

DRAFT -- MINUTES
FINANCE COMMITTEE
September 20, 2011

CALL TO ORDER: 5:20 p.m.
City Hall Reception Area Conference Room
4845 Casa Loma Avenue

ROLL CALL PRESENT: Mayor Pro-Tem Schwing
Councilmember Anderson

STAFF PRESENT: City Manager Rudometkin
Finance Director Christian

PUBLIC PRESENT: None

MINUTE APPROVAL: The August 16, 2011 minutes were approved

PUBLIC COMMENT: N/A

DEPARTMENT REPORTS:

The Accounts Payable Warrant Registers for September 6 and 20, 2011 were reviewed by the Committee with comments and/or inquiries about the following check(s):

- Rutan & Tucker – the Committee members asked about general City costs and costs incurred by the various departments. Staff informed the Committee about the nature of these costs and about how the departments are being made aware of their attorney costs by having them summarize their department's invoices. Staff also updated the Committee on the status of various cases being handled by both Rutan & Tucker and Best Best & Krieger.

The Committee members also requested an analysis of prior years' PERS costs as well as an analysis of Brea Police overtime.

In addition, staff responded to the following items from previous Finance Committee meetings:

- The Committee members had inquired about a check made payable to the International League of Cities for annual membership dues. Staff has looked into it and determined that this was not a valid obligation of the City and has voided the check.
- The Committee members had requested a report on the total police services capital outlay costs for FY 10-11 and staff presented that report.
- The Committee members had asked if graffiti removal costs could be tracked and staff presented a report of the costs for FY 10-11. The Committee members then asked for a report comparing the information on a year-to-year basis.

MATTERS PRESENTED BY THE COMMITTEE: None

The Finance Committee meeting adjourned at 5:34 p.m.