

**MINUTES**  
**FINANCE COMMITTEE**  
**January 4, 2011**

**CALL TO ORDER:** 5:19 p.m.

City Hall Reception Area Conference Room  
4845 Casa Loma Avenue

**ROLL CALL PRESENT:** Mayor Pro-Tem Schwing & Councilmember Anderson

**STAFF PRESENT:** City Manager Rudometkin & Finance Director Christian

**PUBLIC PRESENT:** None

**APPROVAL OF MINUTES:** The December 21, 2010 minutes were moved for approval by Councilmember Anderson

**PUBLIC COMMENT:** No comments from the Public

**DEPARTMENT REPORTS:**

The Accounts Payable Warrant Register for January 4, 2011 was presented and reviewed by the Committee. The Committee members commented and/or inquired about the following checks: Advantec Consulting Engineers – the Committee members asked why this engineering work could not be performed by city employees and staff responded that they would check with the Public Works Department and report back to the Committee; City of Brea – the Committee members inquired about this reimbursement to the Brea Police Department for equipment purchases and staff noted that this was part of the capital expenditure request submitted by Brea and included in Yorba Linda's FY 10-11 budget separately from Brea PD's operational budget; Greystone Homes Inc. – the Committee members asked about the nature of this payment and staff indicated that it was a reimbursement of excess funds deposited by Greystone upon completion of their project; Internal Revenue Service – the Committee members questioned why the city would issue a check for \$0.17 and staff responded that it was a true-up payment due to the filing of our quarterly payroll tax return and that staff would investigate to see if this could be handled differently in the future so as to not issue a check for such a small amount; Orange County Tax Collector – the Committee members asked what this payment was for and staff indicated that it was an annual fee to the county for water quality ordinance implementation; Postmaster – the Committee members asked for further clarification as to what was being mailed out and staff noted that it was the spring 2011 recreation and library activity guide; Reliable Sweeping Service Inc. – the Committee members inquired if this was for street sweeping services and staff informed them that it was for parking lot sweeping at various city facilities. In addition, Councilmember Anderson noted his abstention on check no. 47426 payable to himself for reimbursement of excess candidate statement fees paid during the 2011 election. The Accounts Payable Warrant Register was otherwise received and filed.

**MATTERS PRESENTED BY THE COMMITTEE:** None

The Finance Committee meeting adjourned at 5:37 p.m.