

**MINUTES**  
**FINANCE COMMITTEE**  
**January 3, 2012**

**CALL TO ORDER:** 5:08 p.m.  
City Hall Reception Area Conference Room  
4845 Casa Loma Avenue

**ROLL CALL PRESENT:** Mayor Schwing  
Mayor Pro-Tem Lindsey

**STAFF PRESENT:** City Manager Rudometkin  
Financial Services Manager Parisien

**PUBLIC PRESENT:** None

**MINUTE APPROVAL:** The December 6, 2011 minutes were approved

**PUBLIC COMMENT:** N/A

**DEPARTMENT REPORTS:**

The Accounts Payable Warrant Registers for December 20, 2011 and January 3, 2012 were reviewed by the Committee with comments and/or inquiries about the following check(s):

- Golden State Water – the Committee members asked why we make payments to Golden State Water and staff responded that certain public landscape areas within the City are serviced by Golden State Water and not the Yorba Linda Water District.
- Hartzog & Crabill Inc. – the Committee members inquired about the description on invoice 11-0872 which states “OCT-TLSP Coord Spt.” Staff responded that this was a Traffic Light Synchronization Project that the City has with OCTA for Yorba Linda Boulevard.
- Public Employee Retirement System – the Committee members asked about the calculations for the payment to PERS and how often the payments are made. Staff responded that the calculations are prepared by our Payroll Technician for each bi-weekly payroll (26 payments each year). Staff also confirmed that they would inquire as to whether a PERS representative could come and deliver a brief presentation at a future Finance Committee meeting to answer the Committee’s specific questions.
- Rutan & Tucker – the Committee members made a comment about the amount charged for services to the Community Development Department for November but added that we had received a direct benefit by the services provided.

In addition, staff responded to the following items from previous Finance Committee meetings:

- The Committee members had inquired about AT&T invoices and why some were higher than others, and also if the City paid extra for long distance service. Staff informed the Committee members that some invoices are larger because of the way AT&T groups services with multiple lines being billed together at one location versus other locations with very few lines. In addition, it was noted that the City does receive discounted rates for long distance service.

**MATTERS PRESENTED BY THE COMMITTEE:** None

The Finance Committee meeting adjourned at 5:35 p.m.