

**MINUTES**  
**FINANCE COMMITTEE**  
**December 4, 2012**

**CALL TO ORDER:** 5:35 p.m.

City Hall Reception Area Conference Room  
4845 Casa Loma Avenue

**ROLL CALL PRESENT:** Mayor Schwing  
Mayor Pro-Tem Lindsey

**STAFF PRESENT:** City Manager Rudometkin  
Finance Director Christian  
Parks & Recreation Director Calkins  
Black Gold Golf Club General Manager Scott Heyn  
Black Gold Golf Club Director of Agronomy Bill Houlihan

**PUBLIC PRESENT:** None

**APPROVAL OF MINUTES:** The November 20, 2012 minutes were moved for approval by Mayor Pro Tem Lindsey

**PUBLIC COMMENT:** No comments from the Public

**DEPARTMENT REPORTS:**

The Accounts Payable Warrant Register for December 4, 2012 was reviewed by the Committee with comments and/or inquiries about the following checks:

- Check No. 56878 – Association of California Cities: The Committee members asked if this payment for membership dues was for half of a year and staff informed them that it was for a full year.
- Check No. 56912 – Dataxtel, Inc.: The Committee members inquired about the budget for the purchase of phone system equipment at the Police Facility and staff responded that the budget appropriation had been approved at the time the contract with OCSD was approved.

The Committee was also presented with a report from the Parks & Recreation Department regarding the leasing of replacement equipment at Black Gold Golf Club. Staff explained the nature and history of the leased equipment, the current bidding and selection process, and the financing options. Staff's recommendation for individual equipment selection and financing was included in the staff report which the Committee ultimately agreed with. Staff informed the Committee that a report would be forthcoming to the entire City Council recommending the action approved by the Committee.

**MATTERS PRESENTED BY THE COMMITTEE:** None.

The Finance Committee meeting adjourned at 6:03 p.m.