

**MINUTES**  
**FINANCE COMMITTEE**  
**January 15, 2013**

**CALL TO ORDER:** 5:03 p.m.

City Hall Reception Area Conference Room  
4845 Casa Loma Avenue

**ROLL CALL PRESENT:** Mayor Pro Tem Young  
Councilmember Schwing

**STAFF PRESENT:** City Manager Rudometkin  
Finance Director Christian

**PUBLIC PRESENT:** None

**APPROVAL OF MINUTES:** The December 18, 2012 minutes were approved  
by Councilmember Schwing

**PUBLIC COMMENT:** No comments from the Public

**DEPARTMENT REPORTS:**

A brief orientation was provided to Mayor Pro Tem Young as a new member of the Finance Committee followed by an inquiry by Councilmember Schwing regarding the City's invoicing of expenses for the Fiesta Days Parade. Staff informed the Committee that an invoice has been sent out but no reply has been received as yet.

The Accounts Payable Warrant Registers for January 2, 2013 and January 15, 2013 were reviewed by the Committee with comments and/or inquiries about the following checks:

- Check No. 57258 – California Property Specialists: The Committee members inquired as to why there were four separate invoices being paid for the same services and staff responded that the different invoices were for work performed in different months.
- Check No. 57327 – Motorola Solutions: The Committee members asked about this purchase for additional radio equipment for the Sheriff's Department and staff informed the Committee that these microphones were not included in the initial purchase but were part of the start-up costs which were still under budget.
- Check No. 57528 – Stantec Consulting Services: The Committee members inquired as to why this payment for clean-up services were so high and staff informed the Committee that phase 2 of the clean-up had just begun and that on-going monitoring services were also continuing.

- Check No. 57539 – US Bank: The Committee members asked about the nature of these bank fees and staff responded that they are for trustee services related to bonds issued by either the City or the former Redevelopment Agency.

**MATTERS PRESENTED BY THE COMMITTEE:** None.

The Finance Committee meeting adjourned at 5:30 p.m.