

MINUTES

FINANCE COMMITTEE

AUGUST 5, 2014

CALL TO ORDER: 5:15 P.M.

City Hall Reception Area Conference Room
4845 Casa Loma Avenue

ROLL CALL PRESENT: Mayor Young
Councilmember Schwing

STAFF PRESENT: City Manager Pulone
Assistant City Manager/Finance Director Christian
Financial Services Manager Leung

PUBLIC PRESENT: None

APPROVAL OF MINUTES: The July 1, 2014 minutes were moved for approval by Councilmember Schwing.

PUBLIC COMMENT: No comments from the Public

DEPARTMENT REPORTS:

The Accounts Payable Warrant Registers for July 15, 2014 and August 5, 2014 were reviewed by the Committee with comments and/or inquiries about the following checks:

- Check No. 64365 – CCMS, Inc.: The Committee members wanted to know the nature of this payment and staff responded that this was for minutes from planning commission meetings.
- Check No. 64373 – Country Estate Fence Co. Inc.: The Committee members wanted to know whether this was for repair or replacement and staff responded that a follow up will be made with the department.
- Check No. 64379 – Daniel A. Conforti Esq.: The Committee members wanted to know the nature of this payment and staff responded that this was for a claim reimbursement of a trip and fall case that was previously approved by Council in closed session.

- Check No. 64381 – DD Systems Inc.: The Committee members wanted to know the nature of this payment and staff responded that this was the retention payment for the Hurless Barton Park irrigation and amphitheater improvement project.
- Check No. 64401 – Harrell & Company Advisors LLC: The Committee members wanted to know the nature of this payment and staff responded that this was for annual continuing disclosure reports for outstanding tax allocation bonds of the former redevelopment agency.
- Check No. 64403 – Hartzog & Crabill Inc.: The Finance Committee members wanted to know whether this can be performed by in-house staff and staff responded that the use of an outside vendor is necessary for this type of service.
- Check No. 64423 – Lidgard and Associates Inc.: The Finance Committee members wanted to know the nature of this payment and staff responded that this was for market value and appraisal studies of the proposed Yorba Linda Town Center redevelopment site.
- Check No. 64438 – Olivarez Madruga P.C.: The Finance Committee members inquired about the payment of this check and staff responded that this was for ongoing legal services pertaining to the review of ethics regulations.
- Check No. 64456 – Remarc Management Inc. – YL: The Finance Committee members inquired about the nature of this payment and staff responded that this was a grading bond refund.
- Check No. 64469 – Specialized Cleaning Contr Inc.: The Finance Committee members wanted to know whether the sheriff's department performs any type of checking for any connections between these graffiti markings and staff responded that photographs are taken by them before cleaning is done.
- Check No. 64515 – Jobs Available Western Edition: The Finance Committee members inquired about the nature of this payment and staff responded that this was for advertisement of a current job opening for an Assistant Planner.
- Check No. 64532 – Selectron Technologies Inc.: The Finance Committee members wanted to know the nature of this payment and staff responded that this was part of the new permitting software called Accela currently being implemented.
- Check No. 64586 – Fuscoe Engineering Inc.: The Finance Committee members commented on the use of in-house staff versus consultants and staff responded that we are working on transitioning from consultants to in-house staff.

- Check No. 64613 – Park Ink: The Committee members wanted to know the nature of this payment and staff responded that this was for promotional items purchased for Parks and Recreation month.

In addition, staff followed up on the following items from the previous Finance Committee meeting and provided a year to date expenditure report on legal services.

- Check No. 64216 – Imperial Sprinkler Inc.: The Committee members wanted to know whether the controllers purchased were for replacement or new additions and staff responded that they were replacement of old controllers due to a technology change.

MATTERS PRESENTED BY THE COMMITTEE: None.

The Finance Committee meeting adjourned at 5:26 p.m.