

MINUTES

FINANCE COMMITTEE

APRIL 15, 2014

- CALL TO ORDER:** 5:15 P.M.
City Hall Reception Area Conference Room
4845 Casa Loma Avenue
- ROLL CALL PRESENT:** Mayor Young
Councilmember Schwing
- STAFF PRESENT:** City Manager Pulone
Assistant City Manager/Finance Director Christian
Financial Services Manager Leung
- PUBLIC PRESENT:** None
- APPROVAL OF MINUTES:** The April 1, 2014 minutes were moved for approval by Councilmember Schwing.
- PUBLIC COMMENT:** No comments from the Public

DEPARTMENT REPORTS:

The Accounts Payable Warrant Register for April 15, 2014 was reviewed by the Committee with comments and/or inquiries about the following checks:

- Check No. 63216 – Croxton Electric: The Committee members wanted to know whether the Sheriff's department has been out to the East Side Park to check on the vandalism and copper wiring thefts. Staff responded that the Sheriff's department has already been out there to check and staff even installed locked cases to help prevent theft.
- Check No. 63227 – Evergreen Villas, LP: The Committee members inquired about the nature of this payment and whether it should have been approved by the Council ahead of time. Staff responded that this was a loan draw request for rehabilitation and repair costs of the condominiums and that staff will review the terms of the agreement.
- Check No. 63278 – Nieves Landscape Inc.: The Committee members wanted to know why the billings on Main Street for the month of March were so high and staff responded that these pertained to the LMAD areas and will follow up with the department for further description of services.

- Check No. 63288 – Paetec Communications Inc.: The Committee members wanted to know whether it was normal for the internet services to be billed separately from the phone services and staff responded that it's generally charged separately.
- Check No. 63298 – Richard Fisher Associates: The Committee members inquired about the nature of this payment and staff responded that this was for monthly landscape inspection services on multiple tracts paid by the developers.

In addition, staff provided a year to date expenditure report on legal services and the Committee members wanted to know if the services provided under Community Development Department were related to the General Plan and why there was a spike in the legal fees for the Library Department and staff responded that a review of the previous invoice will be made. Also, staff provided a follow up to the following item from the previous Finance Committee meeting:

Check No. 63065 – Fuscoe Engineering Inc.: The Committee members wanted to know whether this was going to be the ongoing monthly costs and staff responded that the costs should start dwindling down with the recent hire of an Assistant Engineer who will take on the duties relating to NPDES.

MATTERS PRESENTED BY THE COMMITTEE: None.

The Finance Committee meeting adjourned at 5:23 p.m.