

MINUTES
FINANCE COMMITTEE
December 21, 2010

CALL TO ORDER: 5:15 p.m.

City Hall Reception Area Conference Room
4845 Casa Loma Avenue

ROLL CALL PRESENT: Mayor Pro-Tem Schwing & Councilmember Anderson

STAFF PRESENT: City Manager Rudometkin & Finance Director Christian

PUBLIC PRESENT: None

APPROVAL OF MINUTES: The December 7, 2010 minutes were moved for approval by Mayor Pro-Tem Schwing

PUBLIC COMMENT: No comments from the Public

DEPARTMENT REPORTS:

The Accounts Payable Warrant Register for December 21, 2010 was presented and reviewed by the Committee. The Committee members commented and/or inquired about the following checks: The Committee members noted that there were several payments for holiday lunches for city staff and questioned whether the city should be paying for this during these economically challenging times and staff responded that this has been the practice for that past couple of years in-lieu of a larger city-wide celebration and that funding for such lunches was a budgeted item; Home Depot – the Committee members noted that the amount spent at Home Depot seemed high once again and staff pointed out that all receipts from Home Depot were accompanied by a justification as to why the purchase could not be made at a local vendor, and although the description in the warrant register may seem generic, many of the items researched by the Finance Department were actually very unique and probably not available at the smaller local hardware stores; Liebert Cassidy Whitmore – the Committee members inquired as to the nature of this payment being that this is a law firm and staff indicated that this payment is our annual membership dues for a training consortium which allows staff to attend seminars throughout the year on various employee relations issues. In addition, Councilmember Anderson noted his abstention on check no. 47373 to Josefina Sioson. The Accounts Payable Warrant Register was otherwise received and filed.

Staff also presented an update to issues raised at the previous Finance Committee meeting as follows: Reimbursement to East Lake Village Community Association for water usage – staff informed the Committee that the Association controls the amount of water used and invoices the city for the areas that overlap the LMAD based on agreed upon percentages. Discussion ensued regarding whether the Association was complying with the mandatory 20% reduction in water consumption if it was metered water, or whether they were drawing water from their own well. Staff indicated that they

would find out and report back to the Committee. Oil changes by Yorba Linda Mobil Service – staff informed the Committee that no current agreement exists but that the oil changes, as well as other vehicle maintenance, has been performed by Yorba Linda Mobil for a number of years due to the fact that Yorba Linda Mobil comes and picks up the vehicles after hours and on closed Fridays as to not disrupt the use of the vehicles or the employees' time.

MATTERS PRESENTED BY THE COMMITTEE: None

The Finance Committee meeting adjourned at 5:30 p.m.