

MINUTES

FINANCE COMMITTEE

NOVEMBER 4, 2014

CALL TO ORDER: 5:15 P.M.

City Hall Reception Area Conference Room
4845 Casa Loma Avenue

ROLL CALL PRESENT: Mayor Young
Councilmember Schwing

STAFF PRESENT: City Manager Pulone
Assistant City Manager/Finance Director Christian
Financial Services Manager Leung

PUBLIC PRESENT: None

APPROVAL OF MINUTES: The October 21, 2014 minutes were moved for approval by Councilmember Schwing.

PUBLIC COMMENT: No comments from the Public

DEPARTMENT REPORTS:

The Accounts Payable Warrant Register for November 4, 2014 was reviewed by the Committee with comments and/or inquiries about the following checks:

- Check No. 65835 – Allsize Self Storage: The Committee members wanted to know what items are included in the storage unit and staff responded that the storage unit holds various pieces of furniture or equipment that are not being used or ready for disposal which are then sent to the auction company once enough has been accumulated. The Committee members also asked if there was an inventory list and staff responded that a follow up will be made with the department.
- Check No. 65840 – AT&T: The Committee members made a comment about two of the accounts being high and staff responded that one of the accounts is for all lines within the City Hall and the other one is related to the Landscape Maintenance Assessment Districts (LMAD) accounts.

- Check No. 65885 – Fair Housing Council of OC: The Committee members wanted to know the nature of this payment and staff responded that this was for housing education, counseling and enforcement of fair housing services under the Community Development Block Grant (CDBG) program.
- Check No. 65895 – Harris & Associates Inc.: The Committee members wanted to know what services were provided by Harris & Associates for the Town Center Development project and staff responded that they provide the designing portion of this project.

MATTERS PRESENTED BY THE COMMITTEE: None.

The Finance Committee meeting adjourned at 5:26 p.m.