

MINUTES

FINANCE COMMITTEE

JULY 1, 2014

CALL TO ORDER: 5:15 P.M.

City Hall Reception Area Conference Room
4845 Casa Loma Avenue

ROLL CALL PRESENT: Mayor Young
Councilmember Schwing

STAFF PRESENT: City Manager Pulone
Assistant City Manager/Finance Director Christian
Financial Services Manager Leung

PUBLIC PRESENT: None

APPROVAL OF MINUTES: The June 17, 2014 minutes were moved for approval by Councilmember Schwing.

PUBLIC COMMENT: No comments from the Public

DEPARTMENT REPORTS:

The Accounts Payable Warrant Register for July 1, 2014 was reviewed by the Committee with comments and/or inquiries about the following checks:

- Check No. 64146 – City of Anaheim: The Committee members wanted to know which park these maintenance fees were related to and staff responded that this related to Yorba Regional Park.
- Check No. 64159 – Bank of America: The Committee members wanted to know whether the City is paying more for using the City credit card to make purchases at time of need versus purchasing in bulk and ahead of time. Staff responded that the City's credit card is mostly used for online purchases, travel related costs and special events operated by Parks and Recreation which are items that generally don't have bulk discount or any other advantages related to the timing of the purchase.
- Check No. 64216 – Imperial Sprinkler Inc.: The Committee members wanted to know whether the controllers purchased were for replacement of old controllers due to a

technology change or new additions and staff responded that a follow up will be made with the department.

- Check No. 64282 – Specialized Cleaning Contr. Inc.: The Committee members wanted to know why there were charges for graffiti removal along with car washes and whether these were graffiti on the cars. Staff responded that the City uses the same vendor for car washes and graffiti removal and that the graffiti was on other City property like walls and undercrossings.
- Check No. 64287 – Templeton Planning Group: The Committee members wanted to know whether the City will be reimbursed for this environmental impact report and staff responded that this payment is being funded by deposits paid by the developer.

In addition, staff followed up on the following items from the previous Finance Committee meeting along with going over a new administrative order for an employee fitness program and provided a year to date expenditure report on legal services.

- Check No. 63955 – Robert Blackwell: The Committee members wanted to know the threshold amount for taking claims of reimbursement to Council and staff responded that that anything over \$5,000 will go to Council for approval.
- Check No. 64017 – Innovative Interface, Inc.: The Committee members wanted to know why the City was paying finance charges and staff responded that the payments made were for balances of old invoices that were never submitted to the City for payment and not finance charges.

MATTERS PRESENTED BY THE COMMITTEE: None.

The Finance Committee meeting adjourned at 5:22 p.m.