

**MINUTES**  
**FINANCE COMMITTEE**  
**October 19, 2010**

**CALL TO ORDER:** 5:20 p.m.

City Hall Reception Area Conference Room  
4845 Casa Loma Avenue

**ROLL CALL PRESENT:** Mayor Anderson & Councilmember Schwing

**STAFF PRESENT:** City Manager Rudometkin, Finance Director Christian, Parks & Recreation Director Calkins and Black Gold Golf Club General Manager Scott Heyn

**PUBLIC PRESENT:** None

**APPROVAL OF MINUTES:** The October 5, 2010 minutes were moved for approval by Councilmember Schwing

**PUBLIC COMMENT:** No comments from the Public

**DEPARTMENT REPORTS:**

The Accounts Payable Warrant Register for October 19, 2010 was presented and reviewed by the Committee. The Committee members inquired about payments to the City of Brea Police Department for the CAD lease payment and quarterly overtime, Richard Fisher Associates for landscape inspections services, and RRM Design Group for work on the housing element. Staff indicated that these items would be researched and an explanation given at the next Committee meeting. The Accounts Payable Warrant Register was otherwise received and filed.

The Committee commented on the proposed Administrative Order for an Employee Computer Purchase Program saying they thought it was a good program. Councilmember Schwing inquired about the \$60,000 program-wide limit and the Finance Director explained how that amount was derived.

The Committee was also presented with the proposed new golf cart lease for Black Gold Golf Club. General Manager Scott Heyn explained the reasons for recommending the vendor Club Car, and the Committee members asked several questions about the analysis staff went through to come to that recommendation. Both Mr. Heyn and Parks & Recreation Director Calkins discussed their process of comparing the vendors'

proposals as well as some of the pros and cons of the new lease versus the existing lease arrangement. It was noted that cost was a major factor in staff's recommendation of Club Car, but at the same time, staff is very comfortable with the quality their product and the working relationship we will have with their company over the life of the lease.

The Committee asked that the information presented to them be presented to the entire Council as is, along with additional analysis comparing the cost of the new lease with the cost of buying and maintaining the existing carts when the current lease expires

**MATTERS PRESENTED BY THE COMMITTEE:** None

The Finance Committee meeting adjourned at 5:44 p.m.