

## MINUTES

### FINANCE COMMITTEE

October 4, 2016

**CALL TO ORDER:** 4:15 P.M.

City Hall Reception Area Conference Room  
4845 Casa Loma Avenue

**ROLL CALL PRESENT:** Councilmember Schwing  
Councilmember Young

**STAFF PRESENT:** City Manager Pulone  
Assistant City Manager Christian  
Finance Director Catlett  
Financial Services Manager Leung

**PUBLIC PRESENT:** None

**APPROVAL OF MINUTES:** The September 20, 2016 minutes were moved for approval by Councilmember Schwing.

**PUBLIC COMMENT:** No comments from the Public

#### DEPARTMENT REPORTS:

The Accounts Payable Warrant Register for October 4, 2016 was reviewed by the Committee with comments and/or inquiries on the following checks.

- Check No. 76090 – AT&T: The Committee members inquired the use of OpenGov software to analyze whether the monthly patterns of these payments. Staff responded that in some case it may be difficult to tell due to some months having more than one month of billings included.
- Check No. 76202 – Southern California Edison: The Committee members inquired about one of the line item being high and staff responded that this line item included multiple meters charged to one of the LMAD zones.

**MATTERS PRESENTED BY THE COMMITTEE:** None.

The Finance Committee meeting adjourned at 4:30 p.m.