

**DRAFT - MINUTES**  
**FINANCE COMMITTEE**  
**MARCH 15, 2016**

**CALL TO ORDER:** 4:45 P.M.  
  
City Hall Executive Conference Room  
4845 Casa Loma Avenue

**ROLL CALL PRESENT:** Councilmember Schwing  
Councilmember Young

**STAFF PRESENT:** Assistant City Manager Christian  
Finance Director Catlett  
Financial Services Manager Leung

**PUBLIC PRESENT:** None

**APPROVAL OF MINUTES:** The February 16, 2016 minutes were moved for approval by Councilmember Schwing.

**PUBLIC COMMENT:** No comments from the Public

**DEPARTMENT REPORTS:**

The Accounts Payable Warrant Registers for March 1, 2016 and March 15, 2016 were reviewed by the Committee with comments and/or inquiries about the following checks:

- Check No. 71918 – Eagle Aerial Solutions: The Committee members wanted to know the nature of this payment and staff responded that this was for the annual support of the GIS program.
- Check No. 71942 – J&S Construction: The Committee members wanted to know the nature of this payment and staff responded that this was for removal and replacement of sidewalks, curbs and gutters for various locations throughout the City.
- Check No. 72010 – Swank Motion Pictures Inc.: The Committee members wanted to know the nature of this payment and staff responded that this was licensing fees for selected DVDs to be shown at multiple timeframe during Senior Movies event.

- Check No. 72068 – CPAC Inc.: The Committee members wanted to know the nature of this payment and staff responded that his was for annual maintenance support of various Hewlett Packard servers.
- Check No. 72092 – Fortel Traffic Inc.: The Committee members wanted to know the nature of this payment and staff responded that this was for VCalm solar equipments installed on traffic signals.
- Check No. 72108 – Historic Resources Group LLC.: The Committee members wanted to know the nature of this payment and staff responded that this was for recordation services of the cottages located at the Yorba Linda Town Center.

**MATTERS PRESENTED BY THE COMMITTEE:** None.

The Finance Committee meeting adjourned at 5:00 p.m.