

**MINUTES**  
**FINANCE COMMITTEE**  
**June 5, 2012**

**CALL TO ORDER:** 5:20 p.m.

City Hall Reception Area Conference Room  
4845 Casa Loma Avenue

**ROLL CALL PRESENT:** Mayor Schwing  
Mayor Pro-Tem Lindsey

**STAFF PRESENT:** City Manager Rudometkin  
Finance Director Christian

**PUBLIC PRESENT:** None

**APPROVAL OF MINUTES:** The May 15, 2012 minutes were approved by Mayor Pro Tem Lindsey

**PUBLIC COMMENT:** No comments from the Public

**DEPARTMENT REPORTS:**

Staff responded to an item from the previous meeting regarding the number of street signs being purchased informing the Committee that due to a State mandate, all street signs must conform to new standards requiring larger fonts. Currently, our street signs are being updated when any rehabilitation or construction is completed.

In addition, the Accounts Payable Warrant Register for June 5, 2012 was reviewed by the Committee with comments and/or inquiries about the following check(s):

- Check No. 54376 – Bank of America: the Committee members inquired about certain credit card purchases that were itemized and staff informed them that they were all Library related.
- Check No. 54391 – All City Management: the Committee members asked if our expenditures for crossing guard services were within budget and staff responded that they were.
- Check No. 54413 – City of Brea: the Committee members inquired as to why the police overtime invoice was so high and staff informed them that this billing covered the quarter ending in March and that most of the overtime was related to the serial murders. The Committee asked if staff had verified the number of overtime hours and if not, could staff provide some assurance that the hours we were billed is accurate. Staff indicated that they would examine this further.

- Check No. 54561 – RBF Consulting: the Committee members asked about this payment for services related to the Master Plan of Parks and staff responded that it was all part of the overall General Plan work being performed.
- Check No. 54570 – Rutan & Tucker: the Committee members noted the high cost of attorney services and asked about the fire related cases. Staff informed the Committee that the attorney invoices were usually a month or two behind and that we didn't expect any more fire related invoices beyond the month of May.

**MATTERS PRESENTED BY THE COMMITTEE:** Mayor Pro Tem Lindsey asked for an update regarding having a representative from CalPERS come to give a presentation to Council and staff informed them that we were still working on coordinating a date.

The Finance Committee meeting adjourned at 5:33 p.m.