

MINUTES

FINANCE COMMITTEE

JANUARY 21, 2014

CALL TO ORDER: 5:20 P.M.

City Hall Reception Area Conference Room
4845 Casa Loma Avenue

ROLL CALL PRESENT: Mayor Young
Councilmember Schwing

STAFF PRESENT: City Manager Pulone
Assistant City Manager/Finance Director Christian
Financial Services Manager Leung

PUBLIC PRESENT: None

APPROVAL OF MINUTES: The January 7, 2014 minutes were moved for approval by Councilmember Schwing.

PUBLIC COMMENT: No comments from the Public

DEPARTMENT REPORTS:

The Accounts Payable Warrant Register for January 21, 2014 was reviewed by the Committee with comments and/or inquiries about the following checks:

- Check No. 62081 – City of Anaheim: The Committee members inquired about the nature of this payment and staff responded that this was for the Yorba Linda Park maintenance services covering October through December.
- Check No. 62099 – City of Brea: The Committee members inquired about the nature of this payment and staff responded that this was the City's adjusted share of workers compensation costs covering January 2013 through November 2013.
- Check No. 62129 – CSG Consultants Inc.: The Committee members inquired about the nature of this payment and staff responded that this was for contract building inspector services.

- Check No. 62230 – Eileen Schwing: The Committee members commented that Councilmember Schwing will abstain from voting on this payment due to his connection with the payee.

In addition, staff followed up on the following items from the previous Finance Committee meeting:

- Check No. 61747 – Community Lock & Safe Svc. Inc.: The Committee members wanted to know why there was an increase in the number of keys or locks purchased. Staff responded that besides the locks purchased for the new police Sub-station, some of these invoices covering roughly a year's period were for new storm drain inlets, replacement of rusted or broken locks and for existing locks found to be missing.
- Check No. 61792 – J & S Construction: The Committee members wanted to know the location of the Blue Grass Lane Basin Access Road project and staff provided a map of the project location to the Committee members.
- Check No. 61851 – Richard Fisher Associates: The Committee members inquired about whether the City can perform this work in-house instead of using an outside consultant. Staff responded that the City does not have in-house landscape architect to perform this type of services.
- Check No. 61892 – Rutan & Tucker – The Committee members wanted to know why General charges increased so significantly over prior month. Staff responded that the bulk of the increase was related to the issue of a proposed moratorium on affordable housing.
- Check No. 61975 – J & S Construction: The Committee members wanted to know the location of the Early Star Way Basin Access Road project and staff provided a map of the project location to the Committee members.
- Check No. 61994 – Michael Brandman Assoc. Inc.: The Committee members inquired about the nature and location of this project. Staff responded that this was for CEQA analysis funded by the City Ventures, the developer for two residential development projects.

MATTERS PRESENTED BY THE COMMITTEE: None.

The Finance Committee meeting adjourned at 5:27 p.m.