

## MINUTES

### FINANCE COMMITTEE

FEBRUARY 4, 2014

**CALL TO ORDER:** 5:00 P.M.

City Hall Reception Area Conference Room  
4845 Casa Loma Avenue

**ROLL CALL PRESENT:** Mayor Young  
Councilmember Schwing

**STAFF PRESENT:** City Manager Pulone  
Assistant City Manager/Finance Director Christian  
Financial Services Manager Leung

**PUBLIC PRESENT:** None

**APPROVAL OF MINUTES:** The January 21, 2014 minutes were moved for approval by Councilmember Schwing.

**PUBLIC COMMENT:** No comments from the Public

#### DEPARTMENT REPORTS:

The Accounts Payable Warrant Register for February 4, 2014 was reviewed by the Committee with comments and/or inquiries about the following checks:

- Check No. 62281 – A New View Windows & Doors Inc.: The Committee members inquired about the nature of this payment and staff responded that this was for installation of windows and doors at a residential unit funded by the Senior/Disable CDBG Grant Program.
- Check No. 62349 – J & S Construction: The Committee members inquired about the nature of this payment and staff responded that this was mostly for concrete services performed at the Police Sub-Station.
- Check No. 62360 – Livermore Auto Group: The Committee members inquired about the nature of this payment and staff responded that this was the purchase of two hybrid vehicles funded by the Air Quality Management District Funds.

- Check No. 62398 – Rain Master Irrigation Systems: The Committee members inquired about the nature of this payment and why the cost varies per zone. Staff responded that this is for airtime cost and that the cost is based on the number of controllers within each zone.

In addition, staff reviewed the following reports with the Committee members.

- Year to date salary report for 2013
- Draft request for proposals for professional auditing services
- Year to date legal fee expenditures

**MATTERS PRESENTED BY THE COMMITTEE:** None.

The Finance Committee meeting adjourned at 5:10 p.m.