,182	\$ 47,465,903	\$ 14,421,028	\$ 7,140,708

SUCCESSOR AGENCY EXPENDITURES & TRANSFERS OUT

	Audited FY 2009/10	Audited FY 2010/11	Projected FY 2011/12	Adopted FY 2012/13
Original Project Area Tax Increment Fund:				
Pass Thru Agreements	\$ 8,346,954	\$ 7,449,407	\$ 3,989,914	\$ -
Transfer to Housing Fund	3,930,502	3,766,981	2,489,685	-
Transfer to Residual Bal. Fund	3,542,041	2,447,802	-	-
Other Debt/Fiscal Agent Pymts	3,844,560	3,999,516	3,812,260	3,808,131
Supplemental ERAF	5,723,780	1,178,425	-	-
Total Original Project Area TI Fund	\$ 25,387,837	\$ 18,842,131	\$ 10,291,859	\$ 3,808,131
Amended Project Area Tax Increment Fund:				
Pass Thru Agreements	\$ 892,594	\$ 874,702	\$ 233,944	\$ -
Transfer to Housing Fund	396,180	386,059	340,424	-
Transfer to Residual Bal. Fund	692,124	1,541,763	-	-
Total Amended Project Area TI Fund	\$ 1,980,898	\$ 2,802,524	\$ 574,368	\$ -
Residual Balance Fund:				
Debt/Fiscal Agent Pymts	\$ 833,181	\$ 815,950	\$ 1,693,330	\$ 2,413,238
Transfer to Amended Area TI Fund	-	872,227	9,188	-
Contractual Services	-	4,875	800,941	-
Total Residual Balance Fund	\$ 833,181	\$ 1,693,052	\$ 2,503,459	\$ 2,413,238
Housing Fund:				
Administrative Costs	\$ 443,825	\$ 384,237	\$ 439,992	\$ 380,740
Contractual Services	113,179	409,296	110,918	62,500
Mortgage Assistance	118,205	25,750	-	-
Transfer to Tax Increment	5,723,780	-	-	-
Total Housing Fund	\$ 6,398,989	\$ 819,283	\$ 550,910	\$ 443,240
Town Center Bond Proceeds Fund:				
Transfer to Housing Fund	\$ 123,325	\$ -	\$ -	\$ -
Capital Improvement Projects	-	-	-	15,812,147
Total TC Bond Proceeds Fund	\$ 123,325	\$ -	\$ -	\$ 15,812,147

SUCCESSOR AGENCY EXPENDITURES & TRANSFERS OUT

	Audited FY 2009/10	Audited FY 2010/11	Projected FY 2011/12	Adopted FY 2012/13
Miscellaneous Projects Fund:				
Administrative Costs	\$ 424,300	\$ 436,594	\$ 504,863	\$ 550,839
Misc. Contractual Services	77,689	78,901	121,470	208,500
Savi Ranch Commercial Center	10,109	65,721	18,302	-
Town Center Project Area	360,800	473,379	171,207	-
Capital Improvement Projects	139,616	528,037	1,813,016	-
Total Miscellaneous Fund	\$ 1,012,514	\$ 1,582,632	\$ 2,628,858	\$ 759,339
TOTAL AGENCY FUNDS	\$ 35,736,744	\$ 25,739,622	\$ 16,549,454	\$ 23,236,095

**SUCCESSOR AGENCY TO THE FORMER REDEVELOPMENT AGENCY
FY 2012/13 DEPARTMENT SUMMARY**

STATEMENT OF PURPOSE:

The Successor Agency will strive to wind down the affairs of the former Redevelopment Agency by completing projects and programs that were underway or planned for when the Agency was dissolved.

	<u>Actual 2009/10</u>	<u>Actual 2010/11</u>	<u>Projected 2011/12</u>	<u>Adopted 2012/13</u>
<u>Expenditures:</u>				
Personnel Services	\$121,116	\$132,875	\$161,248	\$141,705
Maintenance & Operations	892,890	861,613	898,424	789,873
Contract Services	513,461	723,433	301,499	271,000
Pass-Through Payments	9,239,548	8,507,909	4,223,858	0
Debt Service	4,677,741	4,636,540	5,505,590	6,221,369
Housing Set-Aside	4,326,682	4,153,040	2,830,109	0
Other Transfers	4,234,165	3,989,566	810,129	0
Capital Outlay	160,256	379,800	5,581	0
Supplemental ERAF Shift	5,723,780	1,178,425	0	0
TOTAL	<u>\$29,889,639</u>	<u>\$24,563,201</u>	<u>\$14,736,438</u>	<u>\$7,423,947</u>
<u>Funding Sources:</u>				
Tax Increment	\$21,644,955	\$21,644,655	\$10,857,039	\$0
Transfers Between Funds	1,508,390	1,640,108	1,361,040	0
Rentals/Other	154,940	124,890	14,900	10,000
Fund Balance	6,581,354	1,153,548	2,503,459	443,240
Redevlmt. Property Tax Trust Fund	0	0	0	6,970,707
TOTAL	<u>\$29,889,639</u>	<u>\$24,563,201</u>	<u>\$14,736,438</u>	<u>\$7,423,947</u>

Prior Year Accomplishments

- Approved the Town Center Specific Plan and EIR.
- Initiated marketing for commercial/retail portion of the Town Center Specific Plan.
- Continued to work with Orange Housing Development Corp. (OHDC) for acquisition of condominium units in various multi-family complexes.
- Completed a \$2 million renovation project to the retail signs along the 91 Freeway in Savi Ranch.

**SUCCESSOR AGENCY TO THE FORMER REDEVELOPMENT AGENCY
FY 2012/13 OPERATING BUDGET**

DIVISION: ORIGINAL AREA TAX INCREMENT FUND

Statement of Objectives:
Former Property Tax Increment received in this fund will be used to pay debt service on outstanding bonds.

	<u>Actual 2009/10</u>	<u>Actual 2010/11</u>	<u>Projected 2011/12</u>	<u>Adopted 2012/13</u>
<u>Personnel:</u>				
Full-Time Employees	.00	.00	.00	.00
Part-Time Employees (FTE)	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
	.00	.00	.00	.00
<u>Expenditures:</u>				
Pass-Through Payments	\$8,346,954	\$7,633,207	\$3,989,914	\$0
Debt Service	3,844,560	3,815,715	3,812,260	3,808,131
Transfer to Housing Fund	3,930,502	3,766,981	2,489,685	0
Transfer to Residual Fund	3,542,041	2,447,803	0	0
Supplemental ERAF Shift	5,723,780	1,178,425	0	0
TOTAL	<u>\$25,387,837</u>	<u>\$18,842,131</u>	<u>\$10,291,859</u>	<u>\$3,808,131</u>
<u>Funding Sources:</u>				
Tax Increment	\$19,664,057	\$18,842,131	\$10,282,671	\$0
Transfer from Housing Fund	5,723,780	0	0	0
Transfer from Residual Fund	0	0	9,188	0
Revelmnt. Property Tax Trust Fund	0	0	0	3,808,131
TOTAL	<u>\$25,387,837</u>	<u>\$18,842,131</u>	<u>\$10,291,859</u>	<u>\$3,808,131</u>

2012/13 Service Objectives	2012/13 Measurements
Account for former Tax Increment remittances from the O.C. Controller.	Bonded Debt is paid according to their respective debt service schedules.
Transmit to Fiscal Agent, principal and interest payments.	Other Agency debt is paid in accordance with their respective terms.

**SUCCESSOR AGENCY TO THE FORMER REDEVELOPMENT AGENCY
FY 2012/13 OPERATING BUDGET**

DIVISION: AMENDED PROJECT AREA TAX INCREMENT FUND

Statement of Objectives:
N/A

	<u>Actual 2009/10</u>	<u>Actual 2010/11</u>	<u>Projected 2011/12</u>	<u>Adopted 2012/13</u>
<u>Personnel:</u>				
Full-Time Employees	.00	.00	.00	.00
Part-Time Employees (FTE)	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
	.00	.00	.00	.00
<u>Expenditures:</u>				
Pass-Through Payments	\$892,594	\$874,702	\$233,944	\$0
Transfer to Housing Fund	396,180	386,059	340,424	0
Transfer to Residual Fund	692,124	1,541,763	0	0
TOTAL	<u>\$1,980,898</u>	<u>\$2,802,524</u>	<u>\$574,368</u>	<u>\$0</u>
<u>Funding Sources:</u>				
Tax Increment	\$1,980,898	\$2,802,524	\$574,368	\$0
TOTAL	<u>\$1,980,898</u>	<u>\$2,802,524</u>	<u>\$574,368</u>	<u>\$0</u>

2012/13 Service Objectives	2012/13 Measurements
N/A	N/A

**SUCCESSOR AGENCY TO THE FORMER REDEVELOPMENT AGENCY
FY 2012/13 OPERATING BUDGET**

DIVISION: RESIDUAL TAX INCREMENT BALANCE FUND

Statement of Objectives:

Former Property Tax Increment received in this fund will be used to pay debt service on outstanding bonds.

	<u>Actual</u> 2009/10	<u>Actual</u> 2010/11	<u>Projected</u> 2011/12	<u>Adopted</u> 2012/13
<u>Personnel:</u>				
Full-Time Employees	.00	.00	.00	.00
Part-Time Employees (FTE)	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
	.00	.00	.00	.00
<u>Expenditures:</u>				
Debt Service	\$833,181	\$820,825	\$1,693,330	\$2,413,238
Transfer to Tax Increment	0	872,227	9,188	0
Transfer to Projects	0	0	800,941	0
TOTAL	<u>\$833,181</u>	<u>\$1,693,052</u>	<u>\$2,503,459</u>	<u>\$2,413,238</u>
<u>Funding Sources:</u>				
Transfers In	\$833,181	\$1,693,052	\$0	\$0
Fund Balance	0	0	2,503,459	0
Redevlmt. Property Tax Trust Fund	0	0	0	2,413,238
TOTAL	<u>\$833,181</u>	<u>\$1,693,052</u>	<u>\$2,503,459</u>	<u>\$2,413,238</u>

2012/13 Service Objectives	2012/13 Measurements
Account for former Tax Increment remittances from the O.C. Controller.	Bonded Debt is paid according to their respective debt service schedules.
Transmit to Fiscal Agent, principal and interest payments.	Other Agency debt is paid in accordance with their respective terms.

**SUCCESSOR AGENCY TO THE FORMER REDEVELOPMENT AGENCY
FY 2012/13 OPERATING BUDGET**

DIVISION: HOUSING PROJECTS

Statement of Objectives:
Spend the remaining housing set-aside funds for the development and promotion of affordable housing in accordance with redevelopment law.

	<u>Actual</u> 2009/10	<u>Actual</u> 2010/11	<u>Projected</u> 2011/12	<u>Adopted</u> 2012/13
<u>Personnel:</u>				
Full-Time Employees	1.00	1.00	1.00	1.00
Part-Time Employees (FTE)	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
	1.00	1.00	1.00	1.00
<u>Expenditures:</u>				
Personnel Services	\$116,558	\$127,717	\$158,547	\$141,705
Maintenance & Operations	445,472	282,270	281,445	239,035
Contract Services	113,179	409,296	110,918	62,500
Capital Outlay	0	0	0	0
Transfer to Tax Increment	5,723,780	0	0	0
TOTAL	<u>\$6,398,989</u>	<u>\$819,283</u>	<u>\$550,910</u>	<u>\$443,240</u>
<u>Funding Sources:</u>				
Housing Set-Aside	\$675,209	\$819,283	\$550,910	\$443,240
Fund Balance	5,723,780	0	0	0
TOTAL	<u>\$6,398,989</u>	<u>\$819,283</u>	<u>\$550,910</u>	<u>\$443,240</u>

2012/13 Service Objectives	2012/13 Measurements
Pursue projects which may address affordable housing requirements.	Respond to 10-15 inquiries per week regarding affordable housing in Yorba Linda.
To address the issues concerning affordable housing described in the Housing Element of the General Plan.	Meet with interested participants regarding the development of affordable housing projects in the City.

**SUCCESSOR AGENCY TO THE FORMER REDEVELOPMENT AGENCY
FY 2012/13 OPERATING BUDGET**

DIVISION: MISCELLANEOUS PROJECTS

Statement of Objectives:
Provide support services and activities including, administrative, engineering, legal, consultation, auditing and other contract services as needed.

	<u>Actual</u> 2009/10	<u>Actual</u> 2010/11	<u>Projected</u> 2011/12	<u>Adopted</u> 2012/13
<u>Personnel:</u>				
Agency Board Members	5.00	5.00	5.00	.00
Full-Time Employees	.00	.00	.00	.00
Part-Time Employees (FTE)	.00	.00	.00	.00
	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>.00</u>
<u>Expenditures:</u>				
Personnel Services	\$4,558	\$5,158	\$2,701	\$0
Maintenance & Operations	419,742	431,436	502,162	550,839
Contract Services	77,689	78,901	121,470	208,500
Capital Outlay	0	0	0	0
TOTAL	<u>\$501,989</u>	<u>\$515,495</u>	<u>\$626,333</u>	<u>\$759,339</u>
<u>Funding Sources:</u>				
Interest Earnings	\$52,149	\$17,219	\$3,974	\$0
Misc. Reimbursements	6,067	10,926	10,926	10,000
Transfers In	0	0	611,433	0
Fund Balance	443,773	487,350	0	0
Redevlmt. Property Tax Trust Fund	0	0	0	749,339
TOTAL	<u>\$501,989</u>	<u>\$515,495</u>	<u>\$626,333</u>	<u>\$759,339</u>

2012/13 Service Objectives	2012/13 Measurements
Provide on-going support services for the general operating requirements.	Ensure that all eligible costs are reported on the Recognized Obligation Payment Schedules.
Continue to provide economic development support.	

**SUCCESSOR AGENCY TO THE FORMER REDEVELOPMENT AGENCY
FY 2012/13 OPERATING BUDGET**

DIVISION: SAVI RANCH BUSINESS PARK

Statement of Objectives:
N/A

	<u>Actual</u> 2009/10	<u>Actual</u> 2010/11	<u>Projected</u> 2011/12	<u>Adopted</u> 2012/13
<u>Personnel:</u>				
Full-Time Employees	.00	.00	.00	.00
Part-Time Employees (FTE)	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
	.00	.00	.00	.00
<u>Expenditures:</u>				
Personnel Services	\$0	\$0	\$0	\$0
Maintenance & Operations	10,109	12,173	6,878	0
Contract Services	0	28,780	11,424	0
Capital Outlay	0	24,768	0	0
TOTAL	<u>\$10,109</u>	<u>\$65,721</u>	<u>\$18,302</u>	<u>\$0</u>
<u>Funding Sources:</u>				
Transfers In	\$0	\$0	\$18,302	\$0
Fund Balance	10,109	65,721	0	0
Redevlmt. Property Tax Trust Fund	0	0	0	0
TOTAL	<u>\$10,109</u>	<u>\$65,721</u>	<u>\$18,302</u>	<u>\$0</u>

2012/13 Service Objectives	2012/13 Measurements
N/A	N/A

**SUCCESSOR AGENCY TO THE FORMER REDEVELOPMENT AGENCY
FY 2012/13 OPERATING BUDGET**

DIVISION: TOWN CENTER AMENDED PROJECT AREA

Statement of Objectives:
N/A

	<u>Actual</u> 2009/10	<u>Actual</u> 2010/11	<u>Projected</u> 2011/12	<u>Adopted</u> 2012/13
<u>Personnel:</u>				
Full-Time Employees	.00	.00	.00	.00
Part-Time Employees (FTE)	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
	.00	.00	.00	.00
<u>Expenditures:</u>				
Personnel Services	\$0	\$0	\$0	\$0
Maintenance & Operations	17,567	135,734	107,939	0
Contract Services	322,593	206,456	57,687	0
Capital Outlay	160,256	355,032	5,581	0
TOTAL	<u>\$500,416</u>	<u>\$697,222</u>	<u>\$171,207</u>	<u>\$0</u>
<u>Funding Sources:</u>				
Property Rentals	\$96,724	\$96,745	\$0	\$0
Transfers In	0	0	171,207	0
Fund Balance	403,692	600,477	0	0
Redevlmt. Property Tax Trust Fund	0	0	0	0
TOTAL	<u>\$500,416</u>	<u>\$697,222</u>	<u>\$171,207</u>	<u>\$0</u>

2012/13 Service Objectives	2012/13 Measurements
N/A	N/A

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CITY OF YORBA LINDA

Community Profile

City Type		General Law	
Incorporated		November 2, 1967	
Form of Government		Council / Manager	
Area		22.4 square miles	
Population	Department of Finance Report	65,777	
Net Assessed Valuation	Fiscal Year 2011/12	\$11,262,427,223	
	Fiscal Year 2010/11	\$10,938,079,285	
	Fiscal Year 2009/10	\$10,898,113,810	
Principal Officers	Mark Schwing	Mayor	
	Tom Lindsey	Mayor Pro-Tem	
	John Anderson	Council Member	
	Nancy Rikel	Council Member	
	Jim Winder	Council Member	
	Steven Rudometkin	City Manager	
	Marcia Brown	City Clerk	
	David Christian	Finance Director / Treasurer	
	Steven Harris	Community Development Director	
	Bill Calkins	Director of Parks & Recreation	
	Mark Stowell	Public Works Director / City Engineer	
	Melinda Steep	Library Director	
	Commissions	Planning	5 Council appointees
Park & Recreation		5 Council appointees	4 year term
Library		5 Council appointees	4 year term
Traffic		5 Council appointees	4 year term
City Employees	Elected	5	
	Full Time Equivalent	142	

CITY OF YORBA LINDA
Community Services

Fire Services	Orange County Fire Authority	3 Stations
Police Services	City of Brea Contract OC Sheriff Contract (eff. May, 2013)	1 Police Annex Office
Private Utilities / Services	Water	Yorba Linda Water District / So Calif. Water District
	Electric	So Calif. Edison
	Gas	So Calif. Gas
	Cable Television	Time Warner
	Disposal	Yorba Linda Disposal
Recreation & Culture	1 City Library 26 Parks Recreation Facilities	64 hours/week for patron use Over 140 acres Yorba Linda Community Center Thomas Lasorda Jr. Field House Travis Ranch Activity Center Bryant Ranch Sports Park Valley View Sports Park Eastside Community Sports Complex Black Gold Golf Course Suzanna Bixby Bryant Ranch Museum
	1 Museum	
Public Services	Miles of Streets Miles of Multi Use Trails Number of Street Trees Number of Street Lights Number of Traffic Signals Number of Bridges	213 Centerline Miles over 100 miles approx 28,000 5,537 59 1
Educational Facilities	Elementary Schools Junior High & Middle Schools High Schools Private Schools (K-8) Community Colleges Universities & Colleges	8 3 4 within 5 miles 4 2 within 8 miles 4 within 6 miles

RESOLUTION NO. 2012-5137

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF YORBA LINDA APPROVING THE OPERATING
BUDGET FOR FISCAL YEAR 2012/13**

WHEREAS, the Finance Director, has prepared and submitted to the City Council a proposed Operating Budget for Fiscal Year 2012/2013; and

WHEREAS, State Law requires the appropriation of operating and capital improvement program expenditures.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Yorba Linda, California as follows:

The proposed Operating Budget duly submitted and considered together with any supplemental revisions and amendments thereto, is hereby approved, adopted, and fixed as the budget of the City of Yorba Linda for the fiscal year commencing July 1, 2012, and ending June 30, 2013, in the amounts and for the funds, purposes, functions, departments and activities as set forth in said document which is on file in the office of the City Clerk; and

That said adopted Operating Budget, including said supplemental revisions and amendments, shall be duly authenticated by the City Clerk, and the same shall be placed in the official files of the office of the Clerk of the City Council; and

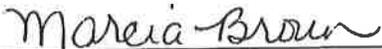
That the City Manager is hereby authorized to make budgetary revisions if, in his opinion, revisions are necessary or proper; and

That the City Manager is hereby authorized to transfer monies as he may determine necessary to the competent operation and control of the City business, except that no such transfer shall be made in contravention to the State Law, City Policy or City Ordinance.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Yorba Linda, on the 19th day of June, 2012.


MARK SCHWING, MAYOR
CITY OF YORBA LINDA

ATTEST:


MARCIA BROWN, CITY CLERK
CITY OF YORBA LINDA

APPROVED AS TO FORM:
RUTAN & TUCKER, LLP


CITY ATTORNEY

RESOLUTION NO. 2012-5137
PAGE NO. 2

STATE OF CALIFORNIA)
COUNTY OF ORANGE) **ss.**

I, **MARCIA BROWN**, City Clerk of the City of Yorba Linda, California, **DO HEREBY CERTIFY** that the foregoing Resolution was adopted at a regular meeting of the City of Yorba Linda held on the 19th day of June, 2012 and was carried by the following roll call vote:

AYES: COUNCIL MEMBERS: ANDERSON, LINDSEY, RIKEL, SCHWING
NOES: COUNCIL MEMBERS: WINDER
ABSENT: COUNCIL MEMBERS: NONE



MARCIA BROWN, CITY CLERK
CITY OF YORBA LINDA

RESOLUTION NO. 2012-5138

A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF YORBA LINDA APPROVING ADDITIONS TO THE
CAPITAL IMPROVEMENT PROGRAM BUDGET FOR
FISCAL YEAR 2012/13

WHEREAS, the Finance Director has prepared and submitted to the City Council proposed additions to the Capital Improvement Program Budget for Fiscal Year 2012/13; and

WHEREAS, State Law requires the appropriation of operating and capital improvement program expenditures.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Yorba Linda, California as follows:

The proposed additions to the Capital Improvement Program Budget duly submitted and considered together with any supplemental revisions and amendments thereto, is hereby approved, adopted, and fixed as the budget of the City of Yorba Linda for the fiscal year commencing July 1, 2012, and ending June 30, 2013, in the amounts and for the funds, purposes, functions, departments and activities as set forth in said document which is on file in the office of the City Clerk; and

That said adopted Capital Improvement Program Budget, including said supplemental revisions and amendments, shall be duly authenticated by the City Clerk, and the same shall be placed in the official files of the office of the Clerk of the City Council; and

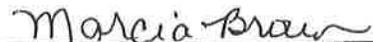
That the City Manager is hereby authorized to make budgetary revisions if, in his opinion, revisions are necessary or proper; and

That the City Manager is hereby authorized to transfer monies as he may determine necessary to the competent operation and control of the City business, except that no such transfer shall be made in contravention to the State Law, City Policy or City Ordinance.

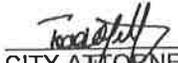
PASSED, APPROVED AND ADOPTED by the City Council of the City of Yorba Linda, on the 19th day of June, 2012.


MARK SCHWING, MAYOR
CITY OF YORBA LINDA

ATTEST:


MARCIA BROWN, CITY CLERK
CITY OF YORBA LINDA

APPROVED AS TO FORM:
RUTAN & TUCKER, LLP


CITY ATTORNEY

RESOLUTION NO. 2012-5138
PAGE NO. 2

STATE OF CALIFORNIA)
COUNTY OF ORANGE) **ss.**

I, **MARCIA BROWN**, City Clerk of the City of Yorba Linda, California, **DO HEREBY CERTIFY** that the foregoing Resolution was adopted at a regular meeting of the City of Yorba Linda held on the 19th day of June, 2012 and was carried by the following roll call vote:

AYES: COUNCIL MEMBERS: ANDERSON, LINDSEY, RIKEL, SCHWING
NOES: COUNCIL MEMBERS: WINDER
ABSENT: COUNCIL MEMBERS: NONE



MARCIA BROWN, CITY CLERK
CITY OF YORBA LINDA

SA TO THE YLRDA RESOLUTION NO. 2012-02

A RESOLUTION OF THE CITY COUNCIL ACTING AS THE
SUCCESSOR AGENCY TO THE YORBA LINDA
REDEVELOPMENT AGENCY APPROVING THE
OPERATING BUDGET FOR FISCAL YEAR 2012/13

WHEREAS, the Finance Director has prepared and submitted to the City Council acting as Successor Agency to the Yorba Linda Redevelopment Agency a proposed Operating Budget for Fiscal Year 2012/13; and

WHEREAS, State Law requires the appropriation of operating and capital improvement program expenditures.

NOW, THEREFORE, BE IT RESOLVED by the City Council acting as Successor Agency to the Yorba Linda Redevelopment Agency as follows:

The proposed Operating Budget duly submitted and considered together with any supplemental revisions and amendments thereto, is hereby approved, adopted, and fixed as the budget of the Successor Agency to the Yorba Linda Redevelopment Agency for the fiscal year commencing July 1, 2012, and ending June 30, 2013, in the amounts and for the funds, purposes, functions, departments and activities as set forth in said document which is on file in the office of the City Clerk; and

That said adopted Operating Budget, including said supplemental revisions and amendments, shall be duly authenticated by the City Clerk, and the same shall be placed in the official files of the office of the Clerk of the City Council acting as Successor Agency to the Yorba Linda Redevelopment Agency; and

That the City Manager is hereby authorized to make budgetary revisions if, in his opinion, revisions are necessary or proper; and

That the City Manager is hereby authorized to transfer monies as he may determine necessary to the competent operation and control of the Successor Agency business, except that no such transfer shall be made in contravention to the State Law, Policy or Ordinance.

PASSED, APPROVED AND ADOPTED by the City Council acting as Successor Agency to the Yorba Linda Redevelopment Agency, on the 19th day of June, 2012.


MARK SCHWING, MAYOR
CITY OF YORBA LINDA

ATTEST:


MARCIA BROWN, CITY CLERK
CITY OF YORBA LINDA

APPROVED AS TO FORM:
RUTAN & TUCKER, LLP

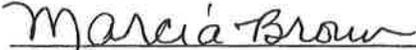

CITY ATTORNEY

SA RESOLUTION NO. 2012-02
PAGE NO. 2

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.

I, **MARCIA BROWN**, City Clerk of the City of Yorba Linda, California, DO
HEREBY CERTIFY that the foregoing Resolution was adopted at a regular meeting of
the City Council acting as the Successor Agency to the Yorba Linda Redevelopment
Agency held on the 19th day of June, 2012 and was carried by the following roll call
vote:

AYES: COUNCIL MEMBERS: ANDERSON, LINDSEY, RIKEL, SCHWING
NOES: COUNCIL MEMBERS: WINDER
ABSENT: COUNCIL MEMBERS: NONE



MARCIA BROWN, CITY CLERK
CITY OF YORBA LINDA

RESOLUTION NO. 2012-5140

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YORBA LINDA APPROVING AND ADOPTING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2012-13

WHEREAS, the voters of California, on November 6, 1979, added Article XIII B to the State Constitution placing a restriction on the amount of proceeds of tax revenues which can be appropriated by state and local governments during a fiscal year; and

WHEREAS, Article XIII B provides that the appropriations limit for each fiscal year is calculated by adjusting the base year appropriations of Fiscal Year 1978-1979 for changes in the cost of living and population; and

WHEREAS, the City Council may choose to use as adjustment factors either the annual growth in California Per Capita Income or the growth in the non-residential assessed valuation due to new construction within the City, and the City's population growth or the population growth of the County of Orange, as provided by the State Department of Finance; and

WHEREAS, the selection of adjustment factors, calculation of the limit, and budgeted tax receipts are attached as Exhibit A; and

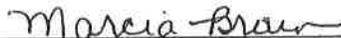
WHEREAS, the City of Yorba Linda has complied with all the provisions of Article XIII B in determining the appropriation limit for Fiscal Year 2012-13.

NOW, THEREFORE, BE IT RESOLVED that the appropriations subject to limitation for the City of Yorba Linda for Fiscal Year 2012-13 shall be \$50,141,538.

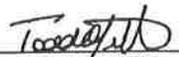
PASSED, APPROVED AND ADOPTED by the City Council of the City of Yorba Linda, on the 19th day of June, 2012.


MARK SCHWING, MAYOR
CITY OF YORBA LINDA

ATTEST:


MARCIA BROWN, CITY CLERK
CITY OF YORBA LINDA

APPROVED AS TO FORM:
RUTAN & TUCKER, LLP


CITY ATTORNEY

COUNTY OF ORANGE)
STATE OF CALIFORNIA) ss

I, MARCIA BROWN, City Clerk of the City of Yorba Linda, California, DO HEREBY CERTIFY that the foregoing Resolution was adopted at a regular meeting of the City Council of the City of Yorba Linda held on the 19th day of June, 2012, and was carried by the following roll call vote:

AYES: COUNCILMEMBERS: ANDERSON, LINDSEY, RIKEL, SCHWING, WINDER
NOES: COUNCILMEMBERS: NONE
ABSENT: COUNCILMEMBERS: NONE


MARCIA BROWN, CITY CLERK
CITY OF YORBA LINDA

**EXHIBIT A
CITY OF YORBA LINDA
CALCULATION OF APPROPRIATION LIMIT
FISCAL YEAR 2012-13**

APPROPRIATION LIMIT 2011-12

\$47,638,646

2012-13 Adjustment Factors

Population: (Choose one population factor)

City	1.430%	
Orange County	0.890%	1.0143

x

Inflation: (Choose one Inflation factor)

California Per Capita Income	3.770%	1.0377
Non-Residential Construction	0.320%	

Combined Adjustment Factor

x 1.052539

APPROPRIATION LIMIT 2012-13

\$50,141,538

(Budgeted Tax Receipts for fiscal year 2012-13 = \$24,035,146)