

MINUTES

FINANCE COMMITTEE

FEBRUARY 16, 2016

CALL TO ORDER: 4:00 P.M.

City Hall Reception Area Conference Room
4845 Casa Loma Avenue

ROLL CALL PRESENT: Councilmember Schwing
Councilmember Young

STAFF PRESENT: City Manager Pulone
Assistant City Manager Christian
Finance Director Catlett
Parks and Recreation Director Kudron
Financial Services Manager Leung
Kemper Sports General Manager Onizuka

PUBLIC PRESENT: None

APPROVAL OF MINUTES: The February 2, 2016 minutes were moved for approval by Councilmember Schwing.

PUBLIC COMMENT: No comments from the Public

DEPARTMENT REPORTS:

The Committee members gave directions to staff to bring to Council the golf cart lease report.

There was a brief discussion on the request for proposal (RFP) for banking services.

The Accounts Payable Warrant Register for February 16, 2016 was reviewed by the Committee with comments and/or inquiries about the following checks:

- Check No. 71695 – Active Network LLC: The Committee members wanted to know the nature of this payment and staff responded that this was for the purchase of four debit pin pad credit card machine used by the Parks and Recreation department.
- Check No. 71735 – Digital Networks Group: The Committee members wanted to know the nature of this payment and staff responded that this was for new audio/visual equipments installed at the Community Center.

- Check No. 71808 – Orange County Pumping, Inc.: The Committee members wanted to know how often the pump grease traps are maintained and staff responded that the maintenance occurs every four months.

In addition, staff provided a year to date expenditure report on legal services.

MATTERS PRESENTED BY THE COMMITTEE: None.

The Finance Committee meeting adjourned at 4:30 p.m.