

MINUTES
FINANCE COMMITTEE
FEBRUARY 3, 2015

CALL TO ORDER: 5:15 P.M.

City Hall Reception Area Conference Room
4845 Casa Loma Avenue

ROLL CALL PRESENT: Councilmember Schwing
Councilmember Young

STAFF PRESENT: City Manager Pulone
Assistant City Manager/Finance Director Christian
Financial Services Manager Leung

PUBLIC PRESENT: None

APPROVAL OF MINUTES: The January 20, 2015 minutes were moved for approval by Councilmember Schwing.

PUBLIC COMMENT: No comments from the Public

DEPARTMENT REPORTS:

The Accounts Payable Warrant Register for February 3, 2015 was reviewed by the Committee with comments and/or inquiries about the following checks:

- Check No. 66934 – AT&T: The Committee members commented on one of the line item being a bit high at \$3,000 and wanted to know if this was for one phone line or multiple phone lines. Staff responded that this includes multiple phone lines within City Hall.

- Check No. 66984 – Fair Housing Council of OC: The Committee members wanted to know the nature of this payment and staff responded that this was for services provided by the Fair Housing Council of Orange County on fair housing education, counseling and enforcement services. The Committee members then asked if the City was obligated to provide this type services and staff responded that a follow up will be made.
- Check No. 67006 – Irv Seaver Motorcycles: The Committee members wanted to know how many motorcycles were included on this payment and staff responded that it was for maintenance and repairs of all three motorcycles.
- Check No. 67009 – Jas Pacific: The Committee members wanted to know if this was related to the savings included in the mid-year budget report and whether it's better to have consultants instead of in-house staff. Staff responded that the use of these consultants are due to the vacant building inspector positions that have not been filled. In addition, staff is looking into the increased use of contract labor for these services.
- Check No. 67091 – Thompson Roof Company, Inc.: The Committee members wanted to know if this went to Council for approval and staff responded that this was approved as part of the budget for Capital Improvement Projects.

In addition, staff followed up on the following item from the previous Finance Committee meeting and briefly highlighted some of the items on the draft financial statements for fiscal year ending June 30, 2014.

- Check No. 66898 – Tomark Sports Inc.: The Committee members wanted to know if these were new replacements or repairs of existing equipments and staff responded that these were for purchases of new electric height adjusters to replace the old manual crank height adjusters with funding from Thomas Lasorda Jr. Memorial Foundation.

MATTERS PRESENTED BY THE COMMITTEE: None.

The Finance Committee meeting adjourned at 5:32 p.m.