

MINUTES
FINANCE COMMITTEE
February 7, 2012

CALL TO ORDER: 5:19 p.m.

City Hall Reception Area Conference Room
4845 Casa Loma Avenue

ROLL CALL PRESENT: Mayor Schwing
Mayor Pro-Tem Lindsey

STAFF PRESENT: City Manager Rudometkin
Financial Services Manager Parisien

PUBLIC PRESENT: None

APPROVAL OF MINUTES: The January 3, 2012 minutes were approved by Mayor Schwing

PUBLIC COMMENT: No comments from the Public

DEPARTMENT REPORTS:

The Accounts Payable Warrant Registers for January 17, 2012 and February 7, 2012 were reviewed by the Committee with comments and/or inquiries about the following check(s):

- Check Nos. 52657 & 52812 – Black Gold Golf Club: the Committee members asked why Black Gold Golf Club reimbursements were for different amounts. Staff responded that it depends on what checks Black Gold has written for the period (i.e. the number of payrolls they have processed and whether or not they have included their monthly management fee in the reimbursement request). It was further noted that reimbursement amounts are influenced by the amount of activity at the golf course for the period.
- Check No. 52694 – Economy Rentals: the Committee members inquired about the rental services received. Staff responded that all charges were required for remediation work on the Kruger property.
- Check No. 52704 – Foothill Eastern Transportation Corridor Agency: the Committee members asked about the nature of this payment and staff responded that we have an agreement with the Agency to collect Corridor fees when we issue our building permits. The payment is strictly a pass through of funds collected.

- Check No. 52729 – Main Street Signs: the Committee members wanted to know what signs were being purchased for Main Street. Staff responded that the name of the vendor was Main Street Signs, and no signs were being purchase for Main Street.
- Check No. 52815 – City of Brea: the Committee members asked why were paying for Patrol Unit Radio Consoles. Staff responded that we are provided with a list of CIP projects for Brea PD during our budgeting process and this expenditure was on that list and is a budgeted item.
- Check No. 52857 – El Dorado High School: the committee members inquired about this refund to El Dorado High School and staff stated that this was a cleaning deposit refund for a room rental at the Community Center.
- Check No. 52894 – Jason Addison Consulting Services: the Committee members wanted to know why we did not provide the construction inspection consultant with a City vehicle rather than pay for mileage. Staff responded that we do not have any unassigned vehicles but will further research the matter.
- Check No. 52922 – National Community Renaissance: the Committee members inquired about this draw of funds. Staff responded that the draw was consistent with the adopted ENA and was for reimbursement of pre-development expenses for the affordable housing project in Savi Ranch.
- Check No. 52959 – Rutan & Tucker: the Committee members inquired about the amount of Community Development charges for the December billing. Staff responded that the charges were related to Measure B (\$2,926), code enforcement (\$4,028) and project reimbursement billings (\$1,292).

The Committee members also asked if staff had contacted CalPERS to schedule a meeting with a representative to deliver a brief presentation to the Committee. Staff stated they had not yet scheduled a meeting however suggested that in the meantime they go on the CalPERS website (www.calpers.ca.gov) under Online Services and select the link to 'View a CalPERS Video'. Staff further commented that there were numerous topics offered that could be viewed from their personal computer.

MATTERS PRESENTED BY THE COMMITTEE: None

The Finance Committee meeting adjourned at 5:34 p.m.