

MINUTES
FINANCE COMMITTEE
DECEMBER 16, 2014

CALL TO ORDER: 5:15 P.M.

City Hall Reception Area Conference Room
4845 Casa Loma Avenue

ROLL CALL PRESENT: Councilmember Schwing
Councilmember Young

STAFF PRESENT: City Manager Pulone
Assistant City Manager/Finance Director Christian
Financial Services Manager Leung

PUBLIC PRESENT: None

APPROVAL OF MINUTES: The December 2, 2014 minutes were moved for approval by Councilmember Schwing.

PUBLIC COMMENT: No comments from the Public

DEPARTMENT REPORTS:

The Accounts Payable Warrant Register for December 16, 2014 was reviewed by the Committee with comments and/or inquiries about the following checks:

- Check No. 66487 – Susan Maddox: The Committee members questioned whether the refund payments were coming out of district fund and staff confirmed that they are being charged against the zones within the Landscape Maintenance Assessment District Fund.

- Check No. 66510 – Org. County Conservation Corps: The Committee members wanted to know the nature of this payment and staff responded that this was for weed abatement maintenance of the West Bastanchury site. Staff also mentioned that this was funded by a payment made by the Friends Christian Church.
- Check No. 66555 – SWRCB: The Committee members wanted to know the nature of this payment and staff responded that this was for the annual permit fee related to National Pollutant Discharge Elimination System (NPDES).

In addition, staff followed up on the following items from the previous Finance Committee meeting.

- Check No. 66219 – Arts Woodworker: The Committee members wanted to know whether this payment was for the framework in the Council Chamber or the Administrative Conference room and staff confirmed that it was for the aerial map frame in the Council Chamber.
- Check No. 66252 – CPAC, Inc.: The Committee members asked for further description on this type of support and staff responded that this is for software and hardware support of the computers located here at City Hall.

MATTERS PRESENTED BY THE COMMITTEE: None.

The Finance Committee meeting adjourned at 5:23 p.m.